



City of Austin Financial Services Department Central Procurement

Your valuable
partner in
Capital Project
Delivery

CONSTRUCTION TRAINING PROGRAM

ABOUT:

Directed by Council Resolution No. 20180628-061, the City of Austin implemented the Construction Training Program:

- Intended to train and develop a pool of qualified and ready to work, skilled and semi-skilled laborers on City construction projects and promote local economic opportunities by building a pipeline of construction workers.

Participation in the Construction Training Program (CTP) is now required for all City construction projects with a budget of \$500K or more as outlined in Section 00840 of the contract.

THE PROGRAM:

CTP trainee requirements are based on the project budget and range between 2-6 participants for budgets between \$500K-\$10M and 15% of the entire workforce for those budgeted over \$10M.

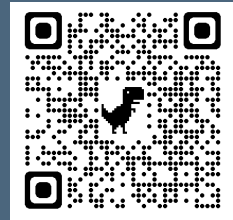
PROCESS SUMMARY:

1. The General Contractor (GC) is responsible for meeting the CTP requirements, but can require their Subcontractors to assume all, or part, of the requirement.
2. The cost associated with meeting the CTP requirements should be included in the GC's bid/proposal.
3. Depending on project budget and type, there are multiple ways CTP requirements can be met including:
 - Determine if current employees are enrolled, or a graduate of a DOL Training Programs:
 - DOL-Registered Apprenticeship Program (for Vertical Projects)
 - DOL-Approved OJT Program (for Horizontal Projects)
 - DOL-Certified Bilingual Training Program (for Vertical and Horizontal Projects)
 - Select participants currently enrolled in one of the above programs
 - Enroll current employees in one of the above programs
 - Augmenting current staff with personnel from the Pipeline Organizations
 - Upskilling current employees with training provided by the Pipeline Organizations
4. The initial Training Plan detailing how the GC intends to satisfy the CTP requirements is due prior to receipt of NTP.
5. Training Reports outlining the total number of hours worked by each trainee is required to be submitted monthly by the GC.
6. A lack of demonstrated reasonable effort to comply with the CTP will reflect in the GC's Contractor Performance Evaluation and may impact future business opportunities with the City of Austin.

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