

**Bidding Requirements, Contract Forms and Conditions of the Contract**  
**TEXAS SALES AND USE TAX EXEMPTION CERTIFICATE**  
 Section 00670

City of Austin, Texas  
 P.O. Box 1088  
 Austin, Texas 78767

<b>CONTRACTOR/PURCHASER:</b> _____		
Street Address: _____		
City, State, ZIP Code: _____		
<b>PROJECT:</b> _____		
Project Manager: _____		
FDU No.: _____		
CIP ID No.: _____		
<b>Description of items to be purchased or as described on the attached order or invoice:</b>		
_____		
_____		
<p><b>The Contractor may purchase all labor, materials, supplies, and equipment to be incorporated in the City of Austin realty, including easements, or completely consumed at the Project jobsite and services required by or integral to the performance of the contract for the Project without paying sales or use tax in accordance with State Comptroller Rule 3.291.</b></p>		
<p>Contractor/Purchaser claims this exemption for the following reason: This contract is to be performed for the City of Austin, a tax exempt entity under the Texas Tax Code.</p>		
<p>I understand that I will be liable for payment of sales and use taxes which may become due for failure to comply with the provisions of the Tax Code. I also understand that it is a criminal offense to give an exemption certificate to the contractor for taxable items that I know, at the time of purchase, will be used in a manner other than that expressed in this certificate and depending on the amount of tax evaded, the offense may range from a Class B misdemeanor to a felony of the second degree.</p>		

City of Austin, Texas	Title	Date
 ELAINE HART	DEPUTY CITY MANGER/CHIEF FINANCIAL OFFICER	January 11, 2019

CONTRACTOR/PURCHASER: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

NOTE: This certificate cannot be issued for the purchase, lease, or rental of a motor vehicle.

THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID. Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist. This certificate should be furnished to the supplier. Do not send the completed certificate to the Comptroller of Public Accounts.

**End**