

GUIDE TO  
**Searching and  
Exporting Data  
from Socrata**

January 2021



## Searching and Exporting Data from Socrata

When viewing a dataset, users will find a set of buttons at the top right.

COA Utilities Customer Archive  
DISCLAIMER: Address information is collected from the City of >

More Views | Filter | Visualize | Export | Discuss | Embed | About

SERVICE_ID	SERVICE_ADDRESS	SERVICE_CITY	SERVICE_STATE	SERVICE_ZIP	SERVICE_COUNTY	SERVICE_CITY	SERVICE_STATE	SERVICE_ZIP	SERVICE_COUNTY
10911	Thaxton	10911			Thaxton	Rd			Buda
11005	1/2 Pecan Park	11005	1/2		Pecan Park	Bld			Cedar Park
13710	1/2 Rutledge	13710	1/2		Rutledge	Spur			Cedar Park
13900	N Us 183	13900			Us 183	Hwy	N		Cedar Park
13928	APT 101	13928			Us 183	Hwy	N	101	Cedar Park
13928	APT 102	13928			Us 183	Hwy	N	102	Cedar Park
13948	N Us 183	13948			Us 183	Hwy	N		Cedar Park
13962	N Us 183	13962			Us 183	Hwy	N		Cedar Park
14030	N Us 183	14030			Us 183	Hwy	N		Cedar Park
3101	Alice Ave	3101			Alice	Ave			Del Valle
3103	Alice Ave	3103			Alice	Ave			Del Valle
3105	Alice Ave	3105			Alice	Ave			Del Valle
3109	Alice Ave	3109			Alice	Ave			Del Valle
3110	Alice Ave	3110			Alice	Ave			Del Valle

< Previous   Next >

There are two ways to search a dataset:

1. Use the search box. A global text search.

COA Utilities Customer Archive  
Based on [COA Utilities Customer Archive](#)  
DISCLAIMER: Address information is collected from the City of >

More Views | Filter | Visualize | Export | Discuss | Embed | About

SERVICE_ID	SERVICE_ADDRESS	SERVICE_CITY	SERVICE_STATE	SERVICE_ZIP	SERVICE_COUNTY	SERVICE_CITY	SERVICE_STATE	SERVICE_ZIP	SERVICE_COUNTY
8407	Alpine	8407			Alpine	Dr			Del Valle
8408	Alpine	8408			Alpine	Dr			Del Valle
8410	APT 1 A	8410			Alpine	Dr		1	Del Valle
8410	Alpine	8410			Alpine	Dr			Del Valle
8609	Alpine	8609			Alpine	Dr			Del Valle
8615	Alpine	8615			Alpine	Dr			Del Valle
3500	APT A	3500			Alpine	Cir		A	Austin
3500	APT B	3500			Alpine	Cir		B	Austin
3500	APT C	3500			Alpine	Cir		C	Austin
3500	APT D	3500			Alpine	Cir		D	Austin
3500	Alpine	3500			Alpine	Cir			Austin
3501	APT A	3501			Alpine	Cir		A	Austin

< Previous   Next >

The text you enter in the search box will find any row/column that contains that text.

## 2. Use the filter(s).

The screenshot shows a data table titled "COA Utilities Customer Archive" with a search bar containing "Alpine". The table has columns for SERVICE\_ID, SERVICE\_ADDRESS\_FULL, SERVICE\_ADDRESS\_HOUSE, SERVICE\_ADDRESS\_FRACTION, SERVICE\_ADDRESS\_PREFIX, SERVICE\_ADDRESS\_STREET, and SERVICE\_ADDRESS\_SUFFIX. A filter dropdown menu is open, displaying a list of columns to filter by. The "SERVICE\_ADDRESS\_FULL" column is selected with a checkmark. The filter panel on the right shows the selected column and the "is" operator.

SERVICE_ID	SERVICE_ADDRESS_FULL	SERVICE_ADDRESS_HOUSE	SERVICE_ADDRESS_FRACTION	SERVICE_ADDRESS_PREFIX	SERVICE_ADDRESS_STREET	SERVICE_ADDRESS_SUFFIX
8407	Alpine ...	8407			Alpine	Dr
8408	Alpine ...	8408			Alpine	Dr
8410	APT 1 AL...	8410			Alpine	Dr
8410	Alpine ...	8410				
8609	Alpine ...	8609				
8615	Alpine ...	8615				
3500	APT A A...	3500				
3500	APT B A...	3500				
3500	APT C A...	3500				
3500	APT D A...	3500				
3500	Alpine ...	3500				
3501	APT A A...	3501			Alpine	Cir
3501	APT B A...	3501			Alpine	Cir

You can pick multiple columns to filter and choose different methods for filtering

The screenshot shows the same data table as above. The filter dropdown menu is open, displaying a list of operations to filter by. The "contains" operation is selected with a checkmark. The filter panel on the right shows the selected column and the "contains" operator.

SERVICE_ID	SERVICE_ADDRESS_FULL	SERVICE_ADDRESS_HOUSE	SERVICE_ADDRESS_FRACTION	SERVICE_ADDRESS_PREFIX	SERVICE_ADDRESS_STREET	SERVICE_ADDRESS_SUFFIX
8407	Alpine ...	8407			Alpine	Dr
8408	Alpine ...	8408			Alpine	Dr
8410	APT 1 AL...	8410			Alpine	Dr
8410	Alpine ...	8410			Alpine	Dr
8609	Alpine ...	8609			Alpine	Dr
8615	Alpine ...	8615			Alpine	Dr
3500	APT A A...	3500			Alpine	Cir
3500	APT B A...	3500			Alpine	Cir
3500	APT C A...	3500			Alpine	Cir
3500	APT D A...	3500			Alpine	Cir
3500	Alpine ...	3500			Alpine	Cir
3501	APT A A...	3501			Alpine	Cir
3501	APT B A...	3501			Alpine	Cir

When you are ready to download the results, go to “Export” and select a type of format:

The screenshot shows a web application interface for "COA Utilities Customer Archive". At the top, there is a search bar containing the text "Alpine". Below the search bar is a navigation menu with options: "More Views", "Filter", "Visualize", "Export", "Discuss", "Embed", and "About". The "Export" option is currently selected and highlighted in blue. Below the navigation menu is a table with columns labeled "SERVICE\_...", "SERVICE\_...", "SERVICE\_...", "SERVICE\_...", "SERVICE\_...", and "SEI...". The table contains 15 rows of data, each with a unique identifier and the word "Alpine".

SERVICE_...	SERVICE_...	SERVICE_...	SERVICE_...	SERVICE_...	SEI...
8407 Alpine ...	8407			Alpine	Dr
8408 Alpine ...	8408			Alpine	Dr
8410 APT 1 Al...	8410			Alpine	Dr
8410 Alpine ...	8410			Alpine	Dr
8609 Alpine ...	8609			Alpine	Dr
8615 Alpine ...	8615			Alpine	Dr
3500 APT A A...	3500			Alpine	Cir
3500 APT B A...	3500			Alpine	Cir
3500 APT C A...	3500			Alpine	Cir
3500 APT D A...	3500			Alpine	Cir
3500 Alpine ...	3500			Alpine	Cir
3501 APT A A...	3501			Alpine	Cir
3501 APT B A...	3501			Alpine	Cir

Below the table, there is a navigation bar with "< Previous" and "Next >" buttons. On the right side of the interface, an "Export" dropdown menu is open, showing options: "SODA API", "OData", "Download", "Download a copy of this dataset in a static format", "CSV", "CSV for Excel", "CSV for Excel (Europe)", "JSON", "RDF", "RSS", "TSV for Excel", and "XML".