

Summary of Committee, Board & Commission Actions on the Historic Cemeteries Master Plan

Land, Facilities and Program Committee of the Parks and Recreation Board, May 11, 2015

Recommended the Historic Cemeteries Master Plan to the Parks and Recreation Board for approval.

Historic Landmark Commission, May 18, 2015

Recommended the Historic Cemeteries Master Plan to the Austin City Council for approval with the following supplemental recommendations:

- Endorse the proposed Master Plan in accordance with the staff recommendation, which is to request that consideration be given towards the designation of Evergreen Cemetery, Plummers Cemetery, and Austin Memorial Park Cemetery as potential historic landmarks
- Consider including map of Austin Memorial Park Cemetery referenced in Citizen Communications.

PARD accepts the HLC recommendation relating to historic designation and will document the recommendation and the map requested by a citizen in Appendix S: Board, Commission and City Council Actions.

Urban Forestry Board, May 20, 2015

Recommended the Historic Cemeteries Master Plan to the Austin City Council for approval with the following supplemental recommendations:

- Place the irrigation proposal for all cemeteries in Priority 1.
- Include in the General Maintenance Guidelines & each individual cemetery plan: Application of compost, mulch & supplemental watering of trees during periods of insufficient rainfall.
- No tree planting should be lower than Priority 2 in the plan.
- Change Page 402 of the Cemetery Master Plan, which speaks to care of “private trees” to care of “commemorative trees.”

PARD accepts the UFB recommendations and will incorporate the recommendations into the final revision of the Historic Cemeteries Master Plan.

Parks and Recreation Board, May 26, 2015

Recommended the Historic Cemeteries Master Plan to the Austin City Council for approval.

Environmental Board, June 17, 2015

Whereas, the Historic Cemetery Master Plan is a comprehensive and thoughtful document that will focus on development, maintenance, and stewardship of these significant historic assets going forward, and

Whereas, the attention paid to trees in both surveying and maintenance recommendations in this document is substantial and in accordance with the importance of these trees within the overall urban forest.

Updated September 18, 2015

Summary of Committee, Board & Commission Actions on the Historic Cemeteries Master Plan

Therefore the environmental board recommends adoption of the proposed Historic Cemetery Master Plan with the following conditions:

Board Conditions:

- Include a recommendation for a detailed study to determine feasibility and implementation strategies to improve irrigation practices and resources in cemeteries with a primary emphasis on tree irrigation during drought. The results of this study would be brought back to the Environmental Board for a briefing.
- Reduce the parking lot size of the new visitor's parking lot in AMP to approximately 10 additional spaces.
- Prioritize the impacts to existing trees in constructing the new parking lot.

PARD accepts the EB recommendations and will incorporate the recommendations into the final revision of the Historic Cemeteries Master Plan.

Planning Commission, June 23, 2015

**Please note that this summary was prepared by PARD staff and will be revised after approval of Planning Commission meeting minutes*

Recommended the master plan to City Council for Adoption with the following conditions:

- Support all of the recommendations from boards and commissions
- Consider removal of the north access gate [at Austin Memorial Park Cemetery] or list the very specific uses that would be allowed
- Include a 1941 historical map provided by a constituent in the revised plan and not just the appendix
- Reduce the size of the proposed visitor parking from 30 to 10 or fewer (also recommended by Environmental Board)
- Minimize the impact to all trees, specifically heritage trees
- Ensure that any events held in cemeteries are reverent and appropriate
- Consider hiring an outside multi-disciplinary consulting team to advise on cemetery irrigation with expertise in the following areas:
 - irrigation
 - tree care and maintenance
 - monuments, gravestones and conservation
 - archaeology

PARD accepts the Planning Commission recommendations and will incorporate the recommendations into the final revision of the Historic Cemeteries Master Plan.

Open Space, Environment and Sustainability Committee of Austin City Council, June 24, 2015

Recommended the Historic Cemeteries Master Plan for adoption by the Austin City Council

Updated September 18, 2015

Summary of Committee, Board & Commission Actions on the Historic Cemeteries Master Plan

Austin City Council, September 17, 2015

Approved the Historic Cemeteries Master Plan, which includes recommendations for Oakwood Cemetery (District 1), Oakwood Cemetery Annex (District 1), Plummers Cemetery (District 1), Evergreen Cemetery (District 1), and Austin Memorial Park Cemetery (District 7).

The motion to approve the Historic Cemeteries Master plan was approved on Council Member Pool's motion, Council Member Houston's second on a 10-0 vote. Council Member Zimmerman abstained.

Land, Facilities, and Programs Committee
of the Parks and Recreation Board



MEMORANDUM

TO: Land, Facilities and Program Committee
of the Austin Parks and Recreation Board

FROM: Kim McKnight, Project Coordinator, Parks and Recreation Dept. *Kim*

DATE: April 28, 2015

SUBJECT: Historic Cemeteries Master Plan

The Parks and Recreation Department will present the Historic Cemeteries Master Plan to the Land, Facilities and Program Committee of the Austin Parks and Recreation Board on May 11, 2015.

The master plan and associated appendices can be accessed by visiting the following website:
<https://www.austintexas.gov/cmp>.

Please do not hesitate to contact me at 512.974.9478 should you have questions.



**PARKS AND RECREATION BOARD
LAND, FACILITIES AND PROGRAMS COMMITTEE
May 11, 2015 – 6:00 P.M.
PARD Annex Building
919 W. 28 ½ Street
Austin, Texas**

CURRENT BOARD MEMBERS:

**Hill Abell, Chair
Lynn Osgood**

**Michael Casias
Jane Rivera, ex-officio**

AGENDA

A. CALL TO ORDER

B. APPROVAL OF MINUTES

Approve the minutes of the Land, Facilities and Programs Committee regular meeting of April 13, 2015.

C. CITIZEN COMMUNICATION: GENERAL

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

D. DISCUSSION AND ACTION ITEMS

1. Action Item Historic Cemeteries Master Plan

Presenter: Kim McKnight, Project Coordinator, PARD

Request: Briefing, discussion, and action on a recommendation to the Parks and Recreation Board on the Historic Cemeteries Master Plan.

Staff: Kim McKnight; kim.mcknight@austintexas.gov

E. BRIEFINGS

- 1. Briefing Item** Brief the Committee on the collaboration between PARD and WPD through the Grow Zone program as well as addressing erosion and drainage problems in parks through the use of raingardens and other green infrastructure.

Presenter: Ana Gonzalez, Environmental Scientist, Watershed Protection Department

Staff: Ana Gonzalez, ana.gonzalez@austintexas.gov

- 2. Briefing Item** Update the Committee on progress made on the installation of the Juneteenth Monument, a bronze monument loaned to the City of Austin from the Texas State General Land Office, at the George Washington Carver Museum and Cultural Center.

Presenter: Bernadette Phifer, Culture & Arts Education Manager, PARD

Staff: Bernadette Phifer, bernadette.phifer@austintexas.gov

F. LIAISON'S REPORT

G. FUTURE AGENDA ITEMS FROM BOARD MEMBERS

H. ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Gregory Montes at the Parks and Recreation Department, at 974-9458, for additional information; TTY users route through Relay Texas at 711.

For more information on the Land, Facilities and Programs Committee, please contact Gregory Montes at gregory.montes@austintexas.gov or by phone at 974-9458.



City of Austin Historic Cemeteries Master Plan



Kim McKnight, MSHP

Presentation to Land, Facilities & Program Committee of the
Parks and Recreation Board

May 11, 2015



Process to Date

- Spring, 2012: Parks Board Working Group to identify issues and concerns
- Summer, 2013: 6 meetings to develop Scope of Work
- Fall, 2013: Request for Proposals issued
- March, 2014: Contract with AmaTerra Environmental executed
- 5 Community Meetings
 - April 30, 2014: Carver Branch Library
 - June 26, 2014: NW Recreation Center
 - August 23, 2014: Ruiz Branch Library
 - November 2, 2014: Zilker Botanical Garden
 - January 24, 2015: Carver Branch Library
- January 23-March 9, 2015: Draft Master Plan Posted to Website for Community Review
- Early April, 2015: Revised draft posted for Boards, Commissions & Council



Community Engagement

- 6 Scope of Work development meetings
- 5 public meetings
- Board and Commission process
- Media releases
- Monthly newsletters throughout entire process placed in libraries and recreation centers
- Email notices
- City website and project website
- Signage in Cemeteries
- Extensive outreach through more than 70 social media outlets
- Interviews with 25 Stakeholders
- Speak-up Austin Surveys: Programming and Burial Options
- Outreach targeted to Community Registry, Austin Neighborhoods Council, Save Austin's Cemeteries, Preservation Austin, African-American Cultural Heritage District



Historic Cemeteries

Master Plan

Part I: Introduction

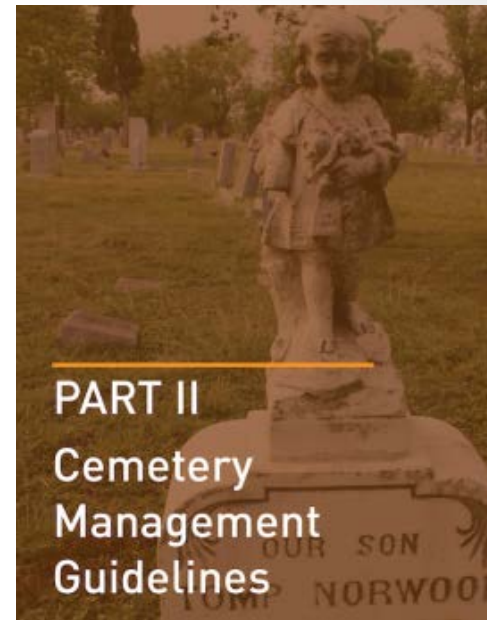
1. Introduction
2. Natural, Historical, and Cultural Contexts

Part II: Cemetery Management Guidelines

3. General Management Guidelines
4. Oakwood Cemetery
5. Oakwood Cemetery Annex
6. Plummers Cemetery
7. Evergreen Cemetery
8. Austin Memorial Park Cemetery

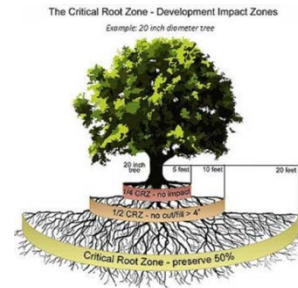
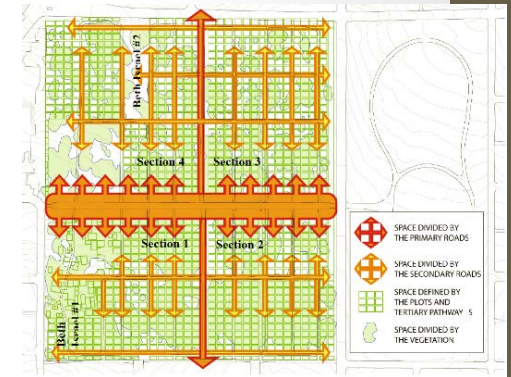
Part III: Policy and Funding Recommendations

9. Regulations and Laws
10. Cemetery Oversight
11. Emergency Preparedness
12. Historic Designations
13. Grave Ornamentation
14. Funding and Revenue
15. Partnerships and Programs



General & Individual Management Guidelines

- *Rehabilitation—Preservation and protection*
- *Spatial Organization and Circulation*
- *Entrance and Access*
- *Vegetation, including trees*
- *Grave Markers, Plot Curbs, Plot Fencing*
- *Boundary fencing and screening*
- *Site Furnishings—Benches, Signs & Kiosks*
- *Drainage*
- *Buildings and Facilities*
- *Wayfinding and interpretation*
- *Visitor amenities*
- *Vulnerability*
- *Expansion*



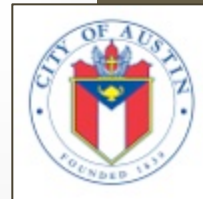
Cemetery Treatment Guidelines

Oakwood Cemetery and Oakwood Cemetery Annex



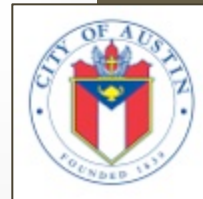
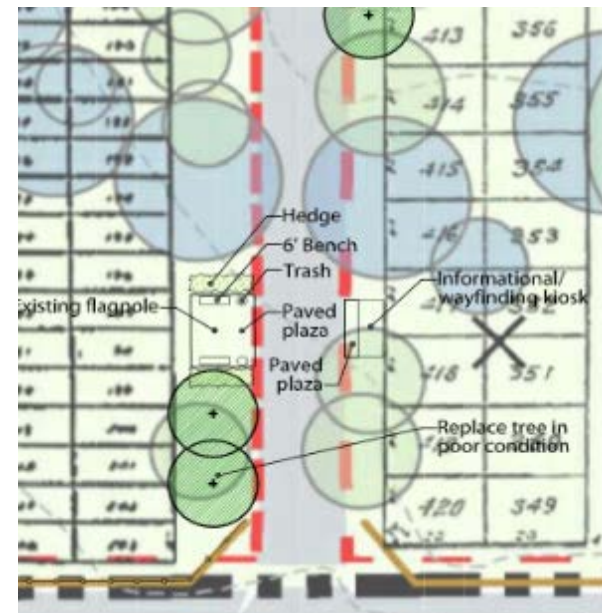
Cemetery Treatment Guidelines

Plummers Cemetery



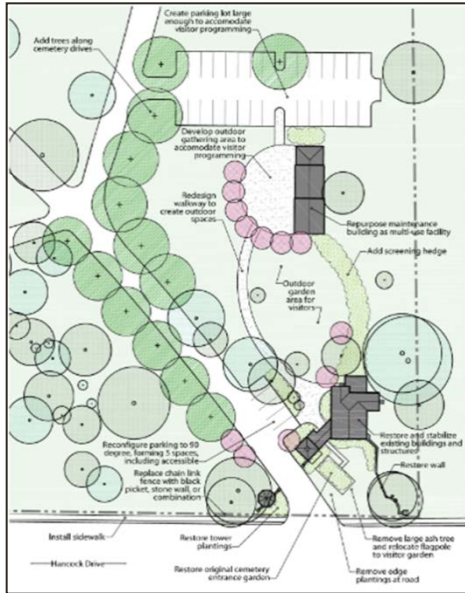
Cemetery Treatment Guidelines

Evergreen Cemetery



Cemetery Treatment Guidelines

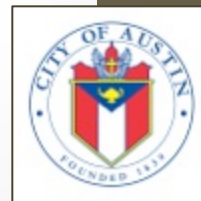
Austin Memorial Park Cemetery



Historic Cemeteries Master Plan

Part III: Policy and Funding Recommendations

9. Regulations and Laws
10. Cemetery Oversight
11. Emergency Preparedness
12. Historic Designations
13. Grave Ornamentation
14. Funding and Revenue
15. Partnerships and Programs



Process Going Forward

Please note that this timeframe and is subject to change:

- April, 2015: Urban Forestry Board (UFB)
Historic Landmark Commission (HLC)
- May, 2015: Land Facilities & Program Committee
Parks and Rec Board
UFB, HLC Action
- June, 2015: Planning Commission
Open Space, Environment & Sustainability
Committee of the Austin City Council
- Fall, 2015: Austin City Council





**PARKS AND RECREATION BOARD
LAND, FACILITIES AND PROGRAMS COMMITTEE
May 11, 2015 – 6:00 P.M.
PARD Annex Building
919 W. 28 ½ Street
Austin, Texas**

MINUTES

BOARD MEMBERS PRESENT:

**Hill Abell, Chair
Lynn Osgood**

Jane Rivera, ex-officio

BOARD MEMBERS ABSENT:

Michael Casias

A. CALL TO ORDER AT 6:10 P.M.

B. APPROVAL OF MINUTES

Board Member Osgood made a motion to approve Minutes of the 4/13/15 Meeting without change; Board Member Abell seconded; Minutes were approved, 2-0.

C. CITIZEN COMMUNICATION: GENERAL

D. DISCUSSION AND ACTION ITEMS

Item #1: Make a recommendation to the Board regarding the Historic Cemeteries Master Plan.

Board Member Osgood made a motion to forward to the full Board for review with recommendation; Board Member Abell seconded; Motion to forward to the full Board with recommendation passed, 2-0.

E. STAFF BRIEFINGS

Item #1: Ana Gonzalez, Environmental Scientist for Watershed Protection Department briefed the Committee on the Grow Zone program as well as addressing erosion and drainage problems in parks through the use of raingardens and other green infrastructure.

No action from the Committee.

Item #2: Bernadette Phifer, Culture & Arts Education Manager, PARD briefed the Committee on the progress made on the installation of the Juneteenth Monument, a bronze monument loaned to the City of Austin from the Texas State General Land Office, at the George Washington Carver Museum and Cultural Center..

No action from the Committee.

F. LIAISON'S REPORT

G. FUTURE AGENDA ITEMS FROM BOARD MEMBERS

H. ADJOURNMENT at 7:30 P.M.

Historic Landmark Commission



MEMORANDUM

TO: Urban Forestry Board

FROM: Kim McKnight, Project Coordinator, Parks and Recreation Dept.

DATE: April 20, 2015

SUBJECT: Historic Cemeteries Master Plan

The Parks and Recreation Department will present the Historic Cemeteries Master Plan to the Historic Landmark Commission on April 27, 2015.

The master plan and associated appendices can be accessed by visiting the following website:
<https://www.austintexas.gov/cmp>

Please do not hesitate to contact me at 512.974.9478 should you have questions.



HISTORIC LANDMARK COMMISSION
Monday, April 27, 2015 – 7:00 P.M.
REGULAR MEETING
City Council Chambers, City Hall
301 W. 2nd Street
Austin, Texas

CURRENT BOARD MEMBERS:

___ *Laurie Limbacher, Chair*
___ *Andrea Roberts*
___ *Dan Leary*
___ *Mary Jo Galindo*

___ *John Rosato, Vice-Chair*
___ *Leslie Wolfenden Guidry*
___ *Terri Myers*

AGENDA

CALL TO ORDER

I. CITIZEN COMMUNICATION: GENERAL

The first three speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

II. APPROVAL OF MINUTES

None

III. BRIEFINGS

1. Congress Avenue Streetscape Improvements
Jim Robertson, City of Austin Planning and Zoning Department
2. City of Austin Cemetery Master Plan
Kim McKnight, City of Austin Parks and Recreation Department

IV. PUBLIC HEARINGS

A. DISCUSSION AND ACTION ON APPLICATIONS FOR HISTORIC ZONING, DISCUSSION AND POSSIBLE ACTION ON APPLICATIONS FOR HISTORIC DISTRICT ZONING APPLICATIONS, and REQUESTS TO CONSIDER THE INITIATION OF A HISTORIC ZONING CASE

1. **C14H-2015-0004**
Lightsey-Russell House, 1805 Lightsey Road
Applicant: Historic Landmark Commission
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: None.

B. DISCUSSION AND ACTION ON APPLICATIONS FOR CERTIFICATES OF APPROPRIATENESS

1. LHD-2015-0002

4214 Avenue G

Proposal: Addition and remodel

Applicant: John Hussey

City Staff: Beth Johnson, Historic Preservation Office, 974-7801

Staff Recommendation: Staff recommends to deny the permit or to postpone until the May 18th, 2015 Historic Landmarks Commission to allow the applicant to continue to work with staff and the Certificate of Appropriateness Committee.

2. C14H-1978-0010

409-413 E 6th Street

Proposal: Roof top deck

Applicant: Moncada Consulting; Girard Kinney

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Deny as proposed; staff suggests moving the proposed upper deck further back from the parapet so that it is not visible from the street below in accordance with the Architectural Design Guidelines for Sixth Street.

3. C14H-2000-2128

1400 West Avenue

Proposal: Demolish an accessory/pagoda structure. Document the structure utilizing digitally rectified and dimensioned photography, salvage and store character-defining features as possible.

Applicant: Doug Danforth

City Staff: Beth Johnson, Historic Preservation Office, 974-7801

Staff Recommendation: Approve as proposed.

3. C14H-1981-0001

4401 Avenue D

Proposal: Install two new windows on the north elevation where there were not windows before.

Applicant: David Bratton

City Staff: Beth Johnson, Historic Preservation Office, 974-7801

Staff Recommendation: Staff recommends one of the following changes to the windows in order to differentiate the new windows from the historic per Standard 9. With one of these changes Staff can recommend approval.

- 1) The windows need to be leaded glass with no color rather than stained glass.
- 2) Trim around the new stained glass needs to be differentiated from the historic trim by a different profile or size.

C. REVIEW OF PERMITS IN NATIONAL REGISTER HISTORIC DISTRICTS

1. **NRD- 2014-0063**
1013 Gaston Avenue
Proposal: Construct a two-story addition and reconfigure the front of the contributing house.
Applicant: Hector Avila
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed with the recommendation that the applicant retain the quoins and dental molding on the historic building. A City of Austin Documentation Package should be completed before the permit is released.

2. **NRD- 2014-0070**
3302 Funston Street
Proposal: Construct a two-story house.
Applicant: Visio R-2 I LP
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed.

3. **NRD- 2014-0086**
2224 Parkway Drive
Proposal: Construct a second-story addition and reconfigure the front of the contributing house.
Applicant: David Cancialosi
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed and complete a City of Austin Documentation Package prior to release of the permit.

4. **NRD- 2014-0138**
3309 Oakmont Boulevard
Proposal: Construct a second-story addition and reconfigure the front of the contributing house.
Applicant: Marzia Volpe
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed and complete a City of Austin Documentation Package prior to release of the permit.

5. **NRD- 2015-0026**
808 Spence Street
Proposal: Construct a two story guest house/second residence at the rear of the lot.
Applicant: Luis Garcia
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed with the recommendation that the roofing color of the addition match the roofing color of the main house.

6. **NRD- 2015-0029**
3209 Funston Street

Proposal: Demolition of a non-contributing building and construction of a new one story building
Applicant: Kyle R. Cooper
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed and complete a City of Austin Documentation Package prior to release of the permit.

7. NRD- 2015-0030

1009 Gaston Avenue

Proposal: Construct a two story single family residential unit on a vacant lot.
Applicant: Hector Avila
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed and with the recommendation that stucco be used instead of the metal panels on the second floor façade.

8. NRD- 2015-0033

1512 W 29th Street

Proposal: Construct a two story single family residential unit on a vacant lot.
Applicant: Marley Porter
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed.

9. NRD- 2015-0035

3304 Funston Street

Proposal: Construct a two story single family residential unit on a vacant lot.
Applicant: Todd Bennett
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Postpone the application until the applicant has completed the Technical Building and Zoning reviews and have met the applicable code standards.

10. NRD- 2015-0036

3400 Oakmont Boulevard

Proposal: Construct a second floor addition and front façade changes to a contributing building.
Applicant: Hector Avila
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed and complete a City of Austin Documentation Package prior to release of the permit.

D. DISCUSSION AND POSSIBLE ACTION ON APPLICATIONS FOR DEMOLITION OR RELOCATION

1. HDP-2014-1147

1708 Vista Lane

Proposal: Demolish a ca. 1939 house.
Applicant: IDM Builders
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Encourage rehabilitation and re-use if feasible; otherwise, release the permit upon completion of a City of Austin Documentation Package.

2. HDP-2015-0102

3312 Clearview Drive

Proposal: Demolish a ca. 1954 house.

Applicant: Jesse Nalle, Nalle Custom Homes

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Release the permit upon completion of a City of Austin Documentation Package.

3. HDP-2015-0111

4515 Avenue D

Proposal: Demolish a ca. 1935 house.

Applicant: J. Ahmadi

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Release the permit upon completion of a City of Austin Documentation Package.

4. HDP-2015-0126

1813 Brackenridge Street and 1814 Drake Avenue

Proposal: Demolish a ca., 1909 house at 1813 Brackenridge Street and a ca. 1936 house at 1814 Drake Avenue.

Applicant: David West

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Release both permits upon completion of a City of Austin Documentation Package.

5. HDP-2015-0151

1710 Maple Avenue

Proposal: Demolish a ca. 1913 house.

Applicant: MX3 Homes

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

6. HDP-2015-0152

1000 Lund Street

Proposal: Construct a second floor addition and front façade changes to a contributing building.

Applicant: Jennifer Strapple and Hayley Killam

City Staff: Beth Johnson, Historic Preservation Office, 974-7801

Staff Recommendation: Initiate historic zoning to preserve this A.D. Stenger House.

7. HDP-2015-0153

1908 Airole Way

Proposal: Deconstruct and re-build a ca. 1950 A.D. Stenger house.
Applicant: Ryan Burke, Parallel Architecture
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Either postpone to May 18, 2015 or initiate a historic zoning case to preserve this A.D. Stenger house.

8. HDP-2015-0154

902 S. 1st Street

Proposal: Demolish a ca. 1910 house.
Applicant: John R. Nelson
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

9. HDP-2015-0165

2200 Rio Grande (700 W. 22nd Street), and 2204 Rio Grande Street

Proposal: Demolish a ca. 1925 duplex and a ca. 1915 commercial building.
Applicant: Sean O'Brien
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Postpone to May 18, 2015 to consider alternatives to demolition.

10. HDP-2015-0173

1315 Kenwood Avenue

Proposal: Partial demolition and a second-story addition to a ca. 1928 house.
Applicant: Annie-Laurie Grabiell, Clayton + Little Architects
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: None. The owners are considering historic zoning for this property, but staff has major reservations about the construction of the addition in light of a historic zoning application.

11. HDP-2015-0182

815 W. Mary Street

Proposal: Demolish a ca. 1928 house.
Applicant: Brockett Davidson
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

12. HDP-2015-0200

2208 E. 13th Street – the applicant has withdrawn his application and seeks to rehabilitate the house. No action is required.

Proposal: Demolish a ca. 1911 house.
Applicant: Kevin Woodworth
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: See above.

- 13. HDP-2015-0213**
4707 Woodview Avenue
Proposal: Demolish a ca. 1945 house.
Applicant: Austin Express Permits
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Either postpone to May 18, 2015 or initiate a historic zoning case to better evaluate alternatives to demolition.
- 14. HDP-2015-0219**
1208 Kinney Avenue
Proposal: Demolish a ca. 1946 house.
Applicant: Todd Bennett
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.
- 15. HDP-2015-0221**
1310 E. 13th Street
Proposal: Demolish a ca. 1902 house.
Applicant: Antonio Lozano
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Postpone to May 18, 2015 to fully evaluate alternatives to demolition.
- 16. HDP-2015-0232**
2101 E. 14th Street
Proposal: Demolish a ca. 1937 house.
Applicant: William Hodge
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Encourage rehabilitation and restoration or postpone to May 18, 2015 to better evaluate alternatives to demolition; otherwise, release the permit upon completion of a City of Austin Documentation Package.
- 17. HDP-2015-0250**
4100 Banister Lane
Proposal: Demolish a ca. 1949 house.
Applicant: Peter Pevoto
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.
- 18. HDP-2015-0251**
4006 Banister Lane
Proposal: Demolish a ca. 1950 house.

Applicant: Peter Pevoto
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

19. HDP-2015-0252

2102 E.M. Franklin Avenue

Proposal: Demolish a ca. 1940 house.

Applicant: Ross Cole, Urban Ventures

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Postpone to May 18, 2015 to fully consider alternatives to demolition.

20. HDP-2015-0254

903 S. 2nd Street

Proposal: Demolish a ca. 1936 duplex.

Applicant: John R. Nelson

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

21. HDP-2015-0291

2007 E. 12th Street

Proposal: Demolish a ca. 1910 house.

Applicant: John Taylor Jackson

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Postpone to May 18, 2015 to fully consider alternatives to demolition.

22. HDP-2015-0301

3213 Harris Park Avenue

Proposal: Demolish a ca. 1933 house.

Applicant: SAR, LLC.

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

23. HDP-2015-0302

1300 Walnut Avenue

Proposal: Demolish a ca. 1913 house.

Applicant: Pecan Valley Homes

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Postpone to May 18, 2015 to fully consider alternatives to demolition.

24. HDP-2015-0304

2111 Garden Street

Proposal: Demolish a ca. 1940 house.

Applicant: Cody Meeks

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

25. HDP-2015-0305

4811 Burnet Road

Proposal: Demolish a ca. 1958 commercial building.

Applicant: Bryan Cumby

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Release the permit upon completion of a City of Austin Documentation Package.

V. DISCUSSION AND POSSIBLE ACTION ON APPLICATIONS FOR AD VALOREM PROPERTY TAX EXEMPTIONS – BUILDINGS WHICH HAVE BEEN DETERMINED TO BE IN NEED OF TAX RELIEF TO ENCOURAGE THEIR PRESERVATION

1. **Applications for ad valorem property tax exemptions recommended for approval,**
See attached list.
2. **Applications for ad valorem property tax exemptions recommended for denial.**
See attached list.

VI. DISCUSSION AND POSSIBLE ACTION ON APPLICATIONS FOR ACVB HERITGE GRANTS

1. **Austin Woman’s Club – North-Evans Chateau, 708 San Antonio Street.**
Proposal: Restore historic stone wall on the west side of the property.
Requested amount: \$47,000.
2. **State Theater/Austin Theater Alliance, 719 Congress Avenue.**
Proposal: Restore front façade stucco.
Requested amount: \$47,000.
3. **Paramount Theater/Austin Theater Alliance, 713 Congress Avenue.**
Proposal: Restore front façade balconies.
Requested amount: \$47,000.
4. **Elisabet Ney Museum, 304 E. 44th Street.**
Proposal: Restore the ca. 1939 Violet Crown Garden Club wall.
Requested amount: \$47,000.
5. **Mayfield Park Cottage and Gardens, 3505 W. 35th Street.**
Proposal: Restore historic stone walls.
Requested amount: \$37,454.

VII. COMMITTEE REPORTS

- A. **Certificates of Appropriateness Review Committee**
- B. **Operations Committee**
- C. **Grants Committee**

D. Preservation Plan Committee

VIII. NEW BUSINESS

- A. Items from Commission**
- B. Items from Staff**

ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Kalan Contreras, Historic Preservation Office, Planning and Development Review Department, at 512-974-2727, for additional information; TTY users route through Relay Texas at 711.

For more information on the Historic Landmark Commission, please contact Steve Sadowsky, City Historic Preservation Officer, at 512-974-6454, or Beth Johnson, Deputy Historic Preservation Officer, at 512-974-7801.



City of Austin Historic Cemeteries Master Plan

Kim McKnight, MSHP

Presentation to Historic Landmark Commission

April 27, 2015



Process to Date

- Spring, 2012: Parks Board Working Group to identify issues and concerns
- Summer, 2013: 6 meetings to develop Scope of Work
- Fall, 2013: Request for Proposals issued
- March, 2014: Contract with AmaTerra Environmental executed
- 5 Community Meetings
 - April 30, 2014: Carver Branch Library
 - June 26, 2014: NW Recreation Center
 - August 23, 2014: Ruiz Branch Library
 - November 2, 2014: Zilker Botanical Garden
 - January 24, 2015: Carver Branch Library
- January 23-March 9, 2015: Draft Master Plan Posted to Website for Community Review
- Early April, 2015: Revised draft posted for Boards, Commissions & Council



Community Engagement

- 6 Scope of Work development meetings
- 5 public meetings
- Board and Commission process
- Media releases
- Monthly newsletters throughout entire process placed in libraries and recreation centers
- Email notices
- City website and project website
- Signage in Cemeteries
- Extensive outreach through more than 70 social media outlets
- Interviews with 25 Stakeholders
- Speak-up Austin Surveys: Programming and Burial Options
- Outreach targeted to Community Registry, Austin Neighborhoods Council, Save Austin's Cemeteries, Preservation Austin, African-American Cultural Heritage District



Historic Cemeteries

Master Plan

Part I: Introduction

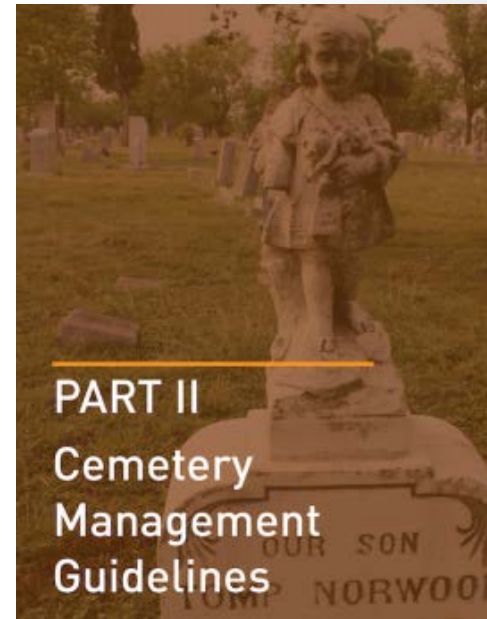
1. Introduction
2. Natural, Historical, and Cultural Contexts

Part II: Cemetery Management Guidelines

3. General Management Guidelines
4. Oakwood Cemetery
5. Oakwood Cemetery Annex
6. Plummers Cemetery
7. Evergreen Cemetery
8. Austin Memorial Park Cemetery

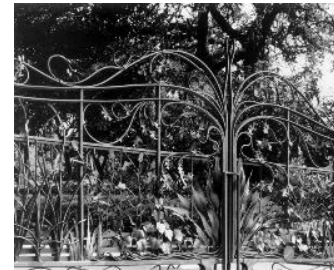
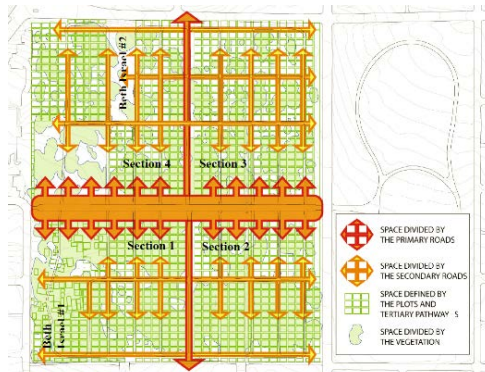
Part III: Policy and Funding Recommendations

9. Regulations and Laws
10. Cemetery Oversight
11. Emergency Preparedness
12. Historic Designations
13. Grave Ornamentation
14. Funding and Revenue
15. Partnerships and Programs



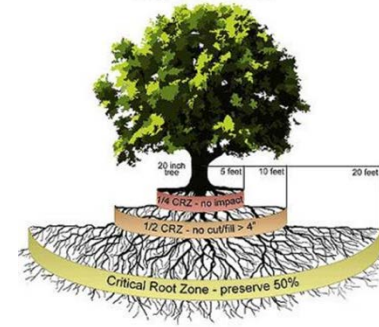
General Management Guidelines

- Rehabilitation
- Spatial Organization and Circulation
- Vegetation, including trees
- Grave Markers, Plot Curbs, Plot Fencing
- Fences
- Site Furnishings
 - Benches, Signs and Kiosks



1106

The Critical Root Zone - Development Impact Zones
 Example: 20 inch diameter tree



General Management Guidelines

Rehabilitation

- *Document, document, document!*
- *Repair before replace*
- *Replace in-kind*
- *New work complements historic character*
 - *Differentiated from old*
 - *Compatible in material, size, scale, proportion, and massing*
 - *Subordinate to historic features*

NATIONAL PARK SERVICE
US Department of the Interior

INTRODUCTION PRESERVING REHABILITATING RESTORING RECONSTRUCTING

The Secretary of the Interior's Standards for the Treatment of Historic Properties +
Guidelines for the Treatment of Cultural Landscapes

Overview
Preservation Planning
Factors to Consider
Special Requirements
Using the Standards + Guidelines
Organization of the Guidelines
Terminology
Bibliography
Acknowledgments

Aerial view over two fields at Kiwanis, Mesa, Hawaii. (Elizabeth Anderson)

The Secretary of the Interior's Standards for the Treatment of Historic Properties and the Guidelines for the Treatment of Cultural Landscapes provide guidance to cultural landscape owners, stewards and managers, landscape architects, preservation planners, architects, contractors, and project reviewers prior to and during the planning and implementation of project work.

The Secretary of the Interior is responsible for establishing professional standards and providing advice on the preservation of cultural resources listed in or eligible for listing in the National Register of Historic Places. In partial fulfillment of this responsibility, the Secretary of the Interior's Standards for Historic Preservation Projects were developed in 1978. They consisted of seven sets of standards for the acquisition, protection, stabilization, preservation, rehabilitation, restoration, and reconstruction of historic buildings.

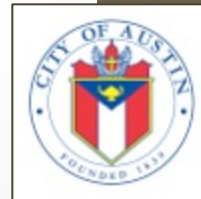
Since their publication in 1978, the Secretary's Standards have been used by State Historic Preservation Officers and the National Park Service to ensure that projects receiving federal money or tax benefits were reviewed in a consistent manner nationwide. The principles embodied in the Standards have also been adopted by hundreds of preservation commissions across the country in local design guidelines.

In 1992, the Standards were revised so that they could be applied to all historic resource types included in the National Register of Historic Places—buildings, structures, sites, objects, districts, and landscapes. The revised Standards were reduced to four sets by incorporating protection and stabilization into preservation, and by eliminating acquisition, which is no longer considered a treatment. Re-titled *The Secretary of the Interior's Standards for the Treatment of Historic Properties*, this new, modified version addresses four treatments: preservation, rehabilitation, restoration, and reconstruction. The *Guidelines for the Treatment of Cultural Landscapes* illustrate how to apply these four treatments to cultural landscapes in a way that meets the Standards.

Of the four, Preservation standards require retention of the greatest amount of historic fabric, including the landscape's historic form, features, and details as they have evolved over time. Rehabilitation standards acknowledge the need to alter or add to a cultural landscape to meet continuing or new uses while retaining the landscape's historic character. Restoration standards allow for the depiction of a landscape at a particular time in its history by preserving materials from the period of significance and removing materials from other periods. Reconstruction standards establish a framework for re-creating a vanished or non-surviving landscape with new materials, primarily for interpretive purposes.

The Secretary of the Interior's Standards for the Treatment of Historic Properties, revised in 1992, were codified as 36 CFR Part 63 in the 12 July 1992 Federal Register (Vol. 57, No. 123) with an "effective" date of 11 August 1992. The revision replaces the 1978 and 1992 versions of 36 CFR 63 entitled *The Secretary of the Interior's Standards for Historic Preservation Projects*.

1107



General Management Guidelines

Grave Markers, Plot Curbs, Plot Fencing—Prioritized into levels 1-3

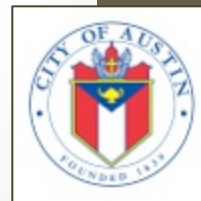
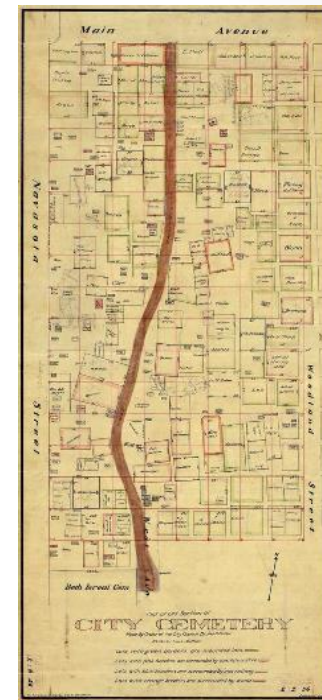
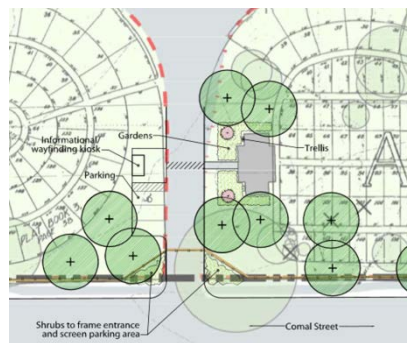


1108



Cemetery Treatment Guidelines for Individual Cemeteries

- Vegetation Conditions
- Marker Conditions
- Drainage
- Buildings and Facilities
- Appearance
- Boundary fencing and screening
- Wayfinding and interpretation
- Preservation and protection
- Visitor amenities
- Entrance and Access
- Vulnerability
- Expansion



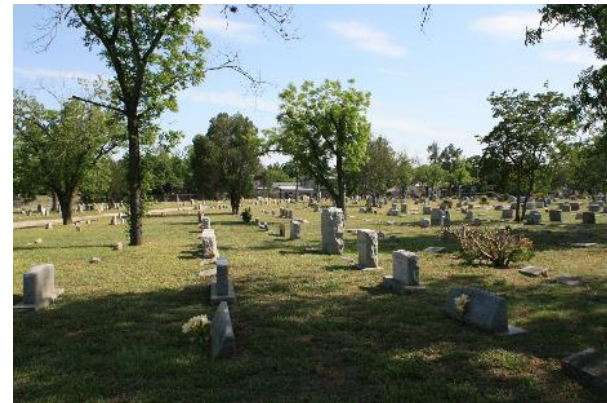
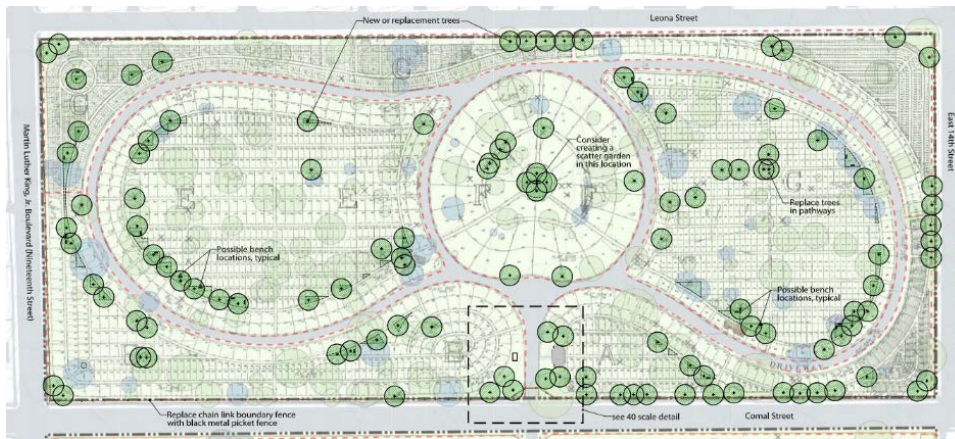
Cemetery Treatment Guidelines

Oakwood Cemetery



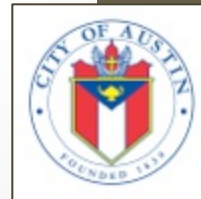
Cemetery Treatment Guidelines

Oakwood Annex Cemetery



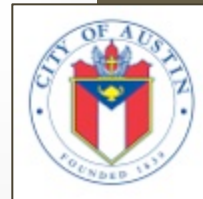
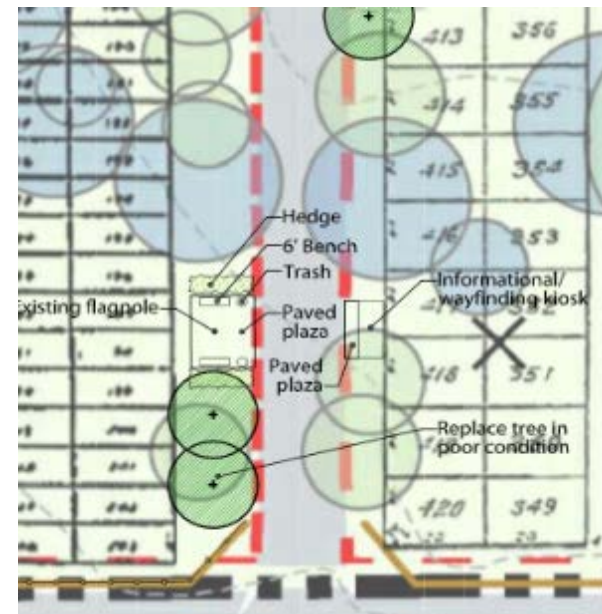
Cemetery Treatment Guidelines

Plummers Cemetery



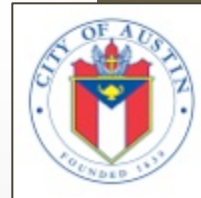
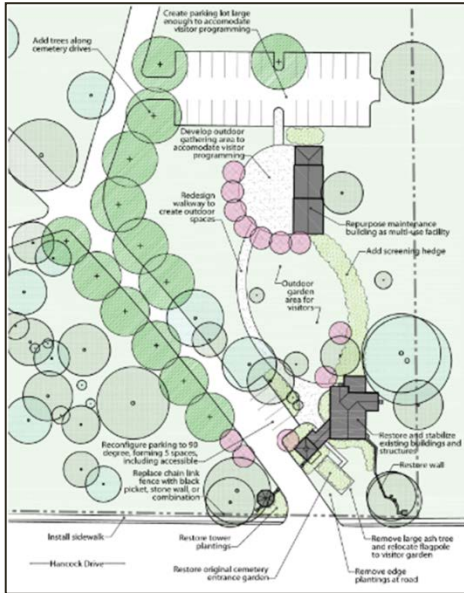
Cemetery Treatment Guidelines

Evergreen Cemetery



Cemetery Treatment Guidelines

Austin Memorial Park Cemetery



Historic Cemeteries Master Plan

Part III: Policy and Funding Recommendations

9. Regulations and Laws
10. Cemetery Oversight
11. Emergency Preparedness
12. Historic Designations
13. Grave Ornamentation
14. Funding and Revenue
15. Partnerships and Programs



Programming Basics

- Educational
 - For children and adults
 - Cemeteries as a lens through which people can understand Austin's history
 - Opportunities to study decorative arts (sculpture, photography)
 - Exploration of different cultural traditions in a diverse community
 - Based on best practices and proven successful programs from around the United States
- Recreation = leisure; something you do in your spare time
 - Primarily for adults
 - Only activities that are respectful of the cemeteries
 - Nothing that would damage the natural or built environment



Process Going Forward

Please note that this is a tentative timeframe and subject to change:

- April, 2015: Present draft plan to Urban Forestry Board & Historic Landmark Commission
- May, 2015: Present final draft plan to Land Facilities & Program Committee, Parks and Rec Board; Urban Forestry Board action
- June, 2015: Present final draft plan to Planning Commission & Open Space, Environment & Sustainability Committee of the Austin City Council
- Summer, 2015: Present final draft plan to the Austin City Council





HISTORIC LANDMARK COMMISSION
Monday, April 27, 2015 – 7:00 P.M.
REGULAR MEETING
City Council Chambers, City Hall
301 W. 2nd Street
Austin, Texas

CURRENT BOARD MEMBERS:

Laurie Limbacher, Chair
 Andrea Roberts
 Dan Leary
 Mary Jo Galindo

John Rosato, Vice-Chair
 Leslie Wolfenden Guidry
 Terri Myers

AGENDA

CALL TO ORDER

I. CITIZEN COMMUNICATION: GENERAL

The first three speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

Michael Strutt spoke to address rapid deterioration of the Judge Sneed House and to request initiation of a demolition by neglect (DBN) case on the property.

II. APPROVAL OF MINUTES

None

III. BRIEFINGS

1. Congress Avenue Streetscape Improvements
Jim Robertson, City of Austin Planning and Zoning Department
2. City of Austin Cemetery Master Plan
Kim McKnight, City of Austin Parks and Recreation Department

IV. PUBLIC HEARINGS

A. DISCUSSION AND ACTION ON APPLICATIONS FOR HISTORIC ZONING, DISCUSSION AND POSSIBLE ACTION ON APPLICATIONS FOR HISTORIC DISTRICT ZONING APPLICATIONS, and REQUESTS TO CONSIDER THE INITIATION OF A HISTORIC ZONING CASE

1. C14H-2015-0004
Lightsey-Russell House, 1805 Lightsey Road

Applicant: Historic Landmark Commission
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: None.

Ryan King, Chris Lehman, Steve Lacher, and Bruce Evans spoke in support of historic zoning. Glen Coleman and Ross Wilson spoke in opposition. Ryan King offered clarifying comments and rebuttal to those speakers in opposition. The public hearing was closed on a motion by Commissioner Roberts. Commissioner Galindo seconded the motion; vote: 5-0.

MOTION: Allow the hearing to continue past 10:00 p.m. on a motion by Commissioner Galindo. Commissioner Roberts seconded the motion; vote: 5-0.

MOTION: Initiate historic zoning for the original portion of the structure and allow the demolition of the addition and the outbuilding on a motion by Commissioner Wolfenden. Commissioner Galindo seconded the motion; vote: 5-0.

B. DISCUSSION AND ACTION ON APPLICATIONS FOR CERTIFICATES OF APPROPRIATENESS

**1. LHD-2015-0002
4214 Avenue G**

Proposal: Addition and remodel
Applicant: John Hussey
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Staff recommends to deny the permit or to postpone until the May 18th, 2015 Historic Landmarks Commission to allow the applicant to continue to work with staff and the Certificate of Appropriateness Committee.

MOTION: Postpone the public hearing to May 18, 2015, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Rosato seconded the motion; vote: 5-0.

**2. C14H-1978-0010
409-413 E 6th Street**

Proposal: Roof top deck
Applicant: Moncada Consulting; Girard Kinney
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Deny as proposed; staff suggests moving the proposed upper deck further back from the parapet so that it is not visible from the street below in accordance with the Architectural Design Guidelines for Sixth Street.

Gerard Kinney and David Disilvo spoke in support of the application. Will Meredith spoke in opposition to the applicant's proposal. Gerard Kinney offered rebuttal. The public hearing was closed on a motion by Commissioner Wolfenden. Commissioner Roberts seconded the motion; vote 5-0.

MOTION: Postpone the public hearing to May 18th, 2015, to allow the applicant to address zoning requirements, on a motion by Commissioner Rosato. Commissioner Roberts seconded the motion; vote: 5-0.

**3. C14H-2000-2128
1400 West Avenue**

Proposal: Demolish an accessory/pagoda structure. Document the structure utilizing digitally rectified and dimensioned photography, salvage and store character-defining features as is possible.

Applicant: Doug Danforth

City Staff: Beth Johnson, Historic Preservation Office, 974-7801

Staff Recommendation: Approve as proposed.

MOTION: Approve the application, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Roberts seconded the motion; vote: 5-0.

**3. C14H-1981-0001
4401 Avenue D**

Proposal: Install two new windows on the north elevation where there were not windows before.

Applicant: David Bratton

City Staff: Beth Johnson, Historic Preservation Office, 974-7801

Staff Recommendation: Staff recommends one of the following changes to the windows in order to differentiate the new windows from the historic per Standard 9. With one of these changes Staff can recommend approval.

- 1) The windows need to be leaded glass with no color rather than stained glass.
- 2) Trim around the new stained glass needs to be differentiated from the historic trim by a different profile or size.

MOTION: Approve the application, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Roberts seconded the motion; vote: 5-0.

C. REVIEW OF PERMITS IN NATIONAL REGISTER HISTORIC DISTRICTS

**1. NRD- 2014-0063
1013 Gaston Avenue**

Proposal: Construct a two-story addition and reconfigure the front of the contributing house.

Applicant: Hector Avila

City Staff: Beth Johnson, Historic Preservation Office, 974-7801

Staff Recommendation: Approve as proposed with the recommendation that the applicant retain the quoins and dental molding on the historic

building. A City of Austin Documentation Package should be completed before the permit is released.

COMMENT: No additional comments to the staff recommendation.

2. NRD- 2014-0070

3302 Funston Street

Proposal: Construct a two-story house.

Applicant: Visio R-2 I LP

City Staff: Beth Johnson, Historic Preservation Office, 974-7801

Staff Recommendation: Approve as proposed.

COMMENT: No additional comments to the staff recommendation.

3. NRD- 2014-0086

2224 Parkway Drive

Proposal: Construct a second-story addition and reconfigure the front of the contributing house.

Applicant: David Cancialosi

City Staff: Beth Johnson, Historic Preservation Office, 974-7801

Staff Recommendation: Approve as proposed and complete a City of Austin Documentation Package prior to release of the permit.

COMMENT: No additional comments to the staff recommendation.

4. NRD- 2014-0138

3309 Oakmont Boulevard

Proposal: Construct a second-story addition and reconfigure the front of the contributing house.

Applicant: Marzia Volpe

City Staff: Beth Johnson, Historic Preservation Office, 974-7801

Staff Recommendation: Approve as proposed and complete a City of Austin Documentation Package prior to release of the permit.

MOTION: Postpone the public hearing to May 18, 2015, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Rosato seconded the motion; vote: 5-0.

5. NRD- 2015-0026

808 Spence Street

Proposal: Construct a two story guest house/second residence at the rear of the lot.

Applicant: Luis Garcia

City Staff: Beth Johnson, Historic Preservation Office, 974-7801

Staff Recommendation: Approve as proposed with the recommendation that the roofing color of the addition match the roofing color of the main house.

COMMENT: No additional comments to the staff recommendation.

6. **NRD- 2015-0029**
3209 Funston Street
Proposal: Demolition of a non-contributing building and construction of a new one story building
Applicant: Kyle R. Cooper
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed and complete a City of Austin Documentation Package prior to release of the permit.

MOTION: Postpone the public hearing to May 18, 2015, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Rosato seconded the motion; vote: 5-0.

7. **NRD- 2015-0030**
1009 Gaston Avenue
Proposal: Construct a two story single family residential unit on a vacant lot.
Applicant: Hector Avila
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed and with the recommendation that stucco be used instead of the metal panels on the second floor façade.

COMMENT: No additional comments to the staff recommendation.

8. **NRD- 2015-0033**
1512 W 29th Street
Proposal: Construct a two story single family residential unit on a vacant lot.
Applicant: Marley Porter
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed.

Marley Porter and Luis Sentis spoke in support of the application. There were no speakers in opposition. The public hearing was closed on a motion by Commissioner Roberts. Commissioner Wolfenden seconded the motion; vote: 5-0.

COMMENT: No additional comments to the staff recommendation.

9. **NRD- 2015-0035**
3304 Funston Street
Proposal: Construct a two story single family residential unit on a vacant lot.
Applicant: Todd Bennett
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Postpone the application until the applicant has completed the Technical Building and Zoning reviews and have met the applicable code standards.

COMMENT: No additional comments to the staff recommendation.

10. **NRD- 2015-0036**
3400 Oakmont Boulevard
Proposal: Construct a second floor addition and front façade changes to a contributing building.
Applicant: Hector Avila
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed and complete a City of Austin Documentation Package prior to release of the permit.

COMMENT: No additional comments to the staff recommendation

D. DISCUSSION AND POSSIBLE ACTION ON APPLICATIONS FOR DEMOLITION OR RELOCATION

1. **HDP-2014-1147**
1708 Vista Lane
Proposal: Demolish a ca. 1939 house.
Applicant: IDM Builders
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Encourage rehabilitation and re-use if feasible; otherwise, release the permit upon completion of a City of Austin Documentation Package.

Kari Blachly, Kevin Sweeney, Bill Renspie, and Chris Uglietta spoke in support of the application. Craig Overman spoke in opposition. Kari Blachly offered clarifying comments. The public hearing was closed on a motion by Commissioner Galindo. Commissioner Wolfenden seconded the motion; vote 5-0.

MOTION: Approve the application, in accordance with the staff recommendation, on a motion by Commissioner Wolfenden. Commissioner Rosato seconded the motion; vote: 5-0.

2. **HDP-2015-0102**
3312 Clearview Drive
Proposal: Demolish a ca. 1954 house.
Applicant: Jesse Nalle, Nalle Custom Homes
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Release the permit upon completion of a City of Austin Documentation Package.

MOTION: Approve the application, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Roberts seconded the motion; vote: 5-0.

3. **HDP-2015-0111**
4515 Avenue D
Proposal: Demolish a ca. 1935 house.

Applicant: J. Ahmadi
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Release the permit upon completion of a City of Austin Documentation Package.

MOTION: Approve the application, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Roberts seconded the motion; vote: 5-0.

4. HDP-2015-0126

1813 Brackenridge Street and 1814 Drake Avenue

Proposal: Demolish a ca., 1909 house at 1813 Brackenridge Street and a ca. 1936 house at 1814 Drake Avenue.

Applicant: David West

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Release both permits upon completion of a City of Austin Documentation Package.

David West and Craig Overman spoke in support of demolition. Angela Reed and Russell Frazier spoke in opposition to demolition. Craig Overman offered clarifying comments to those speakers in opposition. The public hearing was closed on a motion by Commissioner Galindo. Commissioner Roberts seconded the motion; vote: 5-0.

MOTION: Postpone the public hearing to May 18, 2015 to allow for further historic assessment, as well as discussion with the neighborhood, on a motion by Commissioner Galindo. Commissioner Roberts seconded the motion; vote: 5-0.

5. HDP-2015-0151

1710 Maple Avenue

Proposal: Demolish a ca. 1913 house.

Applicant: MX3 Homes

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

Annette Moreno spoke in support of postponement. The public hearing was closed on a motion by Commissioner Galindo. Commissioner Roberts seconded the motion; vote: 5-0.

MOTION: Postpone the public hearing to May 18th, 2015, on a motion by Commissioner Galindo. Commissioner Wolfenden seconded the motion; vote: 5-0.

6. HDP-2015-0152

1000 Lund Street

Proposal: Construct a second floor addition and front façade changes to a contributing building.
Applicant: Jennifer Strapple and Hayley Killam
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Initiate historic zoning to preserve this A.D. Stenger House.

MOTION: Postpone the public hearing to May 18, 2015, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Rosato seconded the motion; vote: 5-0.

**7. HDP-2015-0153
1908 Airole Way**

Proposal: Deconstruct and re-build a ca. 1950 A.D. Stenger house.
Applicant: Ryan Burke, Parallel Architecture
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Either postpone to May 18, 2015 or initiate a historic zoning case to preserve this A.D. Stenger house.

Ryan Burke spoke in support of demolition. David King, Troy Dillinger, Kate Singleton, Creede Fitch, Elizabeth Salaiz, Derek Meisner, Terry O'Connell, and Sara Eskew spoke in opposition to demolition. Ryan Burke offered clarifying comments to those speakers in opposition. The public hearing was closed on a motion by Commissioner Roberts. Commissioner Wolfenden seconded the motion; vote: 5-0.

MOTION: Initiate historic zoning, in accordance with the staff recommendation, on a motion by Commissioner Rosato. Commissioner Roberts seconded the motion; vote: 5-0.

**8. HDP-2015-0154
902 S. 1st Street**

Proposal: Demolish a ca. 1910 house.
Applicant: John R. Nelson
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

MOTION: Approve the application, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Roberts seconded the motion; vote: 5-0.

**9. HDP-2015-0165
2200 Rio Grande (700 W. 22nd Street), and 2204 Rio Grande Street**

Proposal: Demolish a ca. 1925 duplex and a ca. 1915 commercial building.
Applicant: Sean O'Brien

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Postpone to May 18, 2015 to consider alternatives to demolition.

MOTION: Postpone the public hearing to May 18, 2015, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Rosato seconded the motion; vote: 5-0.

10. HDP-2015-0173

1315 Kenwood Avenue

Proposal: Partial demolition and a second-story addition to a ca. 1928 house.

Applicant: Annie-Laurie Grabiell, Clayton + Little Architects

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: None. The owners are considering historic zoning for this property, but staff has major reservations about the construction of the addition in light of a historic zoning application.

George Wilcox and Bruce Curtis spoke in support of the application for partial demolition. There were no speakers in opposition. The public hearing was closed on a motion by Commissioner Galindo. Commissioner Wolfenden seconded the motion; vote 5-0.

MOTION: Approve the partial demolition application on a motion by Commissioner Rosato. Commissioner Roberts seconded the motion; vote: 5-0.

11. HDP-2015-0182

815 W. Mary Street

Proposal: Demolish a ca. 1928 house.

Applicant: Brockett Davidson

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

MOTION: Approve the application, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Roberts seconded the motion; vote: 5-0.

12. HDP-2015-0200

2208 E. 13th Street – the applicant has withdrawn his application and seeks to rehabilitate the house. No action is required.

Proposal: Demolish a ca. 1911 house.

Applicant: Kevin Woodworth

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: See above.

13. HDP-2015-0213

4707 Woodview Avenue

Proposal: Demolish a ca. 1945 house.

Applicant: Austin Express Permits

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Either postpone to May 18, 2015 or initiate a historic zoning case to better evaluate alternatives to demolition.

MOTION: Postpone the public hearing to May 18, 2015, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Rosato seconded the motion; vote: 5-0.

14. HDP-2015-0219

1208 Kinney Avenue

Proposal: Demolish a ca. 1946 house.

Applicant: Todd Bennett

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

MOTION: Approve the application, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Rosato seconded the motion; vote: 5-0.

15. HDP-2015-0221

1310 E. 13th Street

Proposal: Demolish a ca. 1902 house.

Applicant: Antonio Lozano

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Postpone to May 18, 2015 to fully evaluate alternatives to demolition.

There were no speakers in support or opposition. The public hearing was closed on a motion by Commissioner Wolfenden. Commissioner Galindo seconded the motion; vote: 5-0.

MOTION: Postpone the public hearing to May 18, 2015, in accordance with the staff recommendation, on a motion by Commissioner Galindo. Commissioner Wolfenden seconded the motion; vote: 5-0.

16. HDP-2015-0232

2101 E. 14th Street

Proposal: Demolish a ca. 1937 house.

Applicant: William Hodge

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Encourage rehabilitation and restoration or postpone to May 18, 2015 to better evaluate alternatives to demolition; otherwise, release the permit upon completion of a City of Austin Documentation Package.

William Hodge spoke in support of postponement. There were no speakers in opposition. The public hearing was closed on a motion by Commissioner Rosato. Commissioner Roberts seconded the motion; vote: 5-0.

MOTION: Postpone the public hearing to May 18, 2015, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Rosato seconded the motion; vote: 5-0.

17. HDP-2015-0250

4100 Banister Lane

Proposal: Demolish a ca. 1949 house.

Applicant: Peter Pevoto

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

Peter Pevoto spoke in support of demolition. Bruce Evans spoke in opposition to demolition. Peter Pevoto offered clarifying comments. The public hearing was closed on a motion by Commissioner Wolfenden. Commissioner Roberts seconded the motion; vote 5-0.

MOTION: Approve the application, in accordance with the staff recommendation, on a motion by Commissioner Galindo. Commissioner Roberts seconded the motion; vote: 5-0.

18. HDP-2015-0251

4006 Banister Lane

Proposal: Demolish a ca. 1950 house.

Applicant: Peter Pevoto

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

Peter Pevoto spoke in support of demolition. Bruce Evans spoke in opposition to demolition. Peter Pevoto offered clarifying comments. The public hearing was closed on a motion by Commissioner Wolfenden. Commissioner Roberts seconded the motion; vote 5-0.

MOTION: Approve the application, in accordance with the staff recommendation, on a motion by Commissioner Galindo. Commissioner Roberts seconded the motion; vote: 5-0.

19. HDP-2015-0252

2102 E.M. Franklin Avenue

Proposal: Demolish a ca. 1940 house.

Applicant: Ross Cole, Urban Ventures
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Postpone to May 18, 2015 to fully consider alternatives to demolition.

Ross Cole spoke in opposition to postponement. There were no speakers in support. The public hearing was closed on a motion by Commissioner Galindo. Commissioner Roberts seconded the motion; vote: 5-0

MOTION: Postpone the public hearing to May 18, 2015, in accordance with the staff recommendation, on a motion by Commissioner Wolfenden. Commissioner Rosato seconded the motion; vote: 5-0.

**20. HDP-2015-0254
903 S. 2nd Street**

Proposal: Demolish a ca. 1936 duplex.
Applicant: John R. Nelson
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

MOTION: Approve the application, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Roberts seconded the motion; vote: 5-0.

**21. HDP-2015-0291
2007 E. 12th Street**

Proposal: Demolish a ca. 1910 house.
Applicant: John Taylor Jackson
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Postpone to May 18, 2015 to fully consider alternatives to demolition.

MOTION: Postpone the public hearing to May 18, 2015, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Rosato seconded the motion; vote: 5-0.

**22. HDP-2015-0301
3213 Harris Park Avenue**

Proposal: Demolish a ca. 1933 house.
Applicant: SAR, LLC.
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

MOTION: Postpone the public hearing to May 18, 2015, on a motion by Commissioner Galindo. Commissioner Wolfenden seconded the motion; vote: 5-0.

23. HDP-2015-0302

1300 Walnut Avenue

Proposal: Demolish a ca. 1913 house.

Applicant: Pecan Valley Homes

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Postpone to May 18, 2015 to fully consider alternatives to demolition.

MOTION: Postpone the public hearing to May 18, 2015, in accordance with the staff recommendation, on a motion by Commissioner Galindo. Commissioner Rosato seconded the motion; vote: 5-0.

24. HDP-2015-0304

2111 Garden Street

Proposal: Demolish a ca. 1940 house.

Applicant: Cody Meeks

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

MOTION: Approve the application, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Rosato seconded the motion; vote: 5-0.

25. HDP-2015-0305

4811 Burnet Road

Proposal: Demolish a ca. 1958 commercial building.

Applicant: Bryan Cumby

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Release the permit upon completion of a City of Austin Documentation Package.

MOTION: Approve the application, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Rosato seconded the motion; vote: 5-0.

V. DISCUSSION AND POSSIBLE ACTION ON APPLICATIONS FOR AD VALOREM PROPERTY TAX EXEMPTIONS – BUILDINGS WHICH HAVE BEEN DETERMINED TO BE IN NEED OF TAX RELIEF TO ENCOURAGE THEIR PRESERVATION

- 1. Applications for ad valorem property tax exemptions recommended for approval,**
See attached list.

MOTION: Approve the exemptions, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Rosato seconded the motion; vote: 5-0.

2. **Applications for ad valorem property tax exemptions recommended for denial.**

See attached list.

MOTION: Deny the exemptions, in accordance with the staff recommendation, per passage of the consent agenda on a motion by Commissioner Galindo. Commissioner Rosato seconded the motion; vote: 5-0.

VI. DISCUSSION AND POSSIBLE ACTION ON APPLICATIONS FOR ACVB HERITGE GRANTS

1. **Austin Woman's Club – North-Evans Chateau, 708 San Antonio Street.**
Proposal: Restore historic stone wall on the west side of the property.
Requested amount: \$47,000.
Recommended amount: \$23,500
2. **State Theater/Austin Theater Alliance, 719 Congress Avenue.**
Proposal: Restore front façade stucco.
Requested amount: \$47,000.
Recommended amount: \$40,000
3. **Paramount Theater/Austin Theater Alliance, 713 Congress Avenue.**
Proposal: Restore front façade balconies.
Requested amount: \$47,000.
Recommended amount: \$23,500
4. **Elisabet Ney Museum, 304 E. 44th Street.**
Proposal: Restore the ca. 1939 Violet Crown Garden Club wall.
Requested amount: \$47,000.
Recommended amount: \$10,000
5. **Mayfield Park Cottage and Gardens, 3505 W. 35th Street.**
Proposal: Restore historic stone walls.
Requested amount: \$37,454.
Recommended amount: \$23,500

MOTION: Approve the applications for the recommended amounts on a motion by Commissioner Rosato. Commissioner Limbacher seconded the motion; vote: 4-0, Commissioner Wolfenden abstaining on item 1, 3, and 4.

VII. COMMITTEE REPORTS

- A. **Certificates of Appropriateness Review Committee**
- B. **Operations Committee**
- C. **Grants Committee**
- D. **Preservation Plan Committee**

VIII. NEW BUSINESS

- A. **Items from Commission**
- B. **Items from Staff**

ADJOURNMENT : The meeting was adjourned at 1:00 a.m. on a motion by Commissioner Wolfenden. Commissioner Galindo seconded the motion; vote 5-0.

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Kalan Contreras, Historic Preservation Office, Planning and Development Review Department, at 512-974-2727, for additional information; TTY users route through Relay Texas at 711.

For more information on the Historic Landmark Commission, please contact Steve Sadowsky, City Historic Preservation Officer, at 512-974-6454, or Beth Johnson, Deputy Historic Preservation Officer, at 512-974-7801.



**HISTORIC LANDMARK COMMISSION
PRESERVATION PLAN COMMITTEE
WEDNESDAY May 12, 2013 – 5:00 P.M.
ROOM 525, ONE TEXAS CENTER
505 BARTON SPRINGS ROAD
AUSTIN, TEXAS**

CURRENT BOARD MEMBERS:

_____ *Andrea Roberts, Chair*
_____ *Laurie Limbacher*

_____ *Terri Meyers*
_____ *John Rosato (alternate)*

AGENDA

CALL TO ORDER

A. CITIZEN COMMUNICATION: GENERAL

The first three speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

B. DISCUSSION AND POSSIBLE ACTION ON:

1. City of Austin Cemetery Master Plan

D. ITEMS FROM COMMISSIONERS

E. ITEMS FROM STAFF

ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Sylvia Arzola, Planning and Development Review Department, at 512-974-6448 for additional information; TTY users route through Relay Texas at 711.

For more information on the Historic Landmark Commission, please contact Steve Sadowsky, Historic Preservation Officer, at 974-6454, Beth Johnson, Deputy Historic Preservation Officer, at 974-7801, or Kalan Contreras, Administrative Staff, at 974-2727.



HISTORIC LANDMARK COMMISSION
Monday, May 18, 2015 – 7:00 P.M.
REGULAR MEETING
Room 325, One Texas Center
505 Barton Springs Road
Austin, Texas

CURRENT BOARD MEMBERS:

____ *Laurie Limbacher, Chair*
____ *Andrea Roberts*
____ *Dan Leary*
____ *Mary Jo Galindo*

____ *John Rosato, Vice-Chair*
____ *Leslie Wolfenden Guidry*
____ *Terri Myers*

AGENDA

CALL TO ORDER

I. CITIZEN COMMUNICATION: GENERAL

The first three speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

II. APPROVAL OF MINUTES

1. March 23, 2015
2. April 13, 2015
3. April 27, 2015

III. BRIEFINGS: DISCUSSION AND POSSIBLE ACTION.

1. City of Austin Cemetery Master Plan

Kim McKnight, City of Austin Parks and Recreation Department

Staff Recommendation: Endorse the proposed City of Austin Cemetery Master Plan and request that consideration be given towards the designation of Evergreen Cemetery, Plummer's Cemetery, and Austin Memorial Park Cemetery as potential historic landmarks.

IV. PUBLIC HEARINGS

A. DISCUSSION AND ACTION ON APPLICATIONS FOR HISTORIC ZONING, DISCUSSION AND POSSIBLE ACTION ON APPLICATIONS FOR HISTORIC DISTRICT ZONING APPLICATIONS, and REQUESTS TO CONSIDER THE INITIATION OF A HISTORIC ZONING CASE

1. C14H-2014-0014
Bluebonnet Hills Historic District

Roughly bounded by Annie Street on the north, East Side Drive on the east, Leland Street on the south, and Brackenridge Street on the west.

NOTE: THIS ITEM IS ON THE AGENDA SOLELY FOR THE CONSIDERATION OF COMMENTS BY THE AUSTIN ENERGY GREEN BUILDER REGARDING THE PROPOSED HISTORIC DISTRICT DESIGN STANDARDS.

Applicants: Michele Webre, Bluebonnet Hills Historic District Committee
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Receive and incorporate the comments of the Austin Energy Green Builder Program as part of the previously-recommended application and historic district design standards.

**2. C14H-2015-0005
Clyde and Henrietta Littlefield House
903 Shoal Cliff Court**

Applicant: Historic Landmark Commission
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Recommend historic zoning.
Staff Note: The owner has filed a petition against historic zoning.

B. DISCUSSION AND ACTION ON APPLICATIONS FOR CERTIFICATES OF APPROPRIATENESS

**1. LHD-2015-0002 – Postpone to June 22, 2015 at the applicant’s request.
4214 Avenue G**

Proposal: Addition and remodel
Applicant: John Hussey
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Postpone to June 22, 2015 at the applicant’s request.

**2. C14H-1978-0010
409-413 E 6th Street**

Proposal: Roof top deck
Applicant: Steve Simon; David de Silva
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Committee Recommendation: Conceptual and conditional approval of the project but do not release any permits for construction until the applicant has returned to the Committee with details of construction.
Staff Recommendation: Conditionally approve the concept for the rooftop deck but do not approve the application until the applicant has returned to the Certificate of Appropriateness Review Committee in June to address all comments and questions from the Committee.
Staff Note: The Architectural Design Guidelines for 6th Street show that sightlines are determined from the sidewalk below with no further elaboration.

**3. LHD-2015-0003 and LHD-2015-004
3814 and 3816 Duval Street**

Proposal: Construct 4 new units on two properties

Applicant: BDB Ventures
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Postpone till June 22, 2015 to allow the designs to reflect changes that would make the properties in compliance with the Hyde Park Design Standards.

4. C14H-1978-0038 – Paramount Theater

713 Congress Avenue

Proposal: Restore the exterior balconies
Applicant: Austin Theater Alliance; Jonathan Humphrey
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Committee Recommendation: Address galvanic action on the new flashing, and use thermally-treated wood.
Staff Recommendation: Approve as proposed.
Staff Note: This application is pursuant to a recently-awarded grant by the Commission pursuant to the ACVB Heritage Grant Program.

5. C14H-1983-0024 – Postpone to June 22, 2015 at the applicant’s request.

1106 W 10th Street

Proposal: Rear Addition
Applicant: Carolyn VanMeter
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Postpone to June 22, 2015 at the applicant’s request.

C. REVIEW OF PERMITS IN NATIONAL REGISTER HISTORIC DISTRICTS

1. NRD- 2014-0138

3309 Oakmont Boulevard

Proposal: Construct a second-story addition and reconfigure the front of the contributing house.
Applicant: Marzia Volpe
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed and complete a City of Austin Documentation Package prior to release of the permit.

2. NRD- 2015-0029

3209 Funston Street

Proposal: Demolition of a non-contributing building and construction of a new one story building
Applicant: Kyle R. Cooper
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed and complete a City of Austin Documentation Package prior to release of the permit.

3. NRD- 2015-0035

3304 Funston Street

Proposal: Construct a two story single family residential unit on a vacant lot.
Applicant: Todd Bennett

City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed.

4. NRD- 2015-0039

2500 Wooldridge Drive

Proposal: Construct a first floor addition.

Applicant: Rodney Bennett

City Staff: Beth Johnson, Historic Preservation Office, 974-7801

Staff Recommendation: Approve as proposed.

D. DISCUSSION AND POSSIBLE ACTION ON APPLICATIONS FOR DEMOLITION OR RELOCATION

**1. HDP-2015-0126 – Postpone to June 22, 2015 at the applicant’s request.
1813 Brackenridge Street and 1814 Drake Avenue**

Proposal: Demolish a ca., 1909 house at 1813 Brackenridge Street and a ca. 1936 house at 1814 Drake Avenue.

Applicant: David West

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Postpone to June 22, 2015 at the applicant’s request.

2. HDP-2015-0151

1710 Maple Avenue

Proposal: Demolish a ca. 1913 house.

Applicant: MX3 Homes

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

3. HDP-2015-0152

1000 Lund Street

Proposal: Demolish a ca. 1957 A.D. Stenger house.

Applicant: Jennifer Strapple and Hayley Killam

City Staff: Beth Johnson, Historic Preservation Office, 974-7801

Staff Recommendation: Initiate historic zoning to preserve this A.D. Stenger House.

4. HDP-2015-0153 – Application is withdrawn. No action necessary by the Commission.

1908 Airole Way

Proposal: Deconstruct and re-build a ca. 1950 A.D. Stenger house.

Applicant: Ryan Burke, Parallel Architecture

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: No action required. The applicant has withdrawn the application for partial demolition of the house.

5. HDP-2015-0165

**2200 Rio Grande (700 W. 22nd Street), and 2204 Rio Grande Street –
Postpone to June 22, 2015 at the applicant’s request.**

Proposal: Demolish a ca. 1925 duplex and a ca. 1915 commercial building.
Applicant: Sean O'Brien
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Postpone to June 22, 2015 to consider alternatives to demolition.

6. HDP-2015-0213

4707 Woodview Avenue

Proposal: Demolish a ca. 1945 house.
Applicant: Austin Express Permits
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Release the permit upon completion of a City of Austin Documentation Plan.

7. HDP-2015-0221 – Postpone to June 22, 2015 at the applicant's request.

1310 E. 13th Street

Proposal: Demolish a ca. 1902 house.
Applicant: Antonio Lozano
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Postpone to June 22, 2015 to fully evaluate alternatives to demolition.

8. HDP-2015-0252

2102 E.M. Franklin Avenue

Proposal: Demolish a ca. 1940 house.
Applicant: Ross Cole, Urban Ventures
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Encourage relocation over demolition, but release the permit upon completion of a City of Austin Documentation Package.

9. HDP-2015-0291

2007 E. 12th Street

Proposal: Demolish a ca. 1910 house.
Applicant: John Taylor Jackson
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Encourage rehabilitation and re-use if feasible, then encourage relocation over demolition but release the permit upon completion of a City of Austin Documentation Package.

10. HDP-2015-0301

3213 Harris Park Avenue

Proposal: Demolish a ca. 1933 house.
Applicant: SAR, LLC.
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

11. HDP-2015-0302

1300 Walnut Avenue

Proposal: Demolish a ca. 1913 house.

Applicant: Pecan Valley Homes

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Initiate historic zoning to further explore alternatives to demolition. This house is a very good example of vernacular architecture in a traditionally African-American part of town and has significant associations with a family who represents the migration of African-American families from the rural parts of the county into Austin in the early 20th century.

12. HDP-2015-0315

715 W. Johanna Street

Proposal: Demolish a ca. 1938 house.

Applicant: Johnathan Traylor

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Postpone to June 22, 2015 to evaluate alternatives to demolition.

13. HDP-2015-0347 – Postpone to June 22, 2015 at the applicant’s request.

1602 Alta Vista Avenue

Proposal: Demolish a ca. 1929 house.

Applicant: Michael Stouse

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Postpone to June 22, 2015 to evaluate alternatives to demolition.

14. HDP-2015-0354

5311 Roosevelt Avenue

Proposal: Demolish a ca. 1950 house.

Applicant: Michael Singletary

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Postpone to June 22, 2015 to evaluate alternatives to demolition.

15. HDP-2015-0369

901 Dawson Road

Proposal: Demolish a ca. 1937 house.

Applicant: DAR Construction

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Postpone to June 22, 2015 to evaluate alternatives to demolition.

E. DISCUSSION AND POSSIBLE ACTION ON DEMOLITION BY NEGLECT CASES

1. DBN-2015-0001 – Sebron Sneed House, 1801 Nelms Drive

Staff Note: Staff has begun reaching out to the owner of the property to establish a dialogue about resolving issues of deterioration on the site and establishing a preservation plan. No Commission action is required at this point in time.

F. APPLICATION FOR PARTIAL AD VALOREM TAX ABATEMENT FOR APPROVED REHABILITATION WORK IN A LOCALLY-DESIGNATED HISTORIC DISTRICT.

1. LHD-2014-0015

4005 Avenue A (Hyde Park)

Project: Level the house and install new piers.

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454.

Staff Recommendation: Approve the application.

V. COMMITTEE REPORTS

A. Certificates of Appropriateness Review Committee

B. Operations Committee

C. Grants Committee

D. Preservation Plan Committee

VI. NEW BUSINESS

A. Items from Commission

B. Items from Staff

ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Kalan Contreras, Historic Preservation Office, Planning and Development Review Department, at 512-974-2727, for additional information; TTY users route through Relay Texas at 711.

For more information on the Historic Landmark Commission, please contact Steve Sadowsky, City Historic Preservation Officer, at 512-974-6454, or Beth Johnson, Deputy Historic Preservation Officer, at 512-974-7801, or Kalan Contreras, Administrative Staff for the Historic Preservation Office, at 512-974-2727.

City of Austin
Historic Landmark Commission
May 18, 2015

BRIEFINGS: DISCUSSION AND POSSIBLE ACTION

1. City of Austin Cemetery Master Plan

Kim McKnight, City of Austin Parks and Recreation Department

Staff Recommendation: Endorse the proposed City of Austin Cemetery Master Plan and request that consideration be given towards the designation of Evergreen Cemetery, Plummer's Cemetery, and Austin Memorial Park Cemetery as potential historic landmarks.

Kim McKnight spoke to clarify the intentions of the Master Plan. Sharon Blythe and Alyson McGee spoke in support of the Cemetery Master Plan. The public hearing was closed on a motion by Commissioner Leary. Commissioner Galindo seconded the motion; vote: 4-0, Commissioner Wolfenden recused.

MOTION: Endorse the proposed Master Plan in accordance with the staff recommendation, and consider the map referenced in Citizen Communication, on a motion by Commissioner Galindo. Commissioner Roberts seconded the motion on a vote of 4-0, Commissioner Wolfenden recused.



HISTORIC LANDMARK COMMISSION
Monday, May 18, 2015 – 7:00 P.M.
REGULAR MEETING
Room 325, One Texas Center
505 Barton Springs Road
Austin, Texas

CURRENT BOARD MEMBERS:

Laurie Limbacher, Chair
 Andrea Roberts
 Dan Leary
 Mary Jo Galindo

John Rosato, Vice-Chair
 Leslie Wolfenden Guidry
 Terri Myers

AGENDA

CALL TO ORDER

I. CITIZEN COMMUNICATION: GENERAL

The first three speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

Troy Dillinger spoke to inform the Commission of production of a research document on Austin architect A.D. Stenger. Marlene Stenger spoke in support of Troy Dillinger.

II. APPROVAL OF MINUTES

1. March 23, 2015
2. April 13, 2015
3. April 27, 2015

III. BRIEFINGS: DISCUSSION AND POSSIBLE ACTION

1. City of Austin Cemetery Master Plan

Kim McKnight, City of Austin Parks and Recreation Department
Staff Recommendation: Endorse the proposed City of Austin Cemetery Master Plan and request that consideration be given towards the designation of Evergreen Cemetery, Plummer's Cemetery, and Austin Memorial Park Cemetery as potential historic landmarks.

Kim McKnight spoke to clarify the intentions of the Master Plan. Sharon Blythe and Alyson McGee spoke in support of the Cemetery Master Plan. The

public hearing was closed on a motion by Commissioner Leary. Commissioner Galindo seconded the motion; vote: 4-0, Commissioner Wolfenden recused.

MOTION: Endorse the proposed Master Plan in accordance with the staff recommendation, and consider the map referenced in Citizen Communication, on a motion by Commissioner Galindo. Commissioner Roberts seconded the motion on a vote of 4-0, Commissioner Wolfenden recused.

IV. PUBLIC HEARINGS

A. DISCUSSION AND ACTION ON APPLICATIONS FOR HISTORIC ZONING, DISCUSSION AND POSSIBLE ACTION ON APPLICATIONS FOR HISTORIC DISTRICT ZONING APPLICATIONS, and REQUESTS TO CONSIDER THE INITIATION OF A HISTORIC ZONING CASE

1. C14H-2014-0014

Bluebonnet Hills Historic District

Roughly bounded by Annie Street on the north, East Side Drive on the east, Leland Street on the south, and Brackenridge Street on the west.

NOTE: THIS ITEM IS ON THE AGENDA SOLELY FOR THE CONSIDERATION OF COMMENTS BY THE AUSTIN ENERGY GREEN BUILDER REGARDING THE PROPOSED HISTORIC DISTRICT DESIGN STANDARDS.

Applicants: Michele Webre, Bluebonnet Hills Historic District Committee

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Receive and incorporate the comments of the Austin Energy Green Builder Program as part of the previously-recommended application and historic district design standards.

Angela Reed and Alyson McGee spoke in support of the Austin Energy Green Builder Program comments. Arif Panju spoke in opposition to the Austin Energy Green Builder Program. Angela Reed offered rebuttal to Arif Panju. The public hearing was closed on a motion by Commissioner Wolfenden. Commissioner Leary seconded the motion; vote 5-0.

MOTION: Incorporate the comments put forth by Austin Energy, with the condition that city legal staff is consulted, on a motion by Commissioner Wolfenden. Commissioner Roberts seconded the motion; vote 5-0.

2. C14H-2015-0005

Clyde and Henrietta Littlefield House

903 Shoal Cliff Court

Applicant: Historic Landmark Commission

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Recommend historic zoning.

Staff Note: The owner has filed a petition against historic zoning.

There were no speakers in support of historic zoning. Mike McHone spoke in opposition to historic zoning. The public hearing was closed on a motion by Commissioner Leary. Commissioner Roberts seconded the motion; vote 5-0.

MOTION: recommend historic zoning on a motion by Commissioner Wolfenden. Commissioner Galindo seconded the motion; vote 5-0.

B. DISCUSSION AND ACTION ON APPLICATIONS FOR CERTIFICATES OF APPROPRIATENESS

**1. LHD-2015-0002 – Postpone to June 22, 2015 at the applicant’s request.
4214 Avenue G**

Proposal: Addition and remodel

Applicant: John Hussey

City Staff: Beth Johnson, Historic Preservation Office, 974-7801

Staff Recommendation: Postpone to June 22, 2015 at the applicant’s request.

MOTION: Postpone the public hearing to June 22, 2015, per passage of the consent agenda, on a motion by Commissioner Galindo. Commissioner Leary seconded; vote 5-0.

**2. C14H-1978-0010
409-413 E 6th Street**

Proposal: Roof top deck

Applicant: Steve Simon; David de Silva

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Committee Recommendation: Conceptual and conditional approval of the project but do not release any permits for construction until the applicant has returned to the Committee with details of construction.

Staff Recommendation: Conditionally approve the concept for the rooftop deck but do not approve the application until the applicant has returned to the Certificate of Appropriateness Review Committee in June to address all comments and questions from the Committee.

Staff Note: The Architectural Design Guidelines for 6th Street show that sightlines are determined from the sidewalk below with no further elaboration.

Alyson McGee, Will Meredith, and Bradley Jeanson spoke in opposition to the application. The public hearing was closed on a motion by Commissioner Galindo. Commissioner Roberts seconded the motion; vote 5-0.

MOTION: Recommend a single-level addition, and request perspective drawings to better evaluate the setbacks with regard to the line of sight from the street on a motion by Commissioner Galindo, with the condition that the applicant returns to the Committee with the requested documentation. Commissioner Roberts seconded the motion; vote 5-0.

MOTION: Extend the public hearing past 10:00 p.m. on a motion by Commissioner Galindo. Commissioner Wolfenden seconded the motion; vote 5-0.

**3. LHD-2015-0003 and LHD-2015-004
3814 and 3816 Duval Street**

Proposal: Construct 4 new units on two properties
Applicant: BDB Ventures
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Postpone until June 22, 2015 to allow the designs to reflect changes that would make the properties in compliance with the Hyde Park Design Standards.

Sean Breedlove spoke in opposition to postponement. Rodney Gibbs, Wanda Penn, and Nancy Mims spoke in support of postponement. The public hearing was closed on a motion by Commissioner Wolfenden. Commissioner Leary seconded the motion; vote 5-0.

MOTION: Postpone the public hearing to June 22, 2015 on a motion by Commissioner Roberts. Commissioner Galindo seconded the motion on a vote of 5-0.

**4. C14H-1978-0038 – Paramount Theater
713 Congress Avenue**

Proposal: Restore the exterior balconies
Applicant: Austin Theater Alliance; Jonathan Humphrey
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Committee Recommendation: Address galvanic action on the new flashing, and use thermally-treated wood.
Staff Recommendation: Approve as proposed.
Staff Note: This application is pursuant to a recently-awarded grant by the Commission pursuant to the ACVB Heritage Grant Program.

MOTION: Approve the application, per passage of the consent agenda, on a motion by Commissioner Leary. Commissioner Roberts seconded the motion; vote 4-0, Commissioner Wolfenden recused.

**5. C14H-1983-0024 – Postpone to June 22, 2015 at the applicant’s request.
1106 W 10th Street**

Proposal: Rear Addition
Applicant: Carolyn VanMeter
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Postpone to June 22, 2015 at the applicant’s request.

MOTION: Postpone the public hearing to June 22, 2015, per passage of the consent agenda, on a motion by Commissioner Galindo. Commissioner Leary seconded; vote 5-0.

C. REVIEW OF PERMITS IN NATIONAL REGISTER HISTORIC DISTRICTS

**1. NRD- 2014-0138
3309 Oakmont Boulevard**

Proposal: Construct a second-story addition and reconfigure the front of the contributing house.
Applicant: Marzia Volpe
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed and complete a City of Austin Documentation Package prior to release of the permit.

COMMENT: No additional comment to the staff recommendation

2. NRD- 2015-0029

3209 Funston Street

Proposal: Demolition of a non-contributing building and construction of a new one story building
Applicant: Kyle R. Cooper
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed and complete a City of Austin Documentation Package prior to release of the permit.

COMMENT: No additional comment to the staff recommendation

3. NRD- 2015-0035

3304 Funston Street

Proposal: Construct a two story single family residential unit on a vacant lot.
Applicant: Todd Bennett
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed.

COMMENT: No additional comment to the staff recommendation

4. NRD- 2015-0039

2500 Wooldridge Drive

Proposal: Construct a first floor addition.
Applicant: Rodney Bennett
City Staff: Beth Johnson, Historic Preservation Office, 974-7801
Staff Recommendation: Approve as proposed.

COMMENT: No additional comment to the staff recommendation

D. DISCUSSION AND POSSIBLE ACTION ON APPLICATIONS FOR DEMOLITION OR RELOCATION

**1. HDP-2015-0126 – Postpone to June 22, 2015 at the applicant’s request.
1813 Brackenridge Street and 1814 Drake Avenue**

Proposal: Demolish a ca., 1909 house at 1813 Brackenridge Street and a ca. 1936 house at 1814 Drake Avenue.
Applicant: David West
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Postpone to June 22, 2015 at the applicant’s request.

MOTION: Postpone the public hearing to June 22, 2015, per passage of the consent agenda, on a motion by Commissioner Galindo. Commissioner Leary seconded; vote 5-0.

2. HDP-2015-0151

1710 Maple Avenue

Proposal: Demolish a ca. 1913 house.

Applicant: MX3 Homes

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

MOTION: Approve the application, per passage of the consent agenda and in accordance with the staff recommendation, on a motion by Commissioner Leary. Commissioner Roberts seconded the motion; vote 5-0.

3. HDP-2015-0152

1000 Lund Street

Proposal: Demolish a ca. 1957 A.D. Stenger house.

Applicant: Jennifer Strapple and Hayley Killam

City Staff: Beth Johnson, Historic Preservation Office, 974-7801

Staff Recommendation: Initiate historic zoning to preserve this A.D. Stenger House.

Richard Suttle spoke in support of the demolition application. Riley Triggs, Alyson McGee, Creede Fitch, and Troy Dillinger spoke in opposition to demolition. Richard Suttle offered clarifying comments. The public hearing was closed on a motion by Commissioner Leary. Commissioner Galindo seconded the motion; vote 5-0.

MOTION: Initiate historic zoning and ask staff to conduct further research on a motion by Commissioner Leary. Commissioner Wolfenden seconded the motion; vote 5-0.

MOTION: 5-minute recess on a motion by Commissioner Galindo at 10:17 p.m.; vote 5-0.

4. HDP-2015-0153 – Application is withdrawn. No action necessary by the Commission.

1908 Airole Way

Proposal: Deconstruct and re-build a ca. 1950 A.D. Stenger house.

Applicant: Ryan Burke, Parallel Architecture

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: No action required. The applicant has withdrawn the application for partial demolition of the house.

5. HDP-2015-0165

2200 Rio Grande (700 W. 22nd Street), and 2204 Rio Grande Street – Postpone to June 22, 2015 at the applicant’s request.

Proposal: Demolish a ca. 1925 duplex and a ca. 1915 commercial building.

Applicant: Sean O’Brien

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Postpone to June 22, 2015 to consider alternatives to demolition.

MOTION: Postpone the public hearing to June 22, 2015, per passage of the consent agenda, on a motion by Commissioner Galindo. Commissioner Leary seconded; vote 5-0.

6. HDP-2015-0213

4707 Woodview Avenue

Proposal: Demolish a ca. 1945 house.

Applicant: Austin Express Permits

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Release the permit upon completion of a City of Austin Documentation Plan.

MOTION: Approve the application, per passage of the consent agenda and , on a motion by Commissioner Leary. Commissioner Roberts seconded the motion; vote 5-0.

7. HDP-2015-0221 – Postpone to June 22, 2015 at the applicant’s request.

1310 E. 13th Street

Proposal: Demolish a ca. 1902 house.

Applicant: Antonio Lozano

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Postpone to June 22, 2015 to fully evaluate alternatives to demolition.

MOTION: Postpone the public hearing to June 22, 2015, per passage of the consent agenda, on a motion by Commissioner Galindo. Commissioner Leary seconded; vote 5-0.

8. HDP-2015-0252

2102 E.M. Franklin Avenue

Proposal: Demolish a ca. 1940 house.

Applicant: Ross Cole, Urban Ventures

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Encourage relocation over demolition, but release the permit upon completion of a City of Austin Documentation Package.

Ross Cole and Justin [no surname given] spoke in support of relocation. Kelly Ramsey provided comments. There were no speakers in opposition. The public hearing was closed on a motion by Commissioner Leary. Commissioner Wolfenden seconded the motion; vote 5-0.

MOTION: Release the permit in accordance with the staff recommendation, with added encouragement for relocation as well as the requested Documentation Package, on a motion by Commissioner Galindo. Commissioner Wolfenden seconded the motion; vote 5-0.

9. HDP-2015-0291

2007 E. 12th Street

Proposal: Demolish a ca. 1910 house.

Applicant: John Taylor Jackson

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Encourage rehabilitation and re-use if feasible, then encourage relocation over demolition but release the permit upon completion of a City of Austin Documentation Package.

Taylor Jackson spoke in support of the demolition application. There were no speakers in opposition. The public hearing was closed on a motion by Commissioner Galindo. Commissioner Roberts seconded the motion; vote: 5-0.

MOTION: Release the application, in accordance with the staff recommendation and with the amendment that the applicant seek out alternative sources of information to be included in the Documentation Package, on a motion by Commissioner Wolfenden. Commissioner Leary seconded the motion; vote 5-0.

10. HDP-2015-0301

3213 Harris Park Avenue

Proposal: Demolish a ca. 1933 house.

Applicant: SAR, LLC.

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Encourage rehabilitation and restoration; otherwise, release the permit upon completion of a City of Austin Documentation Package.

Debbie Outlaw spoke in support of demolition. Kelly Ramsey spoke in opposition to demolition. Debbie Outlaw offered clarifying comments. The public hearing was closed on a motion by Commissioner Wolfenden. Commissioner Galindo seconded the motion; vote 5-0.

MOTION: Approve the application, in accordance with the staff recommendation, on a motion by Commissioner Wolfenden. Commissioner Galindo seconded the motion; vote 4-0, Commissioner Leary abstaining.

11. HDP-2015-0302

1300 Walnut Avenue

Proposal: Demolish a ca. 1913 house.

Applicant: Pecan Valley Homes

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Initiate historic zoning to further explore alternatives to demolition. This house is a very good example of vernacular architecture in a traditionally African-American part of town and has significant associations with a family who represents the migration of African-American families from the rural parts of the county into Austin in the early 20th century.

MOTION: Postpone the public hearing to June 22, 2015, per passage of the consent agenda, on a motion by Commissioner Galindo. Commissioner Roberts seconded the motion; vote 5-0.

12. HDP-2015-0315

715 W. Johanna Street

Proposal: Demolish a ca. 1938 house.

Applicant: Johnathan Traylor

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Postpone to June 22, 2015 to evaluate alternatives to demolition.

Ed Sumner spoke in opposition to postponement. Veronica Albright and Joyce Bertoloscini spoke in support of postponement. The public hearing was closed on a motion by Commissioner Wolfenden. Commissioner Leary seconded the motion; vote 5-0.

MOTION: Postpone the public hearing to June 22, 2015 on a motion by Commissioner Galindo. Commissioner Wolfenden seconded the motion on a vote of 5-0.

13. HDP-2015-0347 – Postpone to June 22, 2015 at the applicant's request.

1602 Alta Vista Avenue

Proposal: Demolish a ca. 1929 house.

Applicant: Michael Stouse

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Postpone to June 22, 2015 to evaluate alternatives to demolition.

MOTION: Postpone the public hearing to June 22, 2015, per passage of the consent agenda, on a motion by Commissioner Galindo. Commissioner Leary seconded the motion; vote 5-0.

14. HDP-2015-0354

5311 Roosevelt Avenue

Proposal: Demolish a ca. 1950 house.

Applicant: Michael Singletary

City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454

Staff Recommendation: Postpone to June 22, 2015 to evaluate alternatives to demolition.

MOTION: Approve the application, per passage of the consent agenda and in accordance with the staff recommendation, on a motion by Commissioner Leary. Commissioner Roberts seconded the motion; vote 5-0.

**15. HDP-2015-0369
901 Dawson Road**

Proposal: Demolish a ca. 1937 house.
Applicant: DAR Construction
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454
Staff Recommendation: Postpone to June 22, 2015 to evaluate alternatives to demolition.

Justin Hubert spoke in opposition to postponement. Veronica Albright spoke in support of postponement. The public hearing was closed on a motion by Commissioner Galindo. Commissioner Wolfenden seconded the motion on a vote of 5-0.

MOTION: Postpone the public hearing to June 22, 2015 on a motion by Commissioner Galindo. Commissioner Wolfenden seconded the motion; vote 5-0.

E. DISCUSSION AND POSSIBLE ACTION ON DEMOLITION BY NEGLECT CASES

1. DBN-2015-0001 – Sebron Sneed House, 1801 Nelms Drive

Staff Note: Staff has begun reaching out to the owner of the property to establish a dialogue about resolving issues of deterioration on the site and establishing a preservation plan. No Commission action is required at this point in time.

F. APPLICATION FOR PARTIAL AD VALOREM TAX ABATEMENT FOR APPROVED REHABILITATION WORK IN A LOCALLY-DESIGNATED HISTORIC DISTRICT.

**1. LHD-2014-0015
4005 Avenue A (Hyde Park)**

Project: Level the house and install new piers.
City Staff: Steve Sadowsky, Historic Preservation Office, 974-6454.
Staff Recommendation: Approve the application.

MOTION: Approve the application, per passage of the consent agenda, on a motion by Commissioner Leary. Commissioner Roberts seconded the motion; vote 5-0.

V. COMMITTEE REPORTS

- A. Certificates of Appropriateness Review Committee
- B. Operations Committee
- C. Grants Committee
- D. Preservation Plan Committee

VI. NEW BUSINESS

- A. Items from Commission

B. Items from Staff

ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Kalan Contreras, Historic Preservation Office, Planning and Development Review Department, at 512-974-2727, for additional information; TTY users route through Relay Texas at 711.


For more information on the Historic Landmark Commission, please contact Steve Sadowsky, City Historic Preservation Officer, at 512-974-6454, or Beth Johnson, Deputy Historic Preservation Officer, at 512-974-7801, or Kalan Contreras, Historic Preservation Office, at 512-974-2727.

Urban Forestry Board



MEMORANDUM

TO: Urban Forestry Board

FROM: Kim McKnight, Project Coordinator, Parks and Recreation Dept. 

DATE: April 1, 2015

SUBJECT: Historic Cemeteries Master Plan

The Parks and Recreation Department will present the *draft* Historic Cemeteries Master Plan to the Urban Forestry Board on April 15, 2015.

The *draft* master plan and associated appendices can be accessed by visiting the following website:

<https://www.austintexas.gov/cmp>

Of special interest to Urban Forestry Members will be the following chapters and appendices that include tree-related topics and recommendations:

- Chapter 3: General Management Guidelines
- Chapter 4: Oakwood Cemetery
- Chapter 5: Oakwood Cemetery Annex
- Chapter 6: Plummers Cemetery
- Chapter 7: Evergreen Cemetery
- Chapter 8: Austin Memorial Park Cemetery
- Appendix D: Tree Survey

Please do not hesitate to contact me at 512.974.9478 should you have questions.



**URBAN FORESTRY BOARD
REGULAR MEETING
Wednesday, April 15, 2015, - 5:30 p.m.
Northwest Recreation Center
2913 Northland
Austin, Texas**

URBAN FORESTRY BOARD MEMBERS:	APPOINTMENT	:
Christopher Kite, Chair	Council Member Laura Morrison, Place 4	
Peggy Maceo (Vice-Chair)	Council Member Kathie Tovo, Place 3	
Len Newsom	Council Member Bill Spelman, Place 5	
Patrick Brewer	Mayor Lee Leffingwell	
Nicholas Classen	Mayor Pro-Tem Sheryl Cole, Place 6	
Ryan Fleming	Council Member Mike Martinez, Place 2	
Keith Brown	Council Member Chris Riley, Place 1	

URBAN FORESTRY EX-OFFICIO MEMBERS	:
Michael Embesi, City Arborist, Development Services Department	
Pat Fuller, Division Manager, Parks and Recreation Department – Director Designee	
Vacant, Urban Forester, Development Services Department	
John Clement, Environmental Program Coordinator, Watershed Protection Department – Director Designee	

AGENDA

A. CALL TO ORDER

B. APPROVAL OF MINUTES

Approve the minutes of the Urban Forestry Board meeting of March 18, 2015.

C. CITIZEN COMMUNICATION

The first 4 (four) speakers signed up prior to the calling of the meeting to order are allowed a three-minute allotment each to address their concerns regarding items not posted on the agenda.

D. ANNOUNCEMENTS

E. URBAN FORESTER EXECUTIVE LIAISON REPORT – Emily King, Interim Urban Forester, Development Services Department, including:

- Austin Urban Forest Plan Implementation Monthly Update
- Status of Prominent Tree Care Program approved by UFB in September 2014

F. ACTION ITEM BRIEFINGS

1. Present Urban Forestry Board 2014 Annual Internal Review. Presenter: Chris Kite, Urban Forestry Board Chair.
2. Draft Cemetery Master Plan: Presenter: Kim McKnight, Project Coordinator, Park Planning and Design Unit, Parks and Recreation Department.
3. Heritage Tree Removal at Upper Bull Creek Greenbelt. Presenter: Lara Schuman, Urban Forest Program Manager, Parks and Recreation Department.
4. Planting of appropriate tree species on land managed by Public Works. Presenter: Rob Grotty, Urban Forest Program Manager, Public Works.

G. DISCUSSION AND ACTION ITEMS

1. Discussion and possible action on a recommendation regarding the Urban Forestry Board 2014 Annual Internal Review. Presenter: Chris Kite, Urban Forestry Board Chair.
2. Discussion and possible action on a recommendation to the City Council on the Historic Cemeteries Master Plan related to trees and vegetation. Presenter: Urban Forestry Board Member Nicholas Classen.
3. Discuss and provide recommendations regarding removal of Heritage Tree at Upper Bull Creek Greenbelt. Presenter: Peggy Maceo, Urban Forestry Board Vice-Chair.
4. Discussion and possible action on a recommendation to City Council on planting of appropriate tree species on land managed by Public Works. Presenter: Peggy Maceo, Urban Forestry Board Vice-Chair.

H. BRIEFINGS – 10 Minute Limit For Each Briefing

1. Austin Energy Line Clearance Monthly Update – March 2015. Ray Henning, Line Clearance Superintendent, Austin Energy.
2. City Arborist Program Tree Preservation and Replenishment Monthly Update March 2015. Michael Embesi, City Arborist, Development Services Department.
3. City Arborist Program Heritage Tree Report – March 2015. Presenter: Michael Embesi, City Arborist, Development Services Department.
4. Update from Treaty Oak Task Force Working Group. Presenter: Patrick Brewer, UFB Board Member.
5. Public Works Department Urban Forestry Program Monthly Update. Presenter: Rob Grotty, Urban Forest Program Manager, Public Works.

6. Parks and Recreation Department Urban Forestry Program Monthly Update. Lara Schuman, Urban Forest Program Manager, Parks and Recreation Department.
 - A. Removal of Protected Size Trees on Parkland.
 - B. Update on Cyclo-Cross Race Remediation Work at Zilker Park.

I. FUTURE ITEMS FROM BOARD MEMBERS

J. ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications are provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 (four) days before the meeting date. Please call Lynn Tozser at the Planning and Development Review Department, at 512-974-2698, for additional information; TTY users route through Relay Texas at 711.

For more information on the Urban Forestry Board, please contact Emily King at emily.king@austintexas.gov or by phone at 512-974-9548.



City of Austin Historic Cemeteries Master Plan

Kim McKnight, MSHP

Presentation to Urban Forestry Board

April 15, 2015



Process to Date

- 2012: Parks Board Working Group to identify issues and concerns
- Summer, 2013: 6 meetings to develop Scope of Work
- Fall, 2013: RFP issued
- March, 2014: Contract with AmaTerra Env. Executed; includes tree assessment and survey
- Community Meetings
 - April 30, 2014: Carver Branch Library
 - June 26, 2014: NW Recreation Center
 - August 23, 2014: Ruiz Branch Library
 - November 2, 2014: Zilker Botanical Garden
 - January 24, 2015: Carver Branch
- January 23-March 9, 2015: Draft Master Plan Posted to Website for Community Review
- Early April, 2015: Post revised draft for Boards, Commissions & Council



Community Engagement

- 6 Scope of Work development meetings
- 5 public meetings
- Board and Commission process
- Media releases
- Monthly newsletters throughout entire process placed in libraries and recreation centers
- Email notices
- City website and project website
- Signage in Cemeteries
- Extensive outreach through more than 70 social media outlets
- Interviews with 25 Stakeholders
- Outreach targeted to Community Registry, Austin Neighborhoods Council, Save Austin's Cemeteries, Preservation Austin, African-American Cultural Heritage District



The draft Master Plan

Part I: Introduction

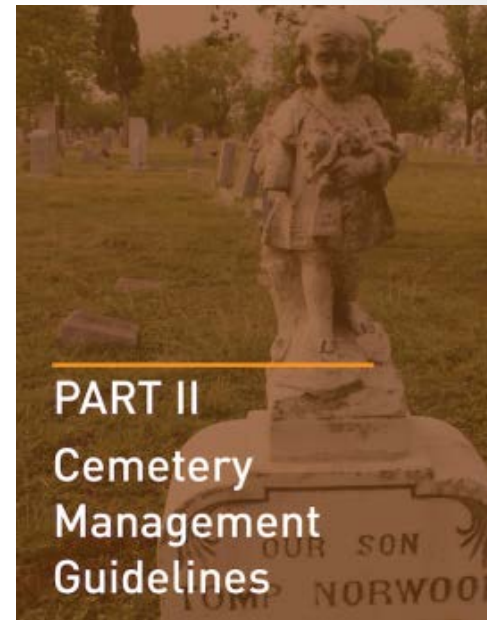
1. Introduction
2. Natural, Historical, and Cultural Contexts

Part II: Cemetery Management Guidelines

3. General Management Guidelines
4. Oakwood Cemetery
5. Oakwood Cemetery Annex
6. Plummers Cemetery
7. Evergreen Cemetery
8. Austin Memorial Park Cemetery

Part III: Policy and Funding Recommendations

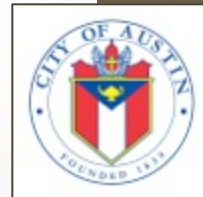
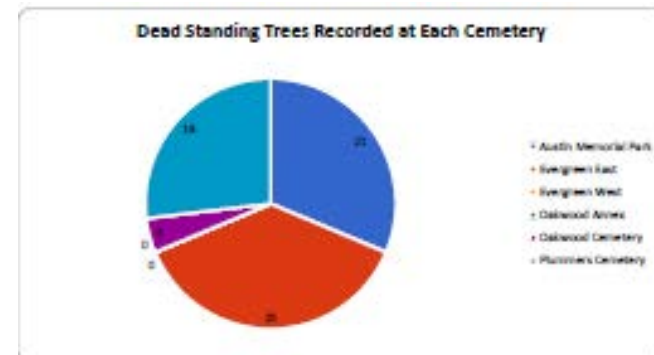
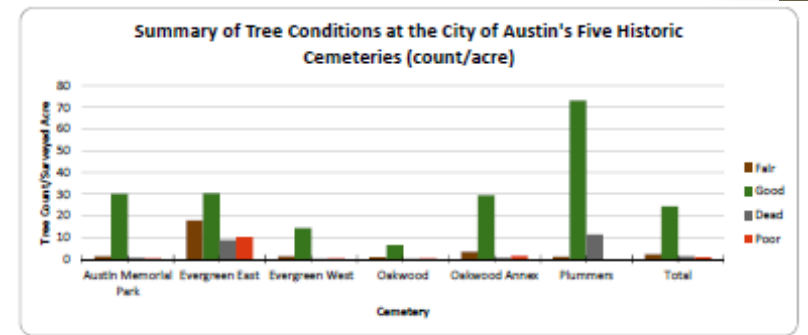
9. Regulations and Laws
10. Cemetery Oversight
11. Emergency Preparedness
12. Historic Designations
13. Grave Ornamentation
14. Funding and Revenue
15. Partnerships and Programs



Tree Survey

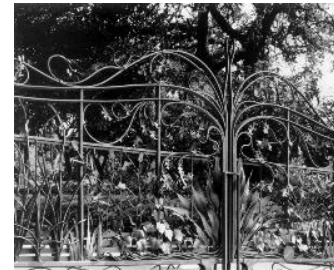
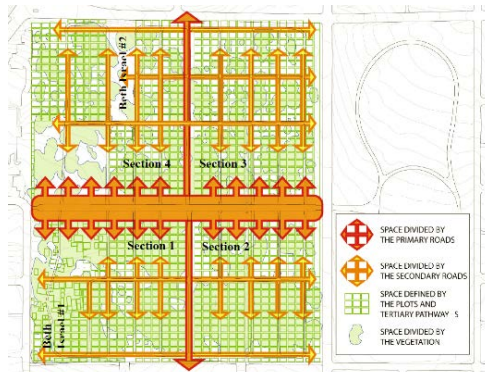
Table 1. Tabular summary of acreages evaluated within each of the five historic cemeteries.

Cemetery	Open Acreage	Dense Acreage	Dense Survey Acreage	Total Tree Survey Area	Total Cemetery Acreage
Austin Memorial	74.4	5.6	3	77.4	80
Evergreen	21.4	8.4	4	25.4	29.8
Oakwood	39.3	0	0	39.3	39.3
Oakwood Annex	18.6	0	0	18.6	18.6
Plummers	3.4	3.8	2	5.4	7.2
Total	157.1	17.8	9	166.1	174.9



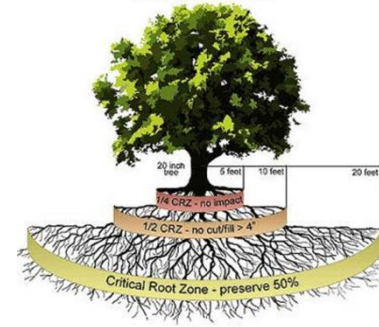
General Management Guidelines

- Rehabilitation
- Spatial Organization and Circulation
- Vegetation, including trees
- Grave Markers, Plot Curbs, Plot Fencing
- Fences
- Site Furnishings
 - Benches, Signs and Kiosks



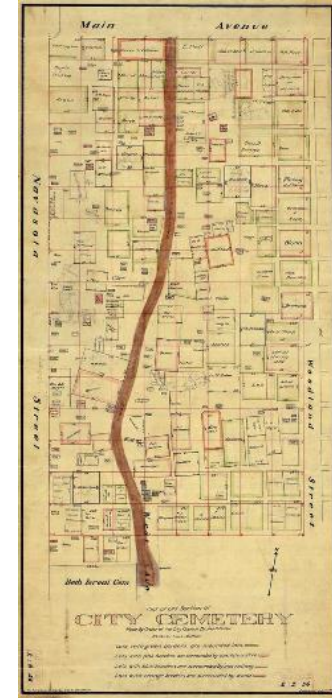
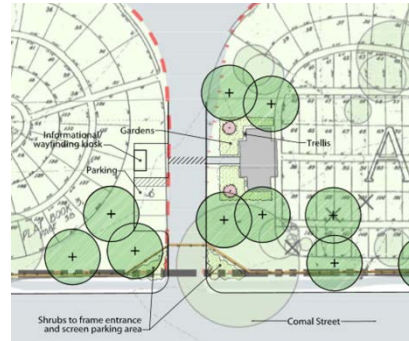
1163

The Critical Root Zone - Development Impact Zones
 Example: 20 inch diameter tree



Cemetery Treatment Guidelines for Individual Cemeteries

- Vegetation Conditions
- Marker Conditions
- Drainage
- Buildings and Facilities
- Appearance
- Boundary fencing and screening
- Wayfinding and interpretation
- Preservation and protection
- Visitor amenities
- Entrance and Access
- Vulnerability
- Expansion



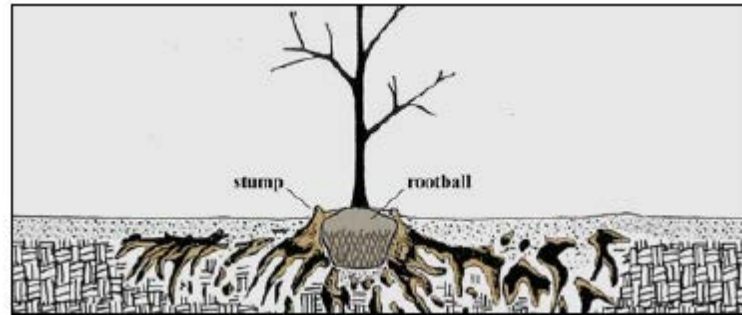
1164



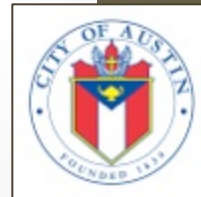
Cemetery Treatment Guidelines

related to trees

- Importance of Vegetation
- Historic Cemetery Trees
 - Preserving
 - Removing
 - Replacing
- Planting New Trees
- Trees of Special Concern
 - Post Oaks
 - Crape Myrtles
 - Eastern Red Cedar
- Preserving Historic Shrubs and Perennials



- Invasive Plants
- Cemetery Lawn Care
 - Analyze
 - Prepare
 - Plant
 - Maintain
- Irrigation



Process Going Forward

Please note that this is a tentative timeframe and subject to change:

- April, 2015: Present draft plan to Urban Forestry Board & Historic Landmark Commission
- May, 2015: Present final draft plan to Land Facilities & Program Committee, Parks and Rec Board
- June, 2015: Present final draft plan to Planning Commission & Open Space, Environment & Sustainability Committee of the Austin City Council
- Summer, 2015: Present final draft plan to the Austin City Council





**URBAN FORESTRY BOARD
REGULAR MEETING
Wednesday, April 15, 2015, - 5:30 p.m.
Northwest Recreation Center
2913 Northland
Austin, Texas**

Board Members in Attendance: Board Chair Chris Kite, Board Vice-Chair Peggy Maceo, Board Members Patrick Brewer, Len Newsom, Keith Brown. Board members Ryan Fleming and Nick Classen absent.

Staff in Attendance:

Parks and Recreation Department

Pat Fuller, Division Manager, Director Designee

Lara Schuman, Urban Forestry Program Manager

Development Services Department

Michael Embesi, City Arborist

Lynn Tozser, Program Specialist, UFB Liaison

Public Works Department

Rob Grotty, Urban Forestry Program Manager

Watershed Protection Department

John Clement, Environmental Program Coordinator

MEETING MINUTES

A. CALL TO ORDER

Board Chair Kite called the meeting to order at 5:40 pm

B. APPROVAL OF MINUTES

Approve the minutes of the Urban Forestry Board meeting of March 18, 2015. Motion made by Board Member Brewer, Seconded by Board Member Brown to approve the meeting minutes of March 18, 2015. Approved by Board Chair Kite, Board Vice-Chair Maceo, and Board Members Brewer, Newsom and Brown. Board Members Classen and Fleming absent.

C. CITIZEN COMMUNICATION

The first 4 (four) speakers signed up prior to the calling of the meeting to order are allowed a three-minute allotment each to address their concerns regarding items not posted on the agenda.

- Sharon Blythe, Item F2
- Jim Mallicote, Item F2

D. ANNOUNCEMENTS

- Lara Schuman’s new title is Urban Forestry Program Manager
- Forklift Danceworks Trees of Govalle performances this past weekend. Both were very successful. Educational events included:
 - Root collar clearing – APF
 - Firewise – AFD/WPD
 - Invasives – WPD
 - Girdling roots – Texas Forest Service
 - Ask an arborist and general tree info – TreeFolks
 - Tree tags – appraisals and benefits of trees – PARD UF
 - Critical Root Zones – PARD UF
 - NeighborWoods – TreeFolks
 - Mulching – TreeFolks
- Upcoming work at Deep Eddy Pool/Eilers Park:
 - Raising some low limbs
 - Clearing volunteer hackberries and paper mulberries from fence
 - Vine removal from trees
 - Crown cleaning of trees
- Combining the Urban Forestry Program with the City Arborist Program (from Parks and Recreation Department to the Development Services Department) will be completed on October 1, 2015.
- A celebratory, end of the planting year and potluck will occur at Tree Folks this Saturday. See their website for more information.
- Texas Forest Service has a one day seminar (April 30th) in San Marcos entitled, “Growing Texas – Urban and Community Forestry Workshop
- Urban Forestry Board Chair Kite and Vice-Chair Maceo will be meeting with Environmental Board Chair Mary Gay Maxwell to discuss the transition to Environmental Commission.

E. URBAN FORESTER EXECUTIVE LIAISON REPORT – Michael Embesi, City Arborist:

- Austin Urban Forest Plan Implementation Monthly Update. Presentation Given.
- Status of Prominent Tree Care Program approved by UFB in September 2014. Presentation Given

F. ACTION ITEM BRIEFINGS

1. Present Urban Forestry Board 2014 Annual Internal Review. Presenter: Chris Kite, Urban Forestry Board Chair. Presentation given.
2. Draft Cemetery Master Plan. Presenter: Kim McKnight, Project Coordinator, Park Planning and Design Unit, Parks and Recreation Department. Presentation given.
3. Heritage Tree Removal at Upper Bull Creek Greenbelt. Presenter: Lara Schuman, Urban Forestry Program Manager, Parks and Recreation Department. Presentation given.
4. Planting of appropriate tree species on land managed by Public Works. Presenter: Rob Grotty, Urban Forestry Program Manager, Public Works. Presentation given.

G. DISCUSSION AND ACTION ITEMS

1. Discussion and possible action on a recommendation regarding the Urban Forestry Board 2014 Annual Internal Review. Presenter: Chris Kite, Urban Forestry Board Chair. After discussion, action was postponed to May meeting.
2. Discussion and possible action on a recommendation to the City Council on the Historic Cemeteries Master Plan related to trees and vegetation. Presenter: Board Chair Kite on behalf of Urban Forestry Board Member Nicholas Classen. After discussion, action was postponed to May meeting.
3. Discuss and provide recommendations regarding removal of Heritage Tree at Upper Bull Creek Greenbelt. Presenter: Peggy Maceo, Urban Forestry Board Vice-Chair. No action taken.
4. Discussion and possible action on a recommendation to City Council on planting of appropriate tree species on land managed by Public Works. Presenter: Peggy Maceo, Urban Forestry Board Vice-Chair. No action taken.

H. BRIEFINGS – 10 Minute Limit For Each Briefing

1. Austin Energy Line Clearance Monthly Update – March 2015. Backup material submitted. Austin Energy representative not present.
2. City Arborist Program Tree Preservation and Replenishment Monthly Update March 2015. Presenter: Michael Embesi, City Arborist, Development Services Department. Presentation given.
3. City Arborist Program Heritage Tree Report – March 2015. Presenter: Michael Embesi, City Arborist, Development Services Department. Presentation given.
4. Update from Treaty Oak Task Force Working Group. Presenter: Patrick Brewer, UFB Board Member. Presentation given.
5. Public Works Department Urban Forestry Program Monthly Update. Presenter: Rob Grotty, Urban Forestry Program Manager, Public Works. Presentation given.
6. Parks and Recreation Department Urban Forestry Program Monthly Update. Lara Schuman, Urban Forestry Program Manager, Parks and Recreation Department.
 - A. Removal of Protected Size Trees on Parkland. Presentation given.
 - B. Update on Cyclo-Cross Race Remediation Work at Zilker Park. Presentation given.

I. FUTURE ITEMS FROM BOARD MEMBERS

Briefing on transition of Urban Forestry Board into Environmental Commission. Presenter: Board Chair Chris Kite. May 2015.

J. ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications are provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at

least 4 (four) days before the meeting date. Please call Lynn Tozser at the Planning and Development Review Department, at 512-974-2698, for additional information; TTY users route through Relay Texas at 711.

For more information on the Urban Forestry Board, please contact Emily King at emily.king@austintexas.gov or by phone at 512-974-9548.



MEMORANDUM

TO: Urban Forestry Board

FROM: Kim McKnight, Project Coordinator, Parks and Recreation Dept. *Kim*

DATE: May 5, 2015

SUBJECT: Historic Cemeteries Master Plan

The Parks and Recreation Department (PARD) presented a briefing on the Historic Cemeteries Master Plan to the Urban Forestry Board on April 15, 2015. The board deferred action to May 20, 2015 to allow additional time for board review and response and to hear feedback from PARD Forestry staff.

The master plan and associated appendices can be accessed by visiting the following website:
<https://www.austintexas.gov/cmp>

Of special interest to Urban Forestry Board Members will be the following chapters and appendices that include tree-related topics and recommendations:

- Chapter 3: General Management Guidelines
- Chapter 4: Oakwood Cemetery
- Chapter 5: Oakwood Cemetery Annex
- Chapter 6: Plummers Cemetery
- Chapter 7: Evergreen Cemetery
- Chapter 8: Austin Memorial Park Cemetery
- Appendix E: Tree Survey

Please do not hesitate to contact me at 512.974.9478 should you have questions.



**URBAN FORESTRY BOARD
REGULAR MEETING
Wednesday, May 20, 2015, - 5:30 p.m.
Northwest Recreation Center
2913 Northland
Austin, Texas**

URBAN FORESTRY BOARD MEMBERS:	APPOINTMENT	:
Christopher Kite, Chair	Council Member Laura Morrison, Place 4	
Peggy Maceo (Vice-Chair)	Council Member Kathie Tovo, Place 3	
Len Newsom	Council Member Bill Spelman, Place 5	
Patrick Brewer	Mayor Lee Leffingwell	
Nicholas Classen	Mayor Pro-Tem Sheryl Cole, Place 6	
Ryan Fleming	Council Member Mike Martinez, Place 2	
Keith Brown	Council Member Chris Riley, Place 1	

URBAN FORESTRY EX-OFFICIO MEMBERS	:
Michael Embesi, City Arborist, Development Services Department	
Pat Fuller, Division Manager, Parks and Recreation Department – Director Designee	
Vacant, Urban Forester, Development Services Department	
John Clement, Environmental Program Coordinator, Watershed Protection Department – Director Designee	

AGENDA

A. CALL TO ORDER

B. APPROVAL OF MINUTES

Approve the minutes of the Urban Forestry Board meeting of April 15, 2015.

C. CITIZEN COMMUNICATION

The first 4 (four) speakers signed up prior to the calling of the meeting to order are allowed a three-minute allotment each to address their concerns regarding items not posted on the agenda.

D. ANNOUNCEMENTS

E. URBAN FORESTER EXECUTIVE LIAISON REPORT – Emily King, Interim Urban Forester, Development Services Department, including:

- Austin Urban Forest Plan Implementation Monthly Update

F. ACTION ITEM BRIEFINGS

1. Urban Forestry Board 2014 Annual Internal Review. Presenter: Chris Kite, Urban Forestry Board Chair.
2. Draft Cemetery Master Plan - Presenter: Kim McKnight, Project Coordinator, Park Planning and Design Unit, Parks and Recreation Department (PARC).
3. Briefing on possible recommendations for transition of Urban Forestry Board functions to the Environmental Commission. Presenter: Board Chair Chris Kite.
4. Briefing on PARC 2016 Fiscal Year Financial Forecast. Presenter: Angela Means, PARC Financial Services Division Manager.

G. DISCUSSION AND ACTION ITEMS

1. Discussion and possible action on a recommendation regarding the Urban Forestry Board 2014 Annual Internal Review. Presenter: Chris Kite, Urban Forestry Board Chair.
2. Discussion and possible action on a recommendation to the City Council on the Draft Cemetery Master Plan. Presenter: Urban Forestry Board Member Nicholas Classen.
3. Discussion and possible action on recommendations for transition of Urban Forestry Board functions to the Environmental Commission. Presenter: Board Chair Chris Kite.
4. Discussion and possible action on PARC 2016 Fiscal Year Financial Forecast. Presenter: Angela Means, PARC Financial Services Division Manager.

H. BRIEFINGS – 10 Minute Limit For Each Briefing

1. Austin Energy Line Clearance Monthly Update – April 2015. Ray Henning, Line Clearance Superintendent, Austin Energy.
2. City Arborist Program Tree Preservation and Replenishment Monthly Update April 2015. Presenter: Michael Embesi, City Arborist, Development Services Department.
3. City Arborist Program Heritage Tree Report – April 2015. Presenter: Michael Embesi, City Arborist, Development Services Department.
4. Update from Treaty Oak Task Force Working Group. Presenter: Patrick Brewer, UFB Board Member.
5. Public Works Department Urban Forestry Program Monthly Update. Presenter: Rob Grotty, Urban Forestry Program Manager, Public Works.

6. Parks and Recreation Department Urban Forestry Program Monthly Update. Lara Schuman, Urban Forestry Program Manager, Parks and Recreation Department.
 - A. Removal of Protected Size Trees on Parkland.
 - B. Update on Cyclo-Cross Race Remediation Work at Zilker Park.

I. FUTURE ITEMS FROM BOARD MEMBERS

J. ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications are provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 (four) days before the meeting date. Please call Lynn Tozser at the Planning and Development Review Department, at 512-974-2698, for additional information; TTY users route through Relay Texas at 711.

For more information on the Urban Forestry Board, please contact Emily King at emily.king@austintexas.gov or by phone at 512-974-9548.



URBAN FORESTRY BOARD RECOMMENDATION 20150520-G2

Date: May 20, 2015

Subject: Urban Forestry Board Recommendations for PARD Cemetery Master Plan

Motioned By: Board Member Patrick Brewer Seconded By: Board Member Ryan Fleming

Recommendation

Recommendation to the Austin City Council regarding the Parks and Recreation Department Cemetery Master Plan.

Description of Recommendation to Council

Recommended changes to the Cemetery Master Plan to include:

- *Place the irrigation proposal for all the cemeteries in the Priority 1 category.*
- *Include the following in the general maintenance guidelines for each cemetery plan: applying compost and mulch to trees, and supplemental watering of trees during periods of insufficient rainfall.*
- *No tree planting should be lower than a Priority 2 category in the plan.*
- *Change Page 4 of the Cemetery Master Plan which speaks to care of "private trees" to care of "commemorative trees." Please note: this should say "Page 402."*

Rationale:

Vote

For: (6) Board Chair Chris Kite, Vice-Chair Peggy Maceo, Board Members Patrick Brewer, Keith Brown, Ryan Fleming and Len Newsom

Against: (0)

Abstain: (1) Board Member Nick Classen

Absent: (0)

Attest:

Lynn Tozser
Urban Forestry Board Staff Liaison



+
**URBAN FORESTRY BOARD
REGULAR MEETING
Wednesday, May 20, 2015 - 5:30 p.m.
Northwest Recreation Center
2913 Northland
Austin, Texas**

Board Members in Attendance: Board Chair Chris Kite, Board Vice-Chair Peggy Maceo, Board Members Patrick Brewer, Nick Classen, Ryan Fleming, Len Newsom, Keith Brown.

Staff in Attendance:

Parks and Recreation Department

Lara Schuman, Urban Forestry Program Manager

Development Services Department

Michael Embesi, City Arborist

Emily King, Environmental Program Coordinator, Urban Forestry

Lynn Tozser, Program Specialist, UFB Liaison

Public Works Department

Rob Grotty, Urban Forestry Program Manager

Austin Energy

Ray Henning, Line Clearance Supervisor

MEETING MINUTES MAY 20, 2015

A. CALL TO ORDER

Board Chair Kite called the meeting to order at 5:42 pm.

B. APPROVAL OF MINUTES

Approve the minutes of the Urban Forestry Board meeting of April 15, 2015. Motion made by Board Member Newsom, Seconded by Board Member Brewer to approve the meeting minutes of April 15, 2015. Approved by Board Chair Kite, Board Vice-Chair Maceo, and Board Members Brewer, Classen, Newsom and Brown. Board Member Fleming abstained.

C. CITIZEN COMMUNICATION

The first 4 (four) speakers signed up prior to the calling of the meeting to order are allowed a three-minute allotment each to address their concerns regarding items not posted on the agenda.

Sharon Blythe F2-G2: Approve cemetery plan with conditions as explained by Nick Classen.

Sharon Blythe F4: Comments on PARD 2016 budget.

D. ANNOUNCEMENTS

- Urban Forestry Work Day program for mulching and pruning is planned for Thursday, May 28th at Butler Park.
- Forester position available in PARD.
- Several staff members will be attending a Certified Arborist Prep Course which is being offered by PARD Urban Forestry, Tree Folks, and the Texas A&M Forest Service.
- Development Services Urban Forestry employee, Alan Halter, has submitted a Public Land Classification project proposal to the ATX Hack 4 Change Hackathon event for June 5-7.
- The State legislative bill filing deadline has passed with no specific anti-tree bills coming out of committee.

E. URBAN FORESTER EXECUTIVE LIAISON REPORT – Emily King, Interim Urban Forester, Development Services Department, including:

- Austin Urban Forest Plan Implementation Monthly Update. Presentation given.

F. ACTION ITEM BRIEFINGS

1. Urban Forestry Board 2014 Annual Internal Review. Presenter: Chris Kite, Urban Forestry Board Chair. Presentation given.
2. Draft Cemetery Master Plan - Presenter: Kim McKnight, Project Coordinator, Park Planning and Design Unit, Parks and Recreation Department (PARD). Additional information provided by Lara Schuman, Urban Forestry Program Manager, Parks and Recreation Department. Presentations given.
3. Briefing on possible recommendations for transition of Urban Forestry Board functions to the Environmental Commission. Presenter: Board Chair Chris Kite. Presentation given.
4. Briefing on PARD 2016 Fiscal Year Financial Forecast. Presenter: Angela Means, PARD Financial Services Division Manager. Presentation given.

G. DISCUSSION AND ACTION ITEMS

1. Discussion and possible action on a recommendation regarding the Urban Forestry Board 2014 Annual Internal Review. Presenter: Chris Kite, Urban Forestry Board Chair. Presentation given. Motion made by Board Member Brewer, Seconded by Board Member Maceo to vote to approve Urban Forestry Board 2014 Annual Internal Review. Unanimous approval by Board Chair, Chris Kite, Board Vice-Chair, Peggy Maceo, Board Members Patrick Brewer, Keith Brown, Nick Classen, Ryan Fleming and Len Newsom.
2. Discussion and possible action on a recommendation to the City Council on the Draft Cemetery Master Plan. Presenter: Urban Forestry Board Member Nicholas Classen. Presentation given. Motion made by Board Member Patrick Brewer, seconded by Board Member Ryan Fleming to vote to approve amended copy of Urban Forestry Board Recommendations to City Council for the Cemetery Master Plan. Approval by Board Chair, Chris Kite, Board Vice Chair, Peggy Maceo, Board Members Patrick Brewer, Keith Brown, Ryan Fleming and Len Newsom. Board Member Nick Classen abstained.

3. Discussion and possible action on recommendations for transition of Urban Forestry Board functions to the Environmental Commission. Presenter: Board Chair Chris Kite. Presentation given. Motion made by Board Member Ryan Fleming, seconded by Board Member Patrick Brewer to vote to approve recommendations for transition of Urban Forestry Board functions to the Environmental Commission. Approval unanimous by Board Chair, Chris Kite, Board Vice-Chair, Peggy Maceo, Board Members Patrick Brewer, Keith Brown, Nick Classen, Ryan Fleming and Len Newsom.
4. Discussion and possible action on PARD 2016 Fiscal Year Financial Forecast. Presenter: Angela Means, PARD Financial Services Division Manager. Motion made by Board Member, Keith Brown, Seconded by Board Member Nick Classen to vote to endorse the recommendation of the budget presented for forestry within the PARD 2016 Fiscal Year Financial Forecast. Approval by Board Chair, Chris Kite, Board Vice-Chair, Peggy Maceo, Board Members Keith Brown, Nick Classen, Ryan Fleming and Len Newsom. Board member Patrick Brewer abstained.

H. BRIEFINGS – 10 Minute Limit For Each Briefing

1. Austin Energy Line Clearance Monthly Update – April 2015. Ray Henning, Line Clearance Superintendent, Austin Energy. Presentation given.
2. City Arborist Program Tree Preservation and Replenishment Monthly Update April 2015. Presenter: Michael Embesi, City Arborist, Development Services Department. Presentation given.
3. City Arborist Program Heritage Tree Report – April 2015. Presenter: Michael Embesi, City Arborist, Development Services Department. Presentation given.
4. Update from Treaty Oak Task Force Working Group. Presenter: Patrick Brewer, UFB Board Member. No new updates given from Board Member Brewer.
5. Public Works Department Urban Forestry Program Monthly Update. Presenter: Rob Grotty, Urban Forestry Program Manager, Public Works. Presentation given.
6. Parks and Recreation Department Urban Forestry Program Monthly Update. Lara Schuman, Urban Forestry Program Manager, Parks and Recreation Department.
 - A. Removal of Protected Size Trees on Parkland. Presentation given.
 - B. Update on Cyclo-Cross Race Remediation Work at Zilker Park. Presentation given.

I. FUTURE ITEMS FROM BOARD MEMBERS

- Recommendation to Council for Urban Forestry resources
- Action item for Lara Shuman update on costs for the Cemetery Master plan.

J. ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications are provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at

least 4 (four) days before the meeting date. Please call Lynn Tozser at the Planning and Development Review Department, at 512-974-2698, for additional information; TTY users route through Relay Texas at 711.

For more information on the Urban Forestry Board, please contact Emily King at emily.king@austintexas.gov or by phone at 512-974-9548.

City of Austin Draft Cemetery Master Plan

Tree Care Work Plan and Gap Analysis

Parks and Recreation Department Urban Forestry

Definitions

Historic Trees: Individual trees and other plants within the cemeteries are considered historic if they were either growing or planted within the period of significance of a cemetery, or if they are part of a pattern of vegetation from the period of significance.

Protected Trees: Any tree 19" in diameter at breast height, ~4.5' from grade (DBH), regardless of species or condition

Heritage Trees: as having a diameter of 24 inches or more in DBH, and is one of the following species: Texas ash, bald cypress, American elm, cedar elm, Texas madrone, bigtooth maple, all oaks, pecan, Arizona walnut, and Eastern black walnut.

Summary of Maintenance Tasks and Estimated Costs Analysis

- Preserve historic trees by developing a tree protection, preservation, planting, and maintenance plan for each cemetery in collaboration with an ISA Certified Arborist and PARD Urban Forestry
 - An MOU between DS & PARD will require a tree mitigation plan to be developed and reported on a semi-annual basis. Estimated 624 hours of labor/year required.
- Perform bulk density testing of CRZs to determine levels of soil compaction, and then aerate using an air-spade as needed.
 - Soil testing was estimated to take 50 hours/year in labor and \$6142/year in testing fees.
- Fertilize trees annually with a slow release organic fertilizer, preferably compost, as determined necessary by soil testing.
 - Compost could be combined with mulch and applied to as much of the CRZ as possible to meet this requirement. Estimated 6867 hours of labor/year required, based on half an hour per tree with a three person crew, average DBH of 17", and 4578 trees. Cost of materials based on \$35/cubic yard of a mulch and compost mix, an estimated 2826 cu yds to cover the ¼ CRZ of 4578 trees with an

average DBH of 17". Soil testing was estimated to take 50 hours/year in labor and \$6142/year in testing fees.

- Mulch all trees, covering as much of the Critical Root Zone (CRZ) as possible, while keeping a mulch free area around trunks
 - Compost could be combined with mulch and applied to as much of the CRZ as possible to meet this requirement. Estimated 6867 hours of labor/year required. Cost of materials based on \$35/cubic yard of a mulch and compost mix, an estimated 2826 cu yds. to cover the ¼ CRZ of 4578 trees with an average DBH of 17". Soil testing was estimated to take 50 hours/year in labor and \$6142/year in testing fees.
- Prune trees to remove dead, broken or diseased wood according to three priority levels:
 - 1st: Safety pruning including dead branches ≥4" in diameter, broken branches, etc. Cost estimate based on 225 hours of inspection time, and \$285,763 in contract cost for pruning (estimated from previous years).
 - 2nd: Prune for health and structure. Cost based on 2277 hours of labor using in-house crews.
 - 3rd: Prune for aesthetics. Cost based on 2277 hours of labor using in-house crews. This work would more than likely be captured by structural pruning, so may not be necessary as a stand-alone service.
- Maintain historic trees, and explore all options for mitigating risk before removal, including cabling, bracing, and propping.
 - If this were included in the inspection process, it would increase the inspection time by an estimated 5 hours per tree. Estimating 3% of cemetery tree considered for removal per year, there would be 137 trees considered for these options, so an additional 685 hours of labor. Installation of these mitigation options would require yearly inspections and maintenance. This is estimated to require ~1 hour per tree per year. If one quarter of all removals were mitigated through cabling, bracing, or propping, this would be an additional 34 hours per year. So an additional 719 hours of inspection time would be required per year. The cost of installation is estimated at \$500 per tree.
- Inspect cemetery trees after large storms to look for tree damage, and prune as necessary.
 - Cost estimate based on performing a level 1 inspection of the cemetery trees, and an average of 1% of tree population damaged by a storm event, with an average of 3 damaging storms per year. Estimated number of trees scheduled

for maintenance due to storm damage is expected to be higher than current level of service provided due to more thorough inspections of all cemeteries.

- Prune trees only as necessary to reduce risk or improve tree health using the following prioritization levels:
 - 1st Priority – prune for safety (Level 1)
 - 2nd Priority – prune to preserve health of the tree including improving structure (Level 2)
 - 3rd Priority – Prune for aesthetics. Special Note: Topping of crape myrtles shall not be performed. (Level 3)

- Provide supplemental watering to all trees when there is insufficient rainfall.
 - Cost estimate based on providing an average of 170 gallons of water per tree on a monthly basis to each of the 4578 cemetery trees in currently maintained areas. This is based on an average diameter of 17", and providing 10 gallons per inch of diameter, as recommended by Austin Water Utility. This works out to providing 778,260 gallons of water per month to the cemetery trees, in months where there is deemed to be insufficient rainfall. A single water truck has a capacity of 1800 gallons, so it will require 432 loads to provide this amount of water. One water truck can at most safely haul and distribute 4 loads per day, and there are 20 working days in a month, so this will require the addition of 6 water trucks to the Urban Forestry fleet. A water truck cost ~\$121,000, so it would cost \$726,000 initially to purchase these trucks. It would take 6 full time employees to operate these trucks, at a cost of \$25.51/hour per employee, and it cost \$25/hour per truck. So this would cost \$24,490 per month for labor, and \$24,000 for equipment, for a total monthly cost of \$48,490. It is estimated that the supplemental water would be required no more than 6 months of a year, for a total yearly cost of \$290,940.

See back for funding level summary.

Summary of Estimated Levels of Funding

Item	Hours	Additional Costs	Rate	Current Level of Funding	Required Level of Funding	Funding Gap
Tree protection/site plan review	624	\$ -	\$ 30.53	\$ 1,588.00	\$ 19,051.00	\$ 17,463.00
Soil Testing - nutrients and bulk density	50	\$ 6,142.00	\$ 30.53	\$ -	\$ 7,668.50	\$ 7,668.50
Composting & Mulching	6867	\$ 98,910.00	\$ 91.23	\$ -	\$ 725,386.41	\$ 725,386.41
Level 1 inspection & maintenance	225	\$ 285,763.00	\$ 28.66	\$ 50,000.00	\$ 292,211.50	\$ 242,211.50
Level 2 pruning	2277	\$ -	\$ 131.23	\$ -	\$ 298,810.71	\$ 298,810.71
Level 3 pruning	2277	\$ -	\$ 131.23	\$ -	\$ 298,810.71	\$ 298,810.71
Cabling/Bracing/Propping inspection time	719	\$ -	\$ 28.66	\$ -	\$ 20,606.54	\$ 20,606.54
Cabling/Bracing/Propping installation cost	N/A	\$ 17,000.00	N/A	\$ -	\$ 17,000.00	\$ 17,000.00
Inspection following storms	225	\$ -	\$ 28.66	\$ -	\$ 6,448.50	\$ 6,448.50
Maintenance following storms	138	\$ -	\$ 131.23	\$ 5,511.66	\$ 18,109.74	\$ 12,598.08
Provide supplemental water as necessary	5760	\$ -	\$ 50.51	\$ -	\$ 290,937.60	\$ 290,937.60
One-time capital purchase of 6 water trucks	N/A	\$ 726,000.00	N/A	\$ -	\$ 726,000.00	\$ 726,000.00
		Total Year 1 Funding		\$ 57,099.66	\$ 2,721,041.21	\$ 2,663,941.55
		Total Yearly Funding		\$ 57,099.66	\$ 1,995,041.21	\$ 1,937,941.55

Parks and Recreation Board



MEMORANDUM

TO: Austin Parks and Recreation Board

FROM: Kim McKnight, Project Coordinator, Parks and Recreation Dept. *Kim*

DATE: May 13, 2015

SUBJECT: Historic Cemeteries Master Plan

The Parks and Recreation Department will present the Historic Cemeteries Master Plan to the Austin Parks and Recreation Board on May 26, 2015.

The master plan and associated appendices can be accessed by visiting the following website:
<https://www.austintexas.gov/cmp>.

Please do not hesitate to contact me at 512.974.9478 should you have questions.



PARKS AND RECREATION BOARD
Tuesday, May 26, 2015 - 6:00 p.m.
City Hall, Boards and Commissions Room
301 W. Second Street
Austin, Texas 78701

PARKS AND RECREATION BOARD MEMBERS

Jane Rivera, Chair
Jeff Francell, Vice Chair
Lynn Osgood

Dale Glover
Susan Roth

Michael Casias
Hill Abell

AGENDA

A. CALL TO ORDER

B. APPROVAL OF MINUTES

1. Approve the minutes of the Parks and Recreation Board meeting of April 28, 2015.

C. CITIZEN COMMUNICATION

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

D. NEW BUSINESS: DISCUSSION AND ACTION ITEMS

Consent

2. Make a recommendation to the City Council for the authorization of the negotiation and execution of an agreement between the City of Austin and ALTURA SOLUTIONS, L.P. for an ADA Self-Assessment and System-Wide Transition Plan.

Presenter: Marty Stump, Assistant Director, Parks and Recreation
Idella Wilson, Contract Administrator, Parks and Recreation

Location: Citywide

Staff Recommendation: Recommended.

Committee Recommendation: On May 12, 2015, the Concessions and Contracts Committee voted 3-0 to recommend the approval of the negotiation and execution of an agreement with Altura Solutions, L.P. for the performance of an ADA Assessment and System-Wide Transition Plan. Offered for Consent.

Staff: Marty Stump; marty.stump@austintexas.gov

3. Make a recommendation to the City Council for the authorization and execution of an agreement with DESIGN WORKSHOP, INC. to provide master planning consulting services for Lamar Beach at Town Lake Metropolitan Park for an amount not to exceed \$200,000.

Presenter: Charles Mabry, Park Development Coordinator, Parks and Recreation
Kirk Scanlon, Contract Administrator, Parks and Recreation

Location: 1200 W. Cesar Chavez

Staff Recommendation: Recommended.

Committee Recommendation: On May 12, 2015, the Concessions and Contracts Committee voted 3-0 to recommend the approval of the negotiation and execution of an agreement with Design Workshop, Inc. to provide master planning consulting services for Lamar Beach at Town Lake Metropolitan Park for an amount not to exceed \$200,000.
Offered for Consent.

Staff: Charles Mabry; charles.mabry@austintexas.gov

Non-Consent

4. Receive public comments and make a recommendation to the City Council regarding the installation of a permanent marker at Auditorium Shores at Town Lake for President Obama's February 23, 2007 rally at that site.

Presenter: April Thedford, Program Coordinator, Parks and Recreation

Location: 800 W. Riverside Dr.

Council Action: Council Resolution No. 20141211-125

Board Recommendation: On February 24, 2015 the Parks and Recreation Board voted 6-0 to recommend this standing item on the PARB agenda for three consecutive months, starting in March 2015, in order to discuss the location and plaque, allowing speakers 1 minute to provide their input for a limit of 10 minutes total.

Staff: April Thedford; april.thedford@austintexas.gov

5. Make a recommendation to the City Council regarding the adoption of the Historic Cemeteries Master Plan.

Presenter: Kim McKnight, Project Coordinator, Parks and Recreation

Staff Recommendation: Recommended.

Committee Recommendation: On May 11, 2015 the Land, Facilities, and Programs Committee voted 2-0 to forward this item to the full Board for review.
Offered for Discussion.

Staff: Kim McKnight; kim.mcknight@austintexas.gov

E. BRIEFINGS

6. Update regarding the Holly Shores Master Plan Phase 1 Implementation Working Group progress and the resulting prioritization for phase 1 improvements at Edward Rendon Sr. Metropolitan Park at Festival Beach and Holly Shores – Board Chair Rivera and Board Member Casias
7. Fiscal Year 2016 Budget Presentation – Angela Means, Financial Services Division Manager, Parks and Recreation Department
8. Presentation of the Lone Star Legacy Park Designation for Pease Park – Dr. Michal Anne Lord, Executive Director, Texas Recreation and Park Society

F. DIRECTOR'S REPORT

G. FUTURE ITEMS FROM BOARD MEMBERS

H. ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call April Shaw, Senior Research Analyst with the Austin Parks and Recreation Department, at 512-974-6716, for additional information; TTY users route through Relay Texas at 711.

For more information on the Parks and Recreation Board, please contact April Shaw at april.shaw@austintexas.gov or by phone at 512-974-6716.



City of Austin Historic Cemeteries Master Plan



Kim McKnight, MSHP

Presentation to the Parks and Recreation Board

May 26, 2015



Process to Date

- Spring, 2012: Parks Board Working Group to identify issues and concerns
- Summer, 2013: 6 meetings to develop Scope of Work
- Fall, 2013: Request for Proposals issued
- March, 2014: Contract with AmaTerra Environmental executed
- 5 Community Meetings
 - April 30, 2014: Carver Branch Library
 - June 26, 2014: NW Recreation Center
 - August 23, 2014: Ruiz Branch Library
 - November 2, 2014: Zilker Botanical Garden
 - January 24, 2015: Carver Branch Library
- January 23-March 9, 2015: Draft Master Plan Posted to Website for Community Review
- Early April, 2015: Revised draft posted for Boards, Commissions & Council



Community Engagement

- 6 Scope of Work development meetings
- 5 public meetings
- Board and Commission process
- Media releases
- Monthly newsletters throughout entire process placed in libraries and recreation centers
- Email notices
- City website and project website
- Signage in Cemeteries
- Extensive outreach through more than 70 social media outlets
- Interviews with 25 Stakeholders
- Speak-up Austin Surveys: Programming and Burial Options
- Outreach targeted to Community Registry, Austin Neighborhoods Council, Save Austin's Cemeteries, Preservation Austin, African-American Cultural Heritage District



Historic Cemeteries

Master Plan

Part I: Introduction

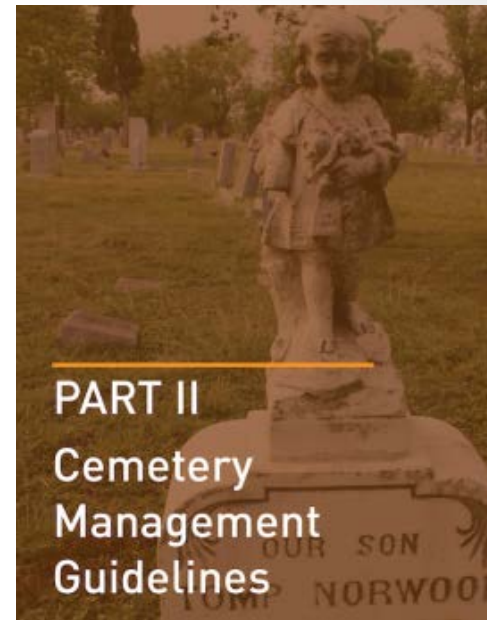
1. Introduction
2. Natural, Historical, and Cultural Contexts

Part II: Cemetery Management Guidelines

3. General Management Guidelines
4. Oakwood Cemetery
5. Oakwood Cemetery Annex
6. Plummers Cemetery
7. Evergreen Cemetery
8. Austin Memorial Park Cemetery

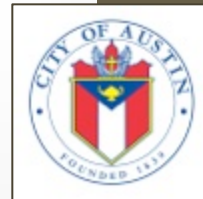
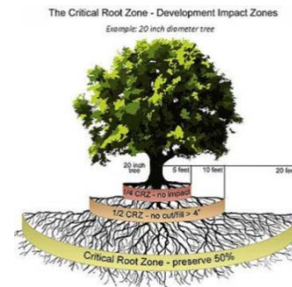
Part III: Policy and Funding Recommendations

9. Regulations and Laws
10. Cemetery Oversight
11. Emergency Preparedness
12. Historic Designations
13. Grave Ornamentation
14. Funding and Revenue
15. Partnerships and Programs



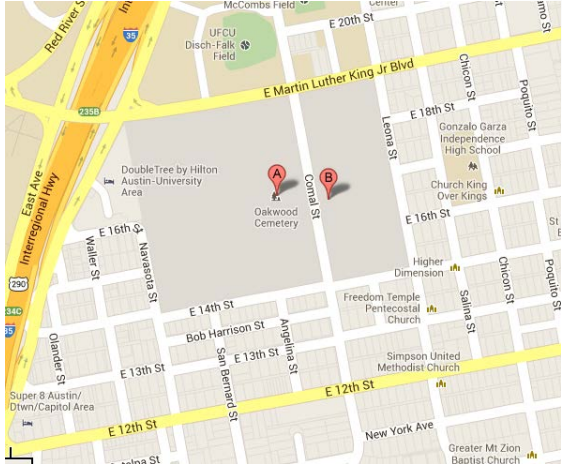
General & Individual Management Guidelines

- *Rehabilitation—Preservation and protection*
- *Spatial Organization and Circulation*
- *Entrance and Access*
- *Vegetation, including trees*
- *Grave Markers, Plot Curbs, Plot Fencing*
- *Boundary fencing and screening*
- *Site Furnishings—Benches, Signs & Kiosks*
- *Drainage*
- *Buildings and Facilities*
- *Wayfinding and interpretation*
- *Visitor amenities*
- *Vulnerability*
- *Expansion*



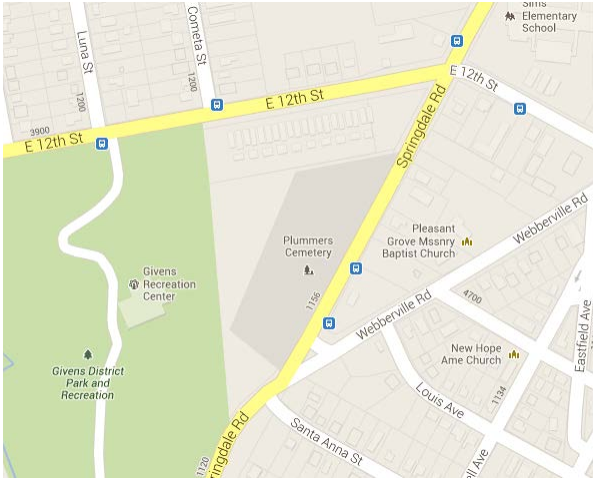
Cemetery Treatment Guidelines

Oakwood Cemetery and Oakwood Cemetery Annex



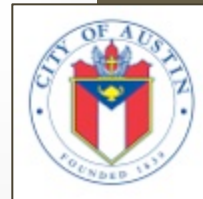
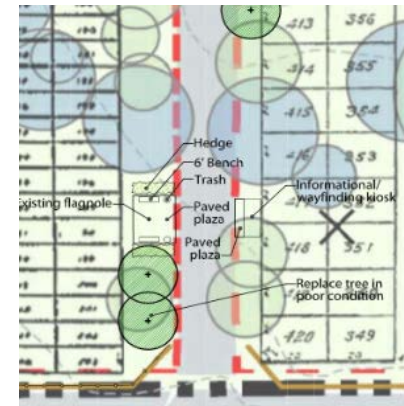
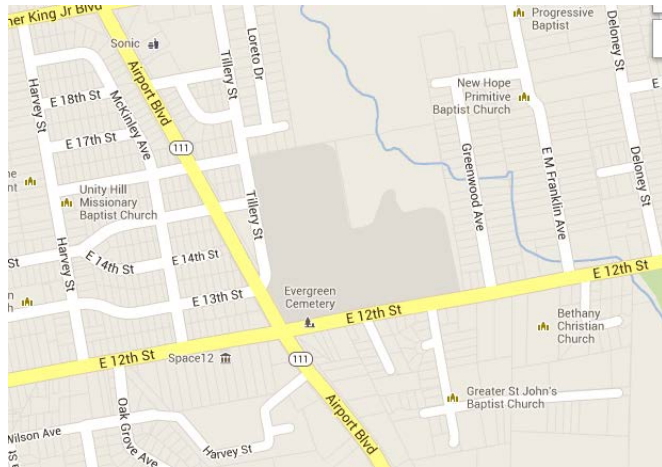
Cemetery Treatment Guidelines

Plummers Cemetery



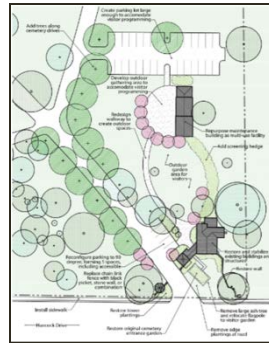
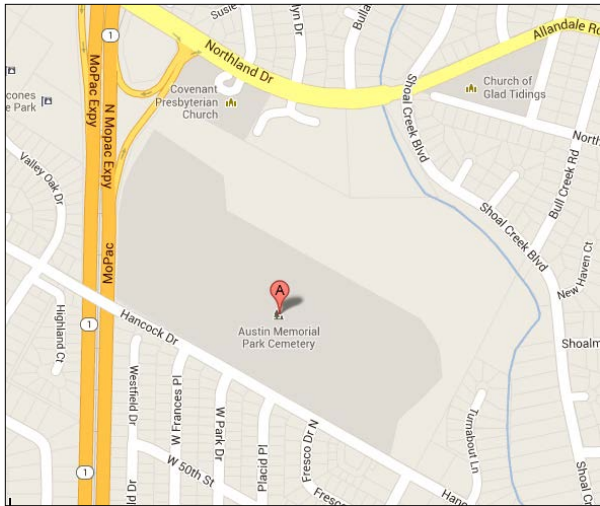
Cemetery Treatment Guidelines

Evergreen Cemetery



Cemetery Treatment Guidelines

Austin Memorial Park Cemetery



Historic Cemeteries Master Plan

Part III: Policy and Funding Recommendations

9. Regulations and Laws
10. Cemetery Oversight
11. Emergency Preparedness
12. Historic Designations
13. Grave Ornamentation
14. Funding and Revenue
15. Partnerships and Programs



Process Going Forward

Please note that this timeframe and is subject to change:

- April, 2015: Urban Forestry Board (UFB)
Historic Landmark Commission (HLC)
- May, 2015: Land Facilities & Program Committee
Parks and Rec Board
UFB, HLC Action
- June, 2015: Planning Commission
Open Space, Environment & Sustainability
Committee of the Austin City Council
- Fall, 2015: Austin City Council





PARKS AND RECREATION BOARD

Tuesday, May 26, 2015 - 6:00 p.m.

Boards and Commissions Room

City Hall, 301 W. 2nd Street

Austin, Texas 78701

MINUTES

A. CALL TO ORDER

Chair Rivera called the meeting to order at 6:09 p.m.

Board Members in Attendance:

Jane Rivera, Chair; Jeff Francell, Vice Chair; Susan Roth, Michael Casias, Hill Abell

B. APPROVAL OF MINUTES

1. Approve the minutes of the Parks and Recreation Board meeting of April 28, 2014.

Board Member Roth made a motion to approve the minutes from April 28, 2015. Board Member Casias seconded the motion. The motion carried on a vote of 4-0 with Vice Chair Francell off the dais and Board Members Osgood and Glover absent.

C. CITIZEN COMMUNICATION

Sharon Blythe addressed the Board regarding a recent visit to Austin Memorial Park Cemetery. She reported concerns about use of the maintenance yard and city time.

D. NEW BUSINESS: DISCUSSION AND ACTION ITEMS

Consent

2. Make a recommendation to the City Council for the authorization of the negotiation and execution of an agreement between the City of Austin and ALTURA SOLUTIONS, L.P. for an ADA Self-Assessment and System-Wide Transition Plan.
3. Make a recommendation to the City Council for the authorization and execution of an agreement with DESIGN WORKSHOP, INC. to provide master planning consulting services for Lamar Beach at Town Lake Metropolitan Park for an amount not to exceed \$200,000.

Citizen Communication

David King, Zilker Neighborhood Association, addressed the Board and expressed that he hoped the Lamar Beach Master Plan outcome would be based on community input and not necessarily a perpetuation of what's on the site now.

Board Chair Rivera made a motion to approve the consent agenda. Board Member Roth seconded the motion. The motion carried on a vote of 4-0 with Vice Chair Francell off the dais and Board Members Osgood and Glover absent.

Non-Consent

4. Receive public comments and make a recommendation to the City Council regarding the installation of a permanent marker at Auditorium Shores at Town Lake for President Obama's February 23, 2007 rally at that site.

No public comment was received on this item at this meeting, or the previous two opportunities offered in March and April 2015.

Board Member Abell made a motion to recommend to the City Council installation of a permanent marker at Auditorium Shores at Town Lake for President Obama's February 23, 2007 rally at that site. Board Member Casias seconded the motion. The motion carried on a vote of 4-0 with Vice Chair Francell off the dais and Board Members Osgood and Glover absent.

5. Make a recommendation to the City Council regarding the adoption of the Historic Cemeteries Master Plan.

Kim McKnight, Project Coordinator, Parks and Recreation Department, made a presentation to the Board on this item and responded to questions.

Citizen Communication

James Blythe donated his time to Sharon Blythe. Sharon Blythe made a presentation and addressed the Board regarding her concerns about the Master Plan. She expressed opposition to the proposed north access on Northland Drive, the historic boundaries of Austin Memorial Park Cemetery, the parking lot for programming, and the outreach efforts to West Austin. She expressed that it was a good plan that should be considered with conditions.

Dale Flatt, founder of Save Austin Cemeteries, addressed the Board in support of the Master Plan. He noted that while Save Austin Cemeteries may not agree with every portion of the plan, it is a fluid document. He expressed the need for cooperation from many city departments to make it a success. He expressed that the master plan was well thought out, but that a lot of money would be needed to make it happen.

Board Member Abell made a recommendation to the City Council to adopt the Historic Cemeteries Master Plan. Board Member Roth seconded the motion. The motion carried on a vote of 5-0 with Board Members Osgood and Glover absent.

E. BRIEFINGS

6. Update regarding the Holly Shores Master Plan Phase 1 Implementation Working Group progress and the resulting prioritization for phase 1 improvements at Edward Rendon Sr. Metropolitan Park at Festival Beach and Holly Shores

Board Chair Rivera and Board Member Casias provided a Working Group update to the Board regarding implementation progress to date and responded to questions.

7. Fiscal Year 2016 Budget Presentation

Angela Means, Financial Services Division Manager, Parks and Recreation Department, provided this presentation to the Board and responded to questions regarding the budget process going forward.

8. Presentation of the Lone Star Legacy Park Designation for Pease Park

Dr. Michal Anne Lord, Executive Director, Texas Recreation and Park Society, presented this award to staff and the Pease Park Conservancy.

F. DIRECTOR'S REPORT

Assistant Director Kimberly McNeeley welcomed Marty Stump who was selected as the new Assistant Director.

Assistant Director McNeeley provided an initial assessment of the damage from the Memorial Day floods. She discussed downed trees and tree damage, water damage at facilities, bridge damage at Roy G. Guerrero Park, issues at pools and splashpads, and the opening of two shelters. She explained that the department is already perusing FEMA assistance, and that the department does not have emergency funds.

Assistant Director McNeeley provided an aquatics update. Mabel Davis had a water main break that must be repaired before the pool could be filled. The source of the leak at Metz pool has been identified, and the repairs are underway. The department intends to open both pools.

Assistant Director Stump added that active construction sites have been impacted by the weather.

G. FUTURE ITEMS FROM BOARD MEMBERS

Board Chair Rivera requested an update during the next Director's Report regarding any flood damage experienced.

H. ADJOURNMENT

Board Chair Rivera adjourned the meeting at 7:50 p.m.

Environmental Board



MEMORANDUM

TO: Environmental Board

FROM: Kim McKnight, Project Coordinator, Parks and Recreation Dept. *KMK*

DATE: June 9, 2015

SUBJECT: Historic Cemeteries Master Plan

The Parks and Recreation Department (PARD) will present a briefing on the Historic Cemeteries Master Plan to the Environmental Board on June 17, 2015. The master plan and associated appendices can be accessed by visiting the following website: <https://www.austintexas.gov/cmp>. Of special interest to Environmental Board Members will be the following chapters and appendices that include tree-related topics and recommendations:

Chapter 3: General Management Guidelines provides recommendations applicable for all cemeteries including the following:

- Importance of Vegetation
- Historic Cemetery Trees—Preserving, Removing, Replacing
- Planting New Trees
- Trees of Special Concern—Post Oaks, Crape Myrtles, Eastern Red Cedar
- Preserving Historic Shrubs and Perennials
- Invasive Plants
- Cemetery Lawn Care
- Irrigation

Each cemetery has an individual chapter with recommendations specific to its site:

- Chapter 4: Oakwood Cemetery
- Chapter 5: Oakwood Cemetery Annex
- Chapter 6: Plummers Cemetery
- Chapter 7: Evergreen Cemetery
- Chapter 8: Austin Memorial Park Cemetery

PARD was pleased to partner with PARD Forestry and the Urban Forest Replenishment Grant Fund for a comprehensive GIS-based tree inventory and conditions assessment, which included the identification and assessment of the condition of all trees, large shrubs, snags (standing dead trees), and stumps within all open portions (157.1 acres) of each of the cemeteries as well as approximately half of the densely wooded areas that are found along the properties' peripheries (9 acres; 166.1 acres survey area total). A comprehensive report is included in the following appendix:

- Appendix E: Tree Survey

The master plan and associated appendices can be accessed by visiting the following website: <https://www.austintexas.gov/cmp>. Please do not hesitate to contact me at 512.974.9478 should you have questions.



**Environmental Board Regular Meeting
June 17, 2015 at 6:30 P.M.
City Hall Council Chambers 301 W. 2nd Street
Austin, Texas 78701**

Agenda

BOARD MEMBERS:

Dr. Mary Gay Maxwell, Chair Marisa Perales, Vice Chair James Schissler, P. E., Secretary
Robert Deegan Mary Ann Neely Ruthie Redmond
Brian Smith

1. **CALL TO ORDER**
2. **CITIZEN COMMUNICATION: GENERAL**
Speakers should sign up to speak prior to the meeting being called to order; you will receive a three-minute allotment to discuss topics not posted on the agenda.
3. **10 MINUTES OF EDUCATION**
None
4. **APPROVAL OF MINUTES AND ACTION**
 - a. Approve the minutes of the Environmental Board regular meeting of June 3, 2015.
 - b. Environmental Officer's Report and hot topics– Chuck Lesniak, Environmental Officer
 - i. Appreciation for departing board members
5. **PUBLIC HEARINGS AND POSSIBLE ACTION**
 - a. **Name:** Caswell Estates C8-2014-0134.0A
Applicant: Wuest Group; Scott Wuest, P.E., 512-394-1900
Location: 3336 Mount Bonnell Dr.
Staff Reviewer: Sylvia Pope, Watershed Protection Department; Don Perryman, Development Services Department Case Manager
Watershed: Huck's Slough Watershed and Lake Austin Watershed (Water Supply Suburban, Drinking Water Protection Zone)
Request: Variance requests are as follows: 1) – To allow a CEF on a residential lot [LDC 25-8-281(B)] and 2) – To reduce a CEF setback to 50 feet [LDC 25-8-281(C)(1)(a)]
Staff Recommendation: Recommended with conditions.

- b. **Name:** Block 188 SP-2015-0112A
Applicant: City of Austin, Fred Evins, 512-974-7115
Location: 202 Nueces Street
Staff Reviewer: Nikki Hoelter, Development Services Department Case Manager
Watershed: Shoal Creek and Lady Bird Lake (Urban)
Request: Waiver requested from Ch. 25-2-738(E) to allow encroachment within the 70 degree angle from Shoal Creek
Staff Recommendation: Recommended

6. STAFF BRIEFINGS AND POSSIBLE ACTION

- a. Discuss and consider a recommendation for the Watershed Protection Department's FY16 budget – Connie Campa, Financial Consultant, Watershed Protection Department
- b. Briefing on the City's proposed Cemetery Master Plan – Kim McKnight, Project Coordinator, Parks and Recreation Department
- c. Final update on Environmental Commissioning for Water Treatment Plant No. 4 – David Johns, Environmental Scientist, Watershed Protection Department and Chuck Lesniak, Environmental Officer, Watershed Protection Department
- d. Report on recent flooding in Hemphill Park, Hyde Park, and Shoal Creek – Watershed Protection Department

7. COMMITTEE REPORTS

- a. Joint Environmental/Parks Board Subcommittee – Mary Ann Neely, James Schissler, P.E., and Brian Smith. **No report this week.**
- b. Urban Growth Policy Committee – Mary Gay Maxwell, Marisa Perales, and James Schissler, P. E. **No report this week.**
- c. Water Treatment Plant #4 Committee – Mary Gay Maxwell and Mary Ann Neely. **No report this week.**
- d. Development Committee – Robert Deegan, Mary Gay Maxwell, Marisa Perales and James Schissler, P.E. **No report this week.**
- e. Water Quality Regulations Committee – Mary Ann Neely, Ruthie Redmond and Brian Smith. **Mary Ann will provide a report.**
- f. Watershed Protection Budget Committee – Mary Gay Maxwell, Marisa Perales, and Mary Ann Neely. **No report this week.**
- g. Air Quality Committee – Mary Ann Neely, Ruthie Redmond, and Mary Gay Maxwell. **No report this week.**
- h. Open Space, Environment, and Sustainability Council Committee – Mary Gay Maxwell. **No report this week.**
- i. Other reports from Board members. **No report this week.**

8. NEW BUSINESS – Future agenda items

9. ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 7 days before the meeting date. For additional information, please call **Jessica Coronado**, Watershed Protection Department, at (512) 974-3443; TTY users route through Relay Texas at 711.

For more information on the Environmental Board, please contact **Jessica Coronado**, Watershed Protection Department, at (512) 974-3443.



Future Agenda Items Requested by Board, as of June 2015

Request Date	Topic	Requestor	Staff	Agency	EB Meeting Date
Standing item WILL BE COMPLETED SPRING 2015	WTP4 TM Quarterly report on project status and Environmental Commissioning	Board	Robyn Smith, Chuck Lesniak	PW, WPD	Quarterly
11/5/14 **	10 MINUTES OF EDUCATION Provide information for new Council members regarding the Environmental Board functions	Mary Gay Maxwell	TBD	Board	Pending
11/5/14	10 MINUTES OF EDUCATION Presentation about environmental issues for each district	Mary Gay Maxwell	TBD	Board	July/August 2015
11/5/14	10 MINUTES OF EDUCATION Watershed Protection Department to brief the Environmental Board with the same presentation material provided to new City Council	Mary Gay Maxwell	TBD	Board	July/August 2015
3/4/15	10 MINUTES OF EDUCATION How the ozone is formed	Mary Ann Neely/ Environmental Board	Pharr Andrews Cari Beutow	ATD ATD	July
2/18/15	Briefing from City Clerk on new Council Committee structure and procedures	Environmental Board		Clerk's Office	Pending
3/23/15	Status report from River Watch	Victoria Li	Brent Lyles	Austin Youth River Watch	Pending
4/6/15	SOS Amendment for the Eliza Springs Daylighting	Staff	Chris Herrington	WPD	Pending

5/20/15	Briefing on spring flow and spring rehab study	Environmental Board	Mike Personett	WPD	Pending
4/15/15	Update on the Zucker report and outline of the structure of the two departments: Development Services Department and Planning & Zoning Department	Environmental Board	Rodney Gonzalez George Adams	Development Services Department and Planning & Zoning Department	After June 30 th
5/6/15	Update on the voluntary program buyouts	Environmental Board		WPD	After June 4
6/3/15	Isolating fecal bacteria sources in Austin creeks	Staff	Chris Herrington	WPD	Pending



City of Austin Historic Cemeteries Master Plan

Kim McKnight, MSHP

Presentation to Environmental Board

June 17, 2015



Process to Date

- 2012: Parks Board Working Group to identify issues and concerns
- Summer, 2013: 6 meetings to develop Scope of Work
- Fall, 2013: RFP issued
- March, 2014: Contract with AmaTerra Env. Executed; includes tree assessment and survey
- Community Meetings
 - April 30, 2014: Carver Branch Library
 - June 26, 2014: NW Recreation Center
 - August 23, 2014: Ruiz Branch Library
 - November 2, 2014: Zilker Botanical Garden
 - January 24, 2015: Carver Branch
- January 23-March 9, 2015: Draft Master Plan Posted to Website for Community Review
- April 9, 2015: Post revised draft for Boards, Commissions & Council



Community Engagement

- 6 Scope of Work development meetings
- 5 public meetings
- Board and Commission process
- Media releases
- Monthly newsletters throughout entire process placed in libraries and recreation centers
- Email notices
- City website and project website
- Signage in Cemeteries
- Speak Up Austin Surveys for Programming and Burial Options
- Extensive outreach through more than 70 social media outlets
- Interviews with 25 Stakeholders
- Outreach targeted to Community Registry, Austin Neighborhoods Council, Save Austin's Cemeteries, Preservation Austin, African-American Cultural Heritage District



The draft Master Plan

Part I: Introduction

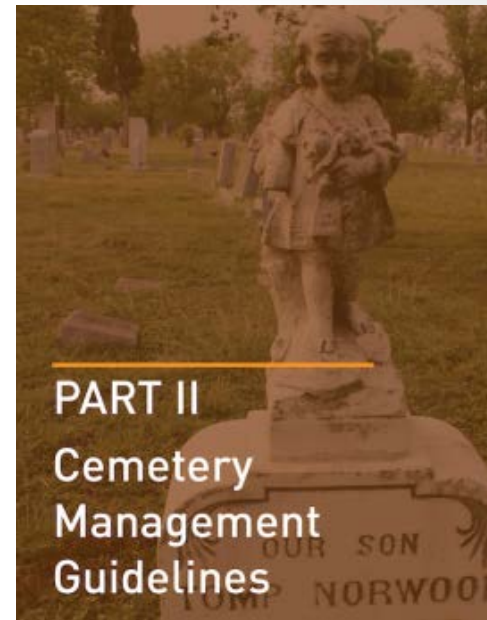
1. Introduction
2. Natural, Historical, and Cultural Contexts

Part II: Cemetery Management Guidelines

3. General Management Guidelines
4. Oakwood Cemetery
5. Oakwood Cemetery Annex
6. Plummers Cemetery
7. Evergreen Cemetery
8. Austin Memorial Park Cemetery

Part III: Policy and Funding Recommendations

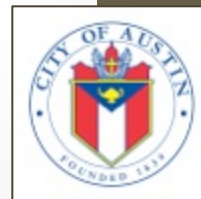
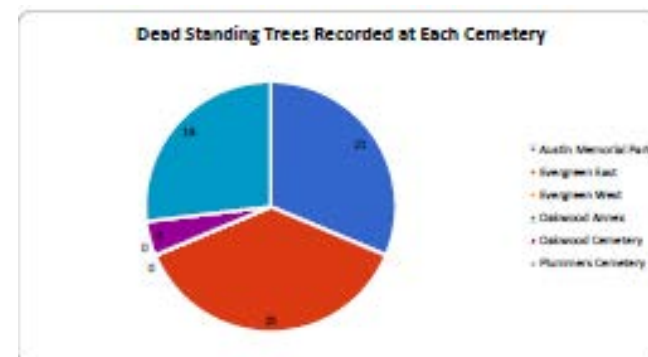
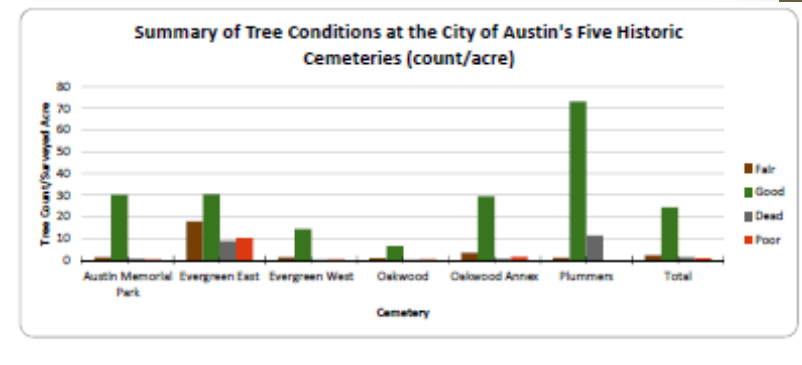
9. Regulations and Laws
10. Cemetery Oversight
11. Emergency Preparedness
12. Historic Designations
13. Grave Ornamentation
14. Funding and Revenue
15. Partnerships and Programs



Tree Survey

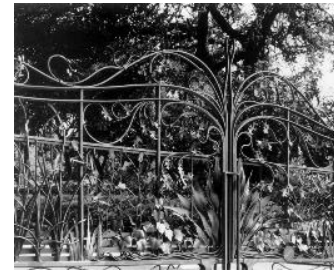
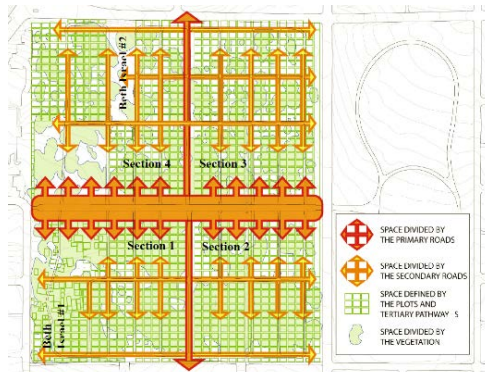
Table 1. Tabular summary of acreages evaluated within each of the five historic cemeteries.

Cemetery	Open Acreage	Dense Acreage	Dense Survey Acreage	Total Tree Survey Area	Total Cemetery Acreage
Austin Memorial	74.4	5.6	3	77.4	80
Evergreen	21.4	8.4	4	25.4	29.8
Oakwood	39.3	0	0	39.3	39.3
Oakwood Annex	18.6	0	0	18.6	18.6
Plummers	3.4	3.8	2	5.4	7.2
Total	157.1	17.8	9	166.1	174.9

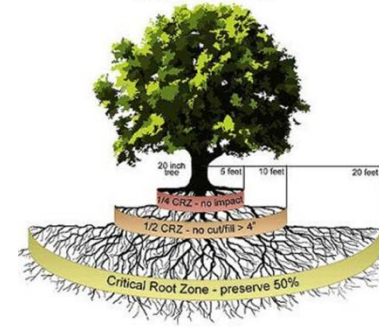


General Management Guidelines

- Rehabilitation
- Spatial Organization and Circulation
- Vegetation, including trees
- Grave Markers, Plot Curbs, Plot Fencing
- Fences
- Site Furnishings
 - Benches, Signs and Kiosks

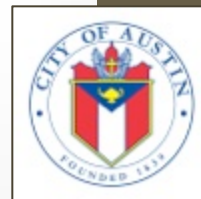
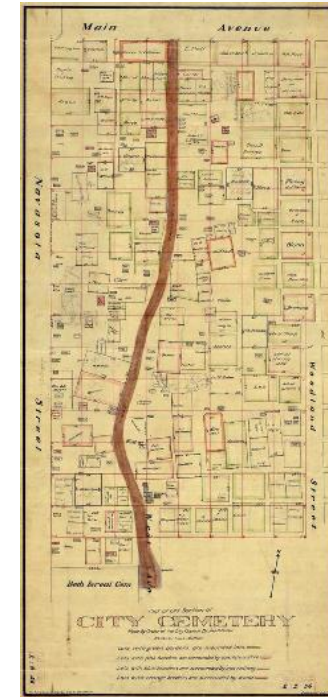
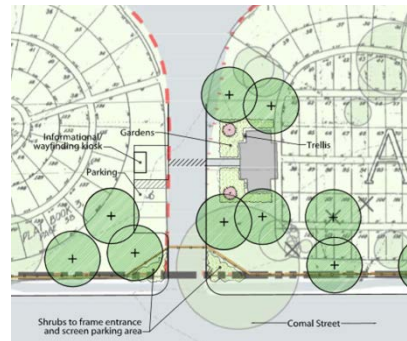


The Critical Root Zone - Development Impact Zones
Example: 20 inch diameter tree



Cemetery Treatment Guidelines for Individual Cemeteries

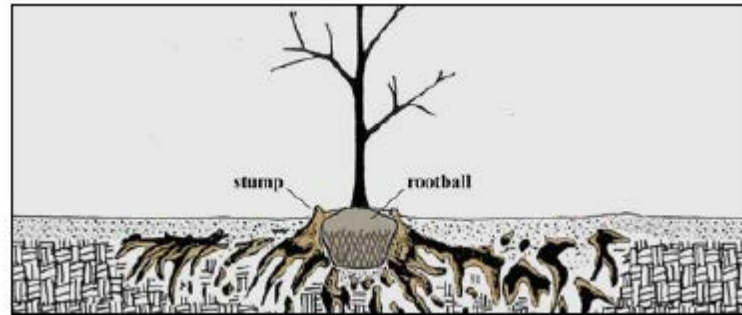
- Vegetation Conditions
- Marker Conditions
- Drainage
- Buildings and Facilities
- Appearance
- Boundary fencing and screening
- Wayfinding and interpretation
- Preservation and protection
- Visitor amenities
- Entrance and Access
- Vulnerability
- Expansion



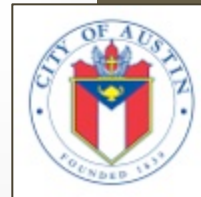
Cemetery Treatment Guidelines

related to trees

- Importance of Vegetation
- Historic Cemetery Trees
 - Preserving
 - Removing
 - Replacing
- Planting New Trees
- Trees of Special Concern
 - Post Oaks
 - Crape Myrtles
 - Eastern Red Cedar
- Preserving Historic Shrubs and Perennials



- Invasive Plants
- Cemetery Lawn Care
 - Analyze
 - Prepare
 - Plant
 - Maintain
- Irrigation



Urban Forestry Board Additional Recommendations

- Place the irrigation proposal for all cemeteries in Priority 1.
- Include in the General Maintenance Guidelines & each individual cemetery plan: Application of compost, mulch & supplemental watering of trees during periods of insufficient rainfall.
- No tree planting should be lower than Priority 2 in the plan.
- Change Page 402 of the Cemetery Master Plan, which speaks to care of “private trees” to care of “commemorative trees.”

PARD concurs with the UFB recommendations and will incorporate the recommendations into the final revision of the Historic Cemeteries Master Plan.



Historic Landmark Commission Additional Recommendations

- Endorse the proposed Master Plan in accordance with the staff recommendation, which is to request that consideration be given towards the designation of Evergreen Cemetery, Plummers Cemetery, and Austin Memorial Park Cemetery as potential historic landmarks, and additionally, to consider including a map referenced in Citizen Communications.

PARD concurs with the HLC recommendation relating to historic designation and will document the recommendation and the map requested by a citizen in Appendix S: Board, Commission and City Council Actions.



Process Going Forward

Please note that the schedule is subject to change:

- April: Briefings to Urban Forestry Board (UFB) & Historic Landmark Commission (HLC)
- May 11 : RECOMMENDED by Land Facilities & Program Committee
- May 18: RECOMMENDED by Historic Landmark Commission*
- May 20: RECOMMENDED by Urban Forestry Board*
- May 26: RECOMMENDED by Parks and Recreation Board
- June 17: Presentation to Environmental Board
- June 23: Presentation to Planning Commission
- June 24: Open Space, Environment & Sustainability Committee of the Austin City Council
- Fall, 2015: Austin City Council

* Motion included supplemental recommendations that will be considered in final revision and implementation.





ENVIRONMENTAL BOARD MOTION 20150617 006b

Date: June 17, 2015

Subject: Cemetery Master Plan

Motion By: Robert Deegan

Second By: Ruthie Redmond

RATIONALE:

Whereas, the Historic Cemetery Master Plan is a comprehensive and thoughtful document that will focus on development, maintenance, and stewardship of these significant historic assets going forward, and

Whereas, the attention paid to trees in both surveying and maintenance recommendations in this document is substantial and in accordance with the importance of these trees within the overall urban forest.

Therefore the environmental board recommends adoption of the proposed Historic Cemetery Master Plan with the following conditions:

Board Conditions:

- Include a recommendation for a detailed study to determine feasibility and implementation strategies to improve irrigation practices and resources in cemeteries with a primary emphasis on tree irrigation during drought.
- Reduce the parking lot size of the new visitor's parking lot in AMP to approximately 10 additional spaces.
- Prioritize the impacts to existing trees in constructing the new parking lot.

VOTE 7-0-0-0

Recuse: None

For: Maxwell, Neely, Perales, Schissler, Redmond, Smith and Deegan

Against: None

Abstain: None

Absent: None

Approved By:

Mary Gay Maxwell, Environmental Board Chair



ENVIRONMENTAL BOARD MEETING MINUTES
Wednesday, June 17 2015

The Environmental Board convened in a public meeting on Wednesday, June 17, 2015 at City Hall Council Chambers, 301 W. 2nd Street, Austin, Texas 78701.

Board Members in Attendance:

Mary Gay Maxwell, Marisa Perales, Robert Deegan, Ruthie Redmond, James Schissler, Mary Ann Neely and Brian Smith

Staff in Attendance:

Chris Herrington
Chuck Lesniak
Connie Campa
David Johns
Jean Drew
Jessica Coronado
Joe Pantalione
Jose Guerrero
Kim McKnight
Nikki Hoelter
Regina Ramos
Sue Barnett
Sylvia Pope

1. CALL TO ORDER

Chair Dr. Mary Gay Maxwell called the meeting to order at 7:00 p.m.

2. CITIZEN COMMUNICATION: GENERAL

Speakers should sign up to speak prior to the meeting being called to order; you will receive a three-minute allotment to discuss topics not posted on the agenda.

There was 1 speaker:

-Luke Metzger spoke on possible action regarding the use of neonicotinoids in the City.

3. 10 MINUTES OF EDUCATION

None

4. APPROVAL OF MINUTES AND ACTION

a. Approve the minutes of the Environmental Board regular meeting of February 18, 2015.

The May 6, 2015 meeting minutes were approved on Board Member Robert Deegan's motion and Board Member James Schissler's second with an amendment made to include mention of a future agenda item regarding an update on Shady Hollow. Vote 7-0-0-0.

b. Environmental Officer's Report and hot topics– Chuck Lesniak, Environmental Officer

i. Appreciation for departing board members

No action taken. Item conducted as posted.

5. PUBLIC HEARINGS AND POSSIBLE ACTION

- a. **Name:** Caswell Estates C8-2014-0134.0A
Applicant: Wuest Group; Scott Wuest, P.E., 512-394-1900
Location: 3336 Mount Bonnell Dr.
Staff Reviewer: Sylvia Pope, Watershed Protection Department; Don Perryman, Development Services Department Case Manager
Watershed: Huck's Slough Watershed and Lake Austin Watershed (Water Supply Suburban, Drinking Water Protection Zone)
Request: Variance requests are as follows: 1) – To allow a CEF on a residential lot [LDC 25-8-281(B)] and 2) – To reduce a CEF setback to 50 feet [LDC 25-8-281(C)(1)(a)]
Staff Recommendation: Recommended with conditions.
The recommendation for approval was made on Board Member James Schissler's motion and on Board Member Mary Ann Neely's second. Vote 7-0-0-0.
- b. **Name:** Block 188 SP-2015-0112A
Applicant: City of Austin, Fred Evins, 512-974-7115
Location: 202 Nueces Street
Staff Reviewer: Nikki Hoelter, Development Services Department Case Manager
Watershed: Shoal Creek and Lady Bird Lake (Urban)
Request: Waiver requested from Ch. 25-2-738(E) to allow encroachment within the 70 degree angle from Shoal Creek
Staff Recommendation: Recommended
The recommendation for approval was made on Board Member Robert Deegan's motion and on Board Member Marisa Perales' second. Board Member James Schissler recused. Vote 1-6-0-0-0.

6. STAFF BRIEFINGS AND POSSIBLE ACTION

- a. Discuss and consider a recommendation for the Watershed Protection Department's FY16 budget – Connie Campa, Financial Consultant, Watershed Protection Department
The recommendation for approval was made on Board Member James Schissler's motion and on Board Member Robert Deegan's second. Vote 7-0-0-0.
- b. Briefing on the City's proposed Cemetery Master Plan – Kim McKnight, Project Coordinator, Parks and Recreation Department
Three speakers signed up to speak on this item:
-Sharon Blythe spoke against the item.
-Michael Fossum spoke against the item.
-Zoila Vega donated her time to Michael Fossum.

The recommendation for approval with the following friendly amendment on motion by Board Member Robert Deegan and seconded by Board Member Ruthie Redmond on a 7-0-0-0 vote. The friendly amendment from Board Member Marisa Perales was to take into consideration the design of the trees. This was accepted by the maker of the motion and Board Member Ruthie Redmond who seconded the motion.
- c. Final update on Environmental Commissioning for Water Treatment Plant No. 4 – David Johns, Environmental Scientist, Watershed Protection Department and Chuck Lesniak, Environmental Officer, Watershed Protection Department
No action taken. Item conducted as posted.

- d. Report on recent flooding in Hemphill Park, Hyde Park, and Shoal Creek – Watershed Protection Department
This item was withdrawn.

7. COMMITTEE REPORTS

- a. Joint Environmental/Parks Board Subcommittee – Mary Ann Neely, James Schissler, P.E., and Brian Smith. **No report this week.**
- b. Urban Growth Policy Committee – Mary Gay Maxwell, Marisa Perales, and James Schissler, P. E. **No report this week.**
- c. Water Treatment Plant #4 Committee – Mary Gay Maxwell and Mary Ann Neely. **No report this week.**
- d. Development Committee – Robert Deegan, Mary Gay Maxwell, Marisa Perales and James Schissler, P.E. **No report this week.**
- e. Water Quality Regulations Committee – Mary Ann Neely, Ruthie Redmond and Brian Smith. **No report this week.**
- f. Watershed Protection Budget Committee – Mary Gay Maxwell, Marisa Perales, and Mary Ann Neely. **No report this week.**
- g. Air Quality Committee – Mary Ann Neely, Ruthie Redmond, and Mary Gay Maxwell. **No report this week.**
- h. Open Space, Environment, and Sustainability Council Committee – Mary Gay Maxwell. **No report this week.**
- i. Other reports from Board members. **No report this week.**

8. AFTER 10:00 P.M.

The motion to waive the rules and allow the Environmental Board to meet after 10 p.m. was approved on Board Member James Schissler’s motion, and on Board Member Robert Deegan’s second. Vote 7-0-0-0.

9. NEW BUSINESS –

- 1. Discuss possible action regarding the use of neonicotinoids in the City.**
- 2. Update on Shady Hollow annexation and W/WW service.**

10. ADJOURNMENT

Chair Dr. Mary Gay Maxwell adjourned the meeting to order at 10:12 p.m.

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. For additional information, please call **Jessica Coronado**, Watershed Protection Department, at (512) 974-3443; TTY users route through Relay Texas at 711.

For more information on the Environmental Board, please contact **Jessica Coronado**, Watershed Protection Department, at (512) 974-3443.

Planning Commission



MEMORANDUM

TO: Austin Parks and Recreation Board

FROM: Kim McKnight, Project Coordinator, Parks and Recreation Dept. *Kim*

DATE: June 15, 2015

SUBJECT: **Historic Cemeteries Master Plan**

The Parks and Recreation Department will present the Historic Cemeteries Master Plan to the Planning Commission on June 23, 2015.

The master plan and associated appendices can be accessed by visiting the following website:
<https://www.austintexas.gov/cmp>.

This is the first master planning effort for the City's five historic municipal cemeteries, which include Austin Memorial Park Cemetery, Evergreen Cemetery, Oakwood Cemetery, Oakwood Cemetery Annex, and Plummers Cemetery.

Please do not hesitate to contact me at 512.974.9478 should you have questions.



Planning Commission
June 23, 2015 @ 6:00 P.M.
City Hall – Council Chambers
301 W. 2nd Street
Austin, TX 78701

Danette Chimenti – Chair
Richard Hatfield
Alfonso Hernandez – Parliamentarian
Jeff Jack – Ex-Officio
Howard Lazarus – Ex-Officio

James Nortey
Stephen Oliver – Vice-Chair
Brian Roark
James Shieh
Jean Stevens
Nuria Zaragoza

EXECUTIVE SESSION (No public discussion)

The Planning Commission will announce it will go into Executive Session, if necessary, pursuant to Chapter 551 of the Texas Government Code, to receive advice from Legal Counsel on matters specifically listed on this agenda. The commission may not conduct a closed meeting without the approval of the city attorney.

Private Consultation with Attorney – Section 551.071

A. CITIZEN COMMUNICATION

The first four (4) speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

B. APPROVAL OF MINUTES

1. Approval of minutes from June 9, 2015.

C. PUBLIC HEARING

- 1. Plan Amendment: NPA-2015-0027.01 - Parandian NPA; District 10**
Location: 1506 West 34th Street, Shoal Creek Watershed, Central West Austin
Combined NPA
Owner/Applicant: Farshid and Jennifer Paradian
Agent: Jennifer Paradian
Request: Single Family to Neighborhood Mixed Use
Staff Rec.: **Recommendation of Mixed Use/Office**
Staff: Maureen Meredith, 512-974-2695, maureen.meredith@austintexas.gov;
Planning and Zoning Department
- 2. Rezoning: C14-2015-0023 - Parandian Rezoning; District 10**
Location: 1506 West 34th Street, Shoal Creek Watershed, Central West Austin
Combined NPA
Owner/Applicant: Jennifer Paradian
Agent: Jennifer Paradian
Request: SF-3-NP to LO-MU-NP
Staff Rec.: **Recommended**
Staff: Tori Haase, 512-974-7691, Tori.Haase@austintexas.gov;
Planning and Zoning Department
- 3. Plan Amendment: NPA-2015-0016.01 - Shady Lane Mixed Use; District 3**
Location: 500 Shady Lane, Boggy Creek Watershed, Govalle/Johnston Terrace
Combined NPA
Owner/Applicant: 600 Shady Lane, Ltd. (Jimmy J. Nassour)
Agent: Alice Glasco Consulting (Alice Glasco)
Request: Industry to Mixed Use
Staff Rec.: **Recommended**
Staff: Maureen Meredith, 512-974-2695, maureen.meredith@austintexas.gov;
Planning and Zoning Department
- 4. Rezoning: C14-2015-0043 - Shady Lane Mixed Use; District 3**
Location: 500 Shady Lane, Boggy Creek Watershed, Govalle/Johnston Terrace
Combined NPA
Owner/Applicant: 600 Shady Lane, Ltd. (Jimmy J. Nassour)
Agent: Alice Glasco Consulting (Alice Glasco)
Request: LI-CO-NP to CS-MU-V-NP
Staff Rec.: **Recommendation of CS-MU-V-CO-NP**
Staff: Heather Chaffin, 512-974-2122, Heather.Chaffin@austintexas.gov;
Planning and Zoning Department

5. **Code Amendment: C20-2014-028 - Parkland Dedication**
 Request: Consider an amendment to Title 25 of the City Code related to parkland dedication fees and requirements.
Recommended
 Staff: Ricardo Soliz, 512-974-9452, ricardo.soliz@austintexas.gov;
 Parks and Recreation Department
6. **Restrictive Covenant Termination: C14-86-103(RCT) - Greater Mt. Zion Baptist Church; District 1**
 Location: 1801 Pennsylvania Avenue, Lady Bird Lake Watershed, Central East Austin NPA
 Owner/Applicant: Greater Mt. Zion Baptist Church (David Mims Jr.)
 Agent: Henry H. Gilmore
 Request: To terminate a Restrictive Covenant
 Staff Rec.: **Recommended**
 Staff: Heather Chaffin, 512-974-2122, heather.chaffin@austintexas.gov;
 Planning and Zoning Department
7. **Rezoning: C14H-2015-0006 - Lightsey-Russell House; District 5**
 Location: 1805 Lightsey Road, West Bouldin Creek Watershed, South Lamar NPA
 Owner/Applicant: Historic Landmark Commission - applicant; Lightsey Two, LP, owner
 Request: SF-3 to SF-3-H
 Staff Rec.: **No Recommendation**
 Staff: Steve Sadowsky, 512-974-6454, steve.sadowsky@austintexas.gov;
 Planning and Zoning Department
8. **Rezoning: C14-2015-0001 - Marlo Heights Rezoning; District 1**
 Location: 4905, 5001, and 5003 Pecan Springs Road, Fort Branch Creek Watershed, East MLK Combined NPA
 Owner/Applicant: Christopher Chollet and Carianne Shulte, Luke and Peni Ellis, Stephen Reynolds
 Agent: Garrett-Ihnen Civil Engineers (Steve Ihnen)
 Request: SF-3-NP to MF-2-NP
 Staff Rec.: **Staff recommendation for Tract 1: MF-2-CO-NP and Tract 2: SF-6-CO-NP**
 Staff: Heather Chaffin, 512-974-2122, heather.chaffin@austintexas.gov;
 Planning and Zoning Department

- 9. Rezoning: C14-2015-0019 - 5306 Samuel Huston; District 1**
 Location: 5306 Samuel Huston Avenue, Fort Branch Watershed, East MLK Combined NPA
 Owner/Applicant: Polis Properties, LLC (Chris Peterson)
 Agent: Civiltude, LLC (Candace Craig)
 Request: SF-3-NP to SF-6-NP
 Staff Rec.: **Recommended**
 Staff: Heather Chaffin, 512-974-2122, heather.chaffin@austintexas.gov; Planning and Zoning Department
- 10. Rezoning: C14-2015-0054 - 901 East; District 3**
 Location: 901 and 917 East 6th Street, Waller Creek Watershed, East Cesar Chavez NPA
 Owner/Applicant: Osten Hall, LLC (Richard Kooris)
 Agent: Land Use Solutions (Michele Haussmann)
 Request: TOD-NP to TOD-CURE-NP
 Staff Rec.: **Recommendation of TOD-CURE-CO-NP**
 Staff: Heather Chaffin, 512-974-2122, heather.chaffin@austintexas.gov; Planning and Zoning Department
- 11. Rezoning: C14H-2015-0007 - Clyde and Henrietta Littlefield House; District 9**
 Location: 903 Shoal Cliff Court, Waller Creek Watershed, Central Austin Combined (West University) NPA
 Owner/Applicant: Historic Landmark Commission - applicant; 903 Shoal Cliff Court, LLC, Presidium Group, owners
 Request: MF-4-CO-NP to MF-4-H-CO-NP
 Staff Rec.: **Recommended**
 Staff: Steve Sadowsky, 512-974-6454, steve.sadowsky@austintexas.gov; Planning and Zoning Department
- 12. Zoning: C814-2012-0152 - Pilot Knob Planned Unit Development; District 2**
 Location: East and southeast of the intersection of William Cannon Drive and McKinney Falls Parkway, and west of South U.S. Highway 183 and FM 1625, Cottonmouth Creek, North Fork Dry Creek, South Fork Dry Creek Watersheds, Pilot Knob MUD No. 1-5
 Owner/Applicant: Carma Easton, Inc. (Logan Kimble)
 Agent: Armbrust & Brown, L.L.P. (Lynn Ann Carley)
 Request: I-RR; I-SF-4A to PUD
 Staff Rec.: **Pending; Postponement request by the Staff to July 28, 2015**
 Staff: Wendy Rhoades, 512-974-7719, wendy.rhoades@austintexas.gov; Planning and Zoning Department

- 13. Preliminary Plan: C8-2014-0115 - Richardson Lane Subdivision; District 3**
 Location: 749 Montopolis Road, Country Club East Watershed, Montopolis NPA
 Owner/Applicant: Stafford Development LLC (Joe Stafford)
 Agent: Powers Engineering Group, Inc. (Forrest Powers)
 Request: Approve a preliminary subdivision plan of 12 lots on 1.204 acres.
 Staff Rec.: **Recommended**
 Staff: Sylvia Limon, 512-974-2767, sylvia.limon@austintexas.gov;
 Development Services Department
- 14. Resubdivision: C8-2014-0181.0A - Medlock Resubdivision; District 3**
 Location: 813 South Center Street, West Bouldin Creek Watershed, Galindo NPA
 Owner/Applicant: Ken Blaker
 Agent: Texas Engineering Solutions (James Hagen)
 Request: Approve a resubdivision of 1 lot into 2 lots for residential use on 0.449 acres.
 Staff Rec.: **Recommended**
 Staff: Don Perryman, 512-974-2786, don.perryman@austintexas.gov;
 Development Services Department
- 15. Resubdivision: C8-2014-0211.0A - Langham Place, Resubdivision of Lot 48, Block C, C.L Angell Addition; District 3**
 Location: 6114 Langham Street, Country Club East Watershed, Montopolis NPA
 Owner/Applicant: Cantegra Investments LLC (Shaun Ryan)
 Agent: Tom Groll Engineering (Tom Groll)
 Request: Approval of the Langham Place, Resubdivision of Lot 48, Block C, C.L. Angell Addition composed of three lots on 0.23 acres.
 Staff Rec.: **Recommended**
 Staff: Cesar Zavala, 512-974-3404, cesar.zavala@austintexas.gov;
 Development Services Department
- 16. Final Plat with Replat: C8-2015-0127 - Kennelwood Subdivision; District 10**
 Location: 3805 Kennelwood Road, Lake Austin Watershed, West Austin Neighborhood Group NPA
 Owner/Applicant: Graves Dougherty Hearon & Moody (Peter J. Cesaro)
 Agent: Bury, Inc. (Travis Flake)
 Request: Approval of the Kennelwood Subdivision composed of 2 lots on 0.870 acres.
 Staff Rec.: **Disapproval**
 Staff: Development Services Department

- 17. Final Plat - Previously Unplatted:** **C8-2015-0131.0A - St. Stephen's Square Phase Two; District 1**
 Location: 4905 Pecan Springs Road, Little Walnut Creek Watershed, MLK NPA
 Owner/Applicant: Carianne Shulte; Christopher R. Chollet; Luke & Peni Ellis
 Agent: Garrett-Ihnen Civil Engineers (Norma Divine)
 Request: Approval of St. Stephen's Square Phase Two composed of 1 lot on 3.43 acres.
 Staff Rec.: **Disapproval**
 Staff: Development Services Department
- 18. Final Plat - Resubdivision:** **C8-2015-0116.0A - Ragsdale Resubdivision; District 10**
 Location: 1407 West 40th Street, Shoal Creek Watershed, Rosedale NPA
 Owner/Applicant: Mac Ragsdale
 Agent: Land Answers Inc (Jim Wittliff)
 Request: Approval of the Ragsdale Resubdivision composed of 2 lots on 0.2516 acres
 Staff Rec.: **Disapproval**
 Staff: Development Services Department
- 19. Final Plat with Replat:** **C8-2015-0120.0A - Highlands of University Hills Section 2; Replat; District 1**
 Location: Friendswood Drive, Little Walnut Creek Watershed, Windsor Park NPA
 Owner/Applicant: Trimel Opportunities (Mark Rose)
 Agent: Catalyst Engineering Group (Timothy J. Moltz, P.E.)
 Request: Approval of the Highlands of University Hills Section 2; Replat composed of 50 lots on 10.85 acres.
 Staff Rec.: **Disapproval**
 Staff: Development Services Department
- 20. Final Plat - Resubdivision:** **C8-2015-0123.0A - Hargrave Place (Withdraw/Resubmittal of C8-2014-0104.0A); District 1**
 Location: Hargrave Street, Boggy Creek Watershed, Rosewood NPA
 Owner/Applicant: 12th & Hargrave Interests, LLC
 Agent: Texas Engineering Solutions (James Hagen)
 Request: Approval of Hargrave Place (Withdraw/Resubmittal of C8-2014-0104.0A) composed of 1 lot on 5.36 acres
 Staff Rec.: **Disapproval**
 Staff: Development Services Department

21. Site Plan Conditional Use Permit: **SPC-2014-0220A – Megabus; District 1**
 Location: 1500 San Jacinto Boulevard, Waller Creek Watershed, Downtown NPA
 Owner/Applicant: Megabus Southwest (Rich Funke)
 Agent: Land Use Solutions (Michele Hausmann)
 Request: Approval of a conditional use permit for a Transportation Terminal use
 Staff Rec.: **Not Recommended**
 Staff: Lynda Courtney, 512-974-2810, lynda.courtney@austintexas.gov;
 Development Services Department

22. Site Plan - Waivers: **SPC-2015-0112A - Block 188; District 1**
 Location: 202 Nueces Street, Lady Bird Lake Watershed, Downtown NPA
 Owner/Applicant: City of Austin, Economic Development Department (Fred Evins)
 Agent: Jones & Carter (Jim Schissler P.E.)
 Request: 1. Request a waiver to allow a building to exceed the maximum permitted setback of 10 feet within the CBD and DMU districts [LDC Sec. 25-2-594].
 2. Request a waiver to allow a building to encroach into a required building envelope which is delineated by a 70 degree angle starting at a line 45 feet above the property boundary line nearest Shoal Creek, with the base of the angle being a horizontal plane extending from the line parallel to and away from the surface of Shoal Creek [LDC Sec. 25-2-738(E)].
 Staff Rec.: **Recommended**
 Staff: Nikki Hoelter, 512-974-2863, nikki.hoelter@austintexas.gov;
 Development Services Department

23. Site Plan Conditional Use Permit: **SPC-2014-0395C - Austin Concrete; District 8**
 Location: 8649 Old Bee Caves Road, Williamson Creek Watershed-Barton Springs Zone, Oak Hill Combined NPA (West Oak Hill)
 Owner/Applicant: Position & Hold Investments, LLC (Mark Whaling)
 Agent: Thompson Land Engineering (Odalys Johnson)
 Request: Approval of a conditional use permit for construction sales and service in W/LO zoning.
 Staff Rec.: **Recommended**
 Staff: Donna Galati, 512-974-2733, donnal.galati@austintexas.gov;
 Development Services Department

24. Site Plan Extension: **SP-2011-0185C(XT2) - Promiseland Church; District 8**
Location: 8901 West State Highway 71, Williamson Creek Watershed-Barton Springs Zone, Oak Hill Combined NPA (West Oak Hill)
Owner/Applicant: Promiseland West Church
Agent: Metcalfe Wolff, Stuart & Williams, LLP (Michele Rogerson Lynch)
Request: Approval of a five-year extension request for a previously-approved site plan.
Staff Rec.: **Recommended**
Staff: Christine Barton-Holmes, 512-974-2788, christine.barton-holmes@austintexas.gov;
Development Services Department

25. Briefing, Discussion and Possible Action:
Request: Briefing, discussion and possible action on a recommendation to City Council on the Cemetery Master Plan.
Staff: Kim McKnight, 512-974-9478, Kim.McKnight@AustinTexas.gov;
Parks and Recreation Department

D. NEW BUSINESS

E. SUBCOMMITTEE REPORTS

F. ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Dora Anguiano at Planning & Zoning Department, at 512-974-2104, for additional information; TTY users route through Relay Texas at 711.



City of Austin Historic Cemeteries Master Plan



Kim McKnight, MSHP

Presentation to the Planning Commission

June 23, 2015

1235



Process to Date

- Spring, 2012: Parks Board Working Group to identify issues and concerns
- Summer, 2013: 6 meetings to develop Scope of Work
- Fall, 2013: Request for Proposals issued
- March, 2014: Contract with AmaTerra Environmental executed
- 5 Community Meetings
 - April 30, 2014: Carver Branch Library
 - June 26, 2014: NW Recreation Center
 - August 23, 2014: Ruiz Branch Library
 - November 2, 2014: Zilker Botanical Garden
 - January 24, 2015: Carver Branch Library
- January 23-March 9, 2015: Draft Master Plan Posted to Website for Community Review
- Early April, 2015: Revised draft posted for Boards, Commissions & Council



Community Engagement

- 6 Scope of Work development meetings
- 5 public meetings
- Board and Commission process
- Media releases
- Monthly newsletters throughout entire process placed in libraries and recreation centers
- Email notices
- City website and project website
- Signage in Cemeteries
- Extensive outreach through more than 70 social media outlets
- Interviews with 25 Stakeholders
- Speak-up Austin Surveys: Programming and Burial Options
- Outreach targeted to Community Registry, Austin Neighborhoods Council, Save Austin's Cemeteries, Preservation Austin, African-American Cultural Heritage District



Historic Cemeteries

Master Plan

Part I: Introduction

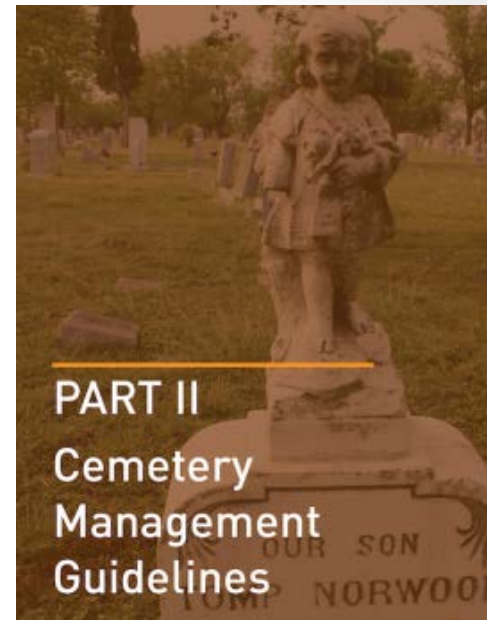
1. Introduction
2. Natural, Historical, and Cultural Contexts

Part II: Cemetery Management Guidelines

3. General Management Guidelines
4. Oakwood Cemetery
5. Oakwood Cemetery Annex
6. Plummers Cemetery
7. Evergreen Cemetery
8. Austin Memorial Park Cemetery

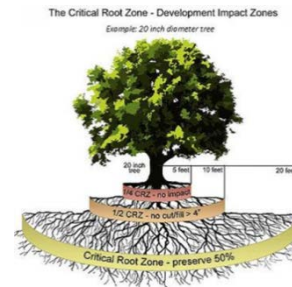
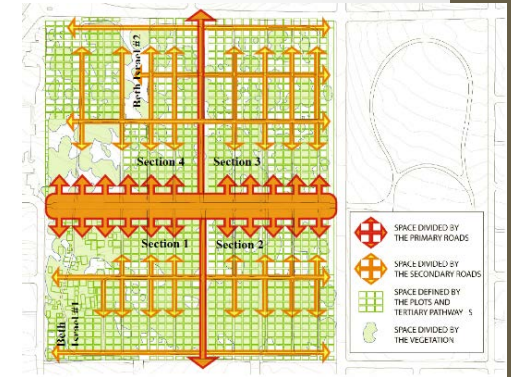
Part III: Policy and Funding Recommendations

9. Regulations and Laws
10. Cemetery Oversight
11. Emergency Preparedness
12. Historic Designations
13. Grave Ornamentation
14. Funding and Revenue
15. Partnerships and Programs



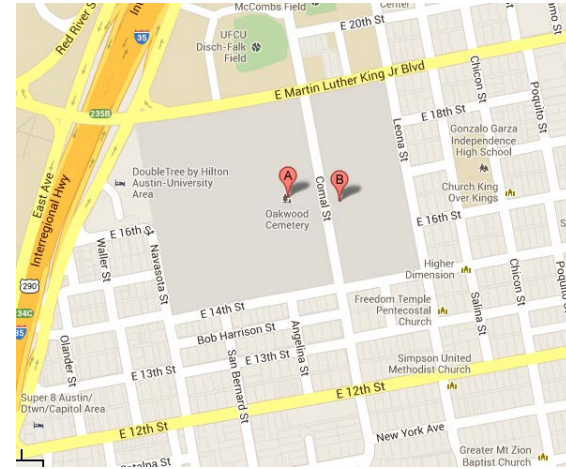
General & Individual Management Guidelines

- *Rehabilitation—Preservation and protection*
- *Spatial Organization and Circulation*
- *Entrance and Access*
- *Vegetation, including trees*
- *Grave Markers, Plot Curbs, Plot Fencing*
- *Boundary fencing and screening*
- *Site Furnishings—Benches, Signs & Kiosks*
- *Drainage*
- *Buildings and Facilities*
- *Wayfinding and interpretation*
- *Visitor amenities*
- *Vulnerability*
- *Expansion*



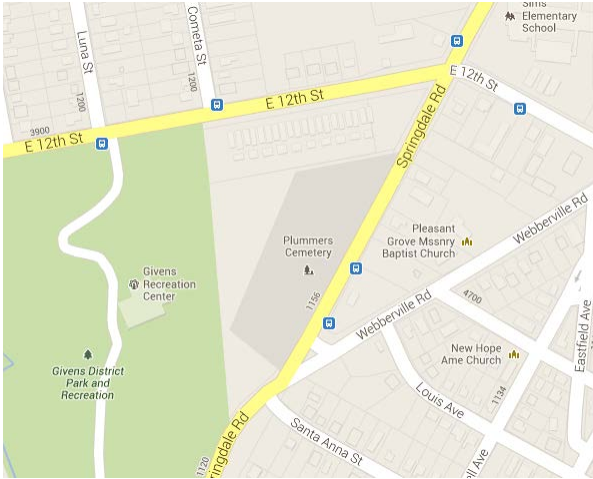
Cemetery Treatment Guidelines

Oakwood Cemetery (1839) and Oakwood Cemetery Annex (1914)



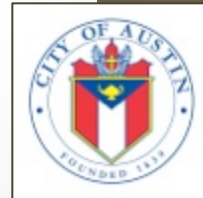
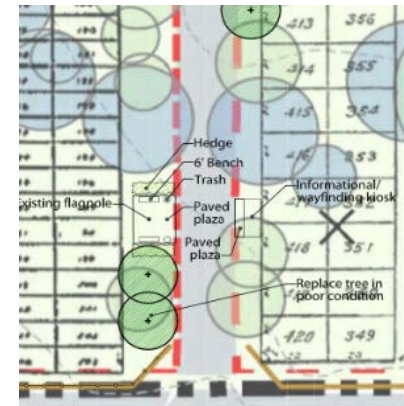
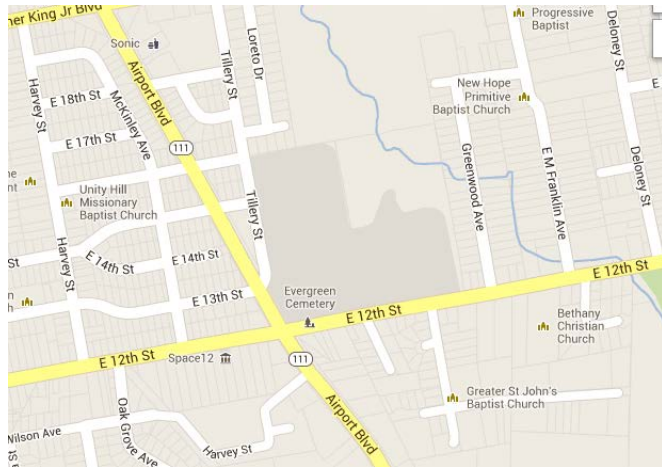
Cemetery Treatment Guidelines

Plummers Cemetery (c. 1898)



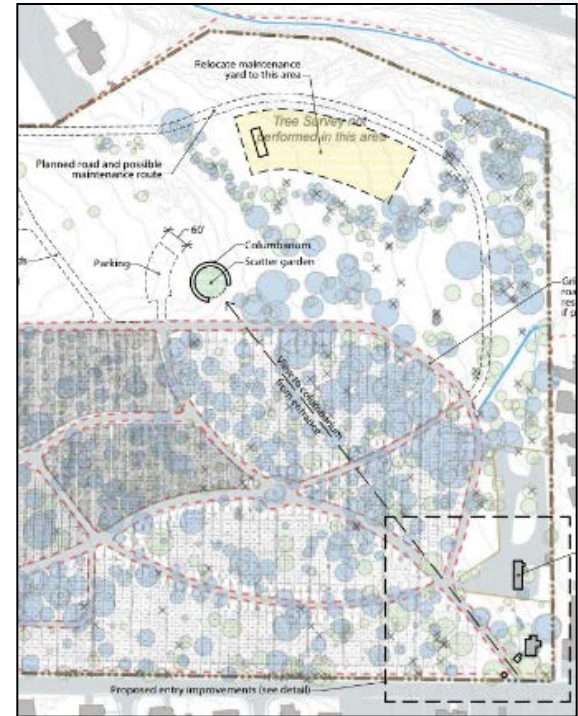
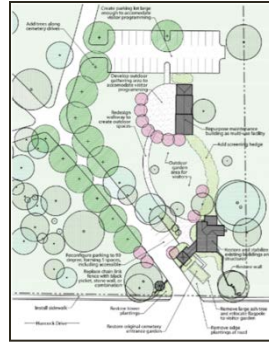
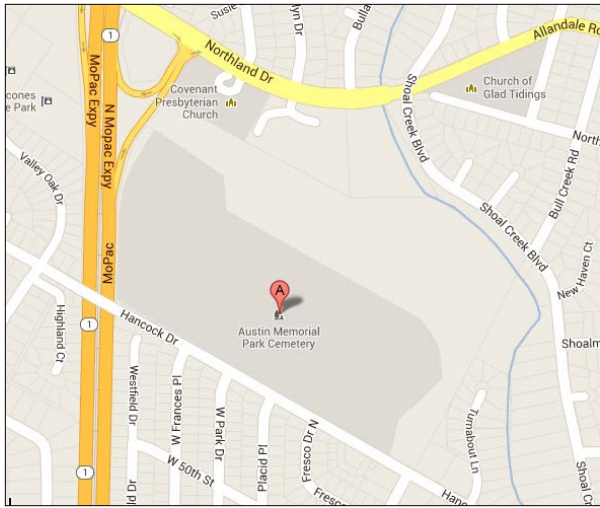
Cemetery Treatment Guidelines

Evergreen Cemetery (1926)



Cemetery Treatment Guidelines

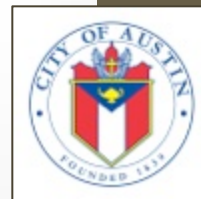
Austin Memorial Park Cemetery (1927)



Historic Cemeteries Master Plan

Part III: Policy and Funding Recommendations

9. Regulations and Laws
10. Cemetery Oversight
11. Emergency Preparedness
12. Historic Designations
13. Grave Ornamentation
14. Funding and Revenue
15. Partnerships and Programs



Urban Forestry Board

Supplemental Recommendations

- Place the irrigation proposal for all cemeteries in Priority 1.
- Include in the General Maintenance Guidelines & each individual cemetery plan: Application of compost, mulch & supplemental watering of trees during periods of insufficient rainfall.
- No tree planting should be lower than Priority 2 in the plan.
- Change Page 402 of the Cemetery Master Plan, which speaks to care of “private trees” to care of “commemorative trees.”
- PARD concurs with the recommendations and changes will appear in the final draft of the plan.



Historic Landmark Commission Supplemental Recommendations

- Endorse the proposed Master Plan in accordance with the staff recommendation, which is to request that consideration be given towards the designation of Evergreen Cemetery, Plummers Cemetery, and Austin Memorial Park Cemetery as potential historic landmarks, and additionally, to consider a map referenced in Citizen Communication.
- PARD concurs with the staff recommendation and will include the proposed map in final draft of Appendix S: Board, Commission and City Council Actions.



Process Going Forward

Please note that this timeframe and is subject to change:

- April: Briefings to Urban Forestry Board (UFB) & Historic Landmark Commission (HLC)
- May 11 : RECOMMENDED by Land Facilities & Program Committee
- May 18: RECOMMENDED by Historic Landmark Commission*
- May 20: RECOMMENDED by Urban Forestry Board*
- May 26: RECOMMENDED by Parks and Recreation Board
- June 17: Presentation to Environmental Board
- June 23: Presentation to Planning Commission
- June 24: Open Space, Environment & Sustainability Committee of the Austin City Council
- Fall, 2015: Austin City Council

* Motion included supplemental recommendations that will be considered in final revision and implementation.



**REGULAR MEETING
MINUTES**

**PLANNING COMMISSION
June 23, 2015**

The Planning Commission convened in a regular meeting on June 23, 2015 @ 301 W.2nd Street, Austin, TX 78701

Chair Danette Chimenti called the Commission Meeting to order at 6:00 p.m.

Board Members in Attendance:

Danette Chimenti

Richard Hatfield

Alfonso Hernandez

James Nortey

Stephen Oliver

Brian Roark

Jeff Jack –Ex-Officio

Jean Stevens

Nuria Zaragoza

EXECUTIVE SESSION (No public discussion)

The Planning Commission will announce it will go into Executive Session, if necessary, pursuant to Chapter 551 of the Texas Government Code, to receive advice from Legal Counsel on matters specifically listed on this agenda. The commission may not conduct a closed meeting without the approval of the city attorney.

Private Consultation with Attorney – Section 551.071

A. CITIZEN COMMUNICATION: GENERAL

No Speakers.

B. APPROVAL OF MINUTES

1. Approval of minutes from June 9, 2015.

The motion to approve the minutes from June 9, 2015 was approved on the consent agenda by Commissioner Richard Hatfield, Commissioner Stephen Oliver seconded the motion on a vote of 8-0; Commissioner James Shieh was absent.

C. PUBLIC HEARINGS

1.	Plan Amendment:	NPA-2015-0027.01 - Parandian NPA; District 10
	Location:	1506 West 34th Street, Shoal Creek Watershed, Central West Austin Combined NPA
	Owner/Applicant:	Farshid and Jennifer Parandian
	Agent:	Jennifer Parandian
	Request:	Single Family to Neighborhood Mixed Use
	Staff Rec.:	Recommendation of Mixed Use/Office
	Staff:	Maureen Meredith, 512-974-2695, maureen.meredith@austintexas.gov ; Planning and Zoning Department

The motion to postpone to July 28, 2015 was approved by Commissioner Richard Hatfield, Commissioner Jean Stevens seconded the motion on a vote of 8-0; Commissioner James Shieh was absent.

2.	Rezoning:	C14-2015-0023 - Parandian Rezoning; District 10
	Location:	1506 West 34th Street, Shoal Creek Watershed, Central West Austin Combined NPA
	Owner/Applicant:	Jennifer Parandian
	Agent:	Jennifer Parandian
	Request:	SF-3-NP to LO-MU-NP
	Staff Rec.:	Recommended
	Staff:	Tori Haase, 512-974-7691, Tori.Haase@austintexas.gov ; Planning and Zoning Department

The motion to postpone to July 28, 2015 was approved by Commissioner Richard Hatfield, Commissioner Jean Stevens seconded the motion on a vote of 8-0; Commissioner James Shieh was absent.

3.	Plan Amendment:	NPA-2015-0016.01 - Shady Lane Mixed Use; District 3
	Location:	500 Shady Lane, Boggy Creek Watershed, Govalle/Johnston Terrace Combined NPA
	Owner/Applicant:	600 Shady Lane, Ltd. (Jimmy J. Nassour)
	Agent:	Alice Glasco Consulting (Alice Glasco)
	Request:	Industry to Mixed Use
	Staff Rec.:	Recommended

Staff:	Maureen Meredith, 512-974-2695, maureen.meredith@austintexas.gov ; Planning and Zoning Department
--------	---

The motion to postpone to July 28, 2015 by request of the applicant was approved on the consent agenda by Commissioner Richard Hatfield, Commissioner Stephen Oliver seconded the motion on a vote of 8-0; Commissioner James Shieh was absent.

4.	Rezoning:	C14-2015-0043 - Shady Lane Mixed Use; District 3
	Location:	500 Shady Lane, Boggy Creek Watershed, Govalle/Johnston Terrace Combined NPA
	Owner/Applicant:	600 Shady Lane, Ltd. (Jimmy J. Nassour)
	Agent:	Alice Glasco Consulting (Alice Glasco)
	Request:	LI-CO-NP to CS-MU-V-NP
	Staff Rec.:	Recommendation of CS-MU-V-CO-NP
	Staff:	Heather Chaffin, 512-974-2122, Heather.Chaffin@austintexas.gov ; Planning and Zoning Department

The motion to postpone to July 28, 2015 by request of the applicant was approved on the consent agenda by Commissioner Richard Hatfield, Commissioner Stephen Oliver seconded the motion on a vote of 8-0; Commissioner James Shieh was absent.

5.	Code Amendment:	C20-2014-028 - Parkland Dedication
	Request:	Consider an amendment to Title 25 of the City Code related to parkland dedication fees and requirements.
		Recommended
	Staff:	Ricardo Soliz, 512-974-9452, ricardo.soliz@austintexas.gov ; Parks and Recreation Department

Public hearing closed.

The motion to approve staff's recommendation for Parkland Dedication was approved with the following information to be included in City Council's backup:

1. Whether zones would work (ratios) for different land prices around the City
2. An example of a greenfield site vs an infill site in relation to how it would affect density, particularly with infill

The motion was made by Commissioner James Nortey, Commissioner Nuria Zaragoza seconded the motion on a vote of 8-0; Commissioner James Shieh was absent.

6.	Restrictive Covenant Termination:	C14-86-103(RCT) - Greater Mt. Zion Baptist Church; District 1
	Location:	1801 Pennsylvania Avenue, Lady Bird Lake Watershed, Central East Austin NPA
	Owner/Applicant:	Greater Mt. Zion Baptist Church (David Mims Jr.)
	Agent:	Henry H. Gilmore
	Request:	To terminate a Restrictive Covenant
	Staff Rec.:	Recommended
	Staff:	Heather Chaffin, 512-974-2122, heather.chaffin@austintexas.gov ; Planning and Zoning Department

Public hearing closed.

The motion to approve staff's recommendation to terminate a restrictive covenant was approved by Commissioner Brian Roark, Commissioner James Nortey seconded the motion on a vote of 5-3; Commissioners Danette Chimenti, Jean Stevens, Nuria Zaragoza voted against the motion (nay), Commissioner James Shieh was absent.

7.	Rezoning:	C14H-2015-0006 - Lightsey-Russell House; District 5
	Location:	1805 Lightsey Road, West Bouldin Creek Watershed, South Lamar NPA
	Owner/Applicant:	Historic Landmark Commission - applicant; Lightsey Two, LP, owner
	Request:	SF-3 to SF-3-H
	Staff Rec.:	No Recommendation
	Staff:	Steve Sadowsky, 512-974-6454, steve.sadowsky@austintexas.gov ; Planning and Zoning Department

Public hearing closed.

Motion 1: The motion to postpone to July 14, 2015 by request of Planning Commission was made by Commissioner Nuria Zaragoza, Commissioner Jean Stevens seconded the motion on a vote of 3-5; Commissioners James Nortey, Richard Hatfield, Stephen Oliver, Alfonso Hernandez and Brian Roark voted against the motion (nay), Commissioner James Shieh was absent. MOTION FAILED.

Case discussed

Motion 2: The motion to approve SF-3-H district zoning, Historic Landmark Commission's recommendation; was made by Commissioner Jean Stevens, Commissioner Nuria Zaragoza seconded the motion on a vote of 3-5; Commissioners Stephen Oliver, Richard Hatfield, Brian

Roark, Alfonso Hernandez and James Nortey voted against the motion. MOTION FAILED.

Request denied due to a lack of a quorum vote.

8.	Rezoning:	C14-2015-0001 - Marlo Heights Rezoning; District 1
	Location:	4905, 5001, and 5003 Pecan Springs Road, Fort Branch Creek Watershed, East MLK Combined NPA
	Owner/Applicant:	Christopher Chollet and Carianne Shulte, Luke and Peni Ellis, Stephen Reynolds
	Agent:	Garrett-Ihnen Civil Engineers (Steve Ihnen)
	Request:	SF-3-NP to MF-2-NP
	Staff Rec.:	Staff recommendation for Tract 1: MF-2-CO-NP and Tract 2: SF-6-CO-NP
	Staff:	Heather Chaffin, 512-974-2122, heather.chaffin@austintexas.gov ; Planning and Zoning Department

The motion to postpone to July 28, 2015 by request of the Planning Commission was approved by Commissioner Alfonso Hernandez, Commissioner Jean Stevens seconded the motion on a vote of 6-2; Commissioners Alfonso Hernandez and Richard Hatfield voted against the motion (nay), Commissioner James Shieh was absent.

9.	Rezoning:	C14-2015-0019 - 5306 Samuel Huston; District 1
	Location:	5306 Samuel Huston Avenue, Fort Branch Watershed, East MLK Combined NPA
	Owner/Applicant:	Polis Properties, LLC (Chris Peterson)
	Agent:	Civiltude, LLC (Candace Craig)
	Request:	SF-3-NP to SF-6-NP
	Staff Rec.:	Recommended
	Staff:	Heather Chaffin, 512-974-2122, heather.chaffin@austintexas.gov ; Planning and Zoning Department

Public hearing closed.

Motion 1: The motion to deny staff's recommendation for SF-6-NP district zoning was made by Commissioner James Nortey, Commissioner Alfonso Hernandez seconded the motion on a vote of 6-1; Commissioner Stephen Oliver voted against the motion (nay), Commissioner Brian Roark left early, Commissioner James Shieh was absent

10.	Rezoning:	C14-2015-0054 - 901 East; District 3
------------	------------------	---

Location:	901 and 917 East 6th Street, Waller Creek Watershed, East Cesar Chavez NPA
Owner/Applicant:	Osten Hall, LLC (Richard Kooris)
Agent:	Land Use Solutions (Michele Haussmann)
Request:	TOD-NP to TOD-CURE-NP
Staff Rec.:	Recommendation of TOD-CURE-CO-NP
Staff:	Heather Chaffin, 512-974-2122, heather.chaffin@austintexas.gov ; Planning and Zoning Department

Public hearing closed.

The motion to approve staff's recommendation for TOD-CURE-CO-NP zoning was approved on the consent agenda by Commissioner Richard Hatfield, Commissioner Stephen Oliver seconded the motion on a vote of 8-0; Commissioner James Shieh was absent.

11. Rezoning:	C14H-2015-0007 - Clyde and Henrietta Littlefield House; District 9
Location:	903 Shoal Cliff Court, Waller Creek Watershed, Central Austin Combined (West University) NPA
Owner/Applicant:	Historic Landmark Commission - applicant; 903 Shoal Cliff Court, LLC, Presidium Group, owners
Request:	MF-4-CO-NP to MF-4-H-CO-NP
Staff Rec.:	Recommended
Staff:	Steve Sadowsky, 512-974-6454, steve.sadowsky@austintexas.gov ; Planning and Zoning Department

Public hearing closed.

The motion to deny staff's recommendation for MF-4-H-CO-NP district zoning was approved by Commissioner Alfonso Hernandez, Commissioner Richard Hatfield seconded the motion on a vote of 4-3; Commissioners Danette Chimenti, Nuria Zaragoza and Jean Stevens voted against the motion (nay), Commissioner Brian Roark left early, Commissioner James Shieh was absent.

12. Zoning:	C814-2012-0152 - Pilot Knob Planned Unit Development; District 2
Location:	East and southeast of the intersection of William Cannon Drive and McKinney Falls Parkway, and west of South U.S. Highway 183 and FM 1625, Cottonmouth Creek, North Fork Dry Creek, South Fork Dry Creek Watersheds, Pilot Knob MUD No. 1-5
Owner/Applicant:	Carma Easton, Inc. (Logan Kimble)
Agent:	Armbrust & Brown, L.L.P. (Lynn Ann Carley)
Request:	I-RR; I-SF-4A to PUD
Staff Rec.:	Pending; Postponement request by the Staff to July 28, 2015

Staff:	Wendy Rhoades, 512-974-7719, wendy.rhoades@austintexas.gov ; Planning and Zoning Department
--------	---

The motion to postpone to July 28, 2015 by request of the staff was approved on the consent agenda by Commissioner Richard Hatfield, Commissioner Stephen Oliver seconded the motion on a vote of 8-0; Commissioner James Shieh was absent.

13. Preliminary Plan:	C8-2014-0115 - Richardson Lane Subdivision; District 3
Location:	749 Montopolis Road, Country Club East Watershed, Montopolis NPA
Owner/Applicant:	Stafford Development LLC (Joe Stafford)
Agent:	Powers Engineering Group, Inc. (Forrest Powers)
Request:	Approve a preliminary subdivision plan of 12 lots on 1.204 acres.
Staff Rec.:	Recommended
Staff:	Sylvia Limon, 512-974-2767, sylvia.limon@austintexas.gov ; Development Services Department

Pulled no action required; notice error, will re-notice for July 14, 2015 agenda.

14. Resubdivision:	C8-2014-0181.0A - Medlock Resubdivision; District 3
Location:	813 South Center Street, West Bouldin Creek Watershed, Galindo NPA
Owner/Applicant:	Ken Blaker
Agent:	Texas Engineering Solutions (James Hagen)
Request:	Approve a resubdivision of 1 lot into 2 lots for residential use on 0.449 acres.
Staff Rec.:	Recommended
Staff:	Don Perryman, 512-974-2786, don.perryman@austintexas.gov ; Development Services Department

Public hearing closed.

The motion to approve staff's recommendation to approve Medlock Re-subdivision was approved on the consent agenda by Commissioner Richard Hatfield, Commissioner Stephen Oliver seconded the motion on a vote of 8-0; Commissioner James Shieh was absent.

15. Resubdivision:	C8-2014-0211.0A - Langham Place, Resubdivision of Lot 48, Block C, C.L Angell Addition; District 3
Location:	6114 Langham Street, Country Club East Watershed, Montopolis NPA
Owner/Applicant:	Cantegra Investments LLC (Shaun Ryan)
Agent:	Tom Groll Engineering (Tom Groll)

Request:	Approval of the Langham Place, Resubdivision of Lot 48, Block C, C.L. Angell Addition composed of three lots on 0.23 acres.
Staff Rec.:	Recommended
Staff:	Cesar Zavala, 512-974-3404, cesar.zavala@austintexas.gov ; Development Services Department

Public hearing closed.

The motion to approve staff's recommendation to approve Langham Place subdivision was approved on the consent agenda by Commissioner Richard Hatfield, Commissioner Stephen Oliver seconded the motion on a vote of 8-0; Commissioner James Shieh was absent.

16.	Final Plat with Replat:	C8-2015-0127 - Kennelwood Subdivision; District 10
	Location:	3805 Kennelwood Road, Lake Austin Watershed, West Austin Neighborhood Group NPA
	Owner/Applicant:	Graves Dougherty Hearon & Moody (Peter J. Cesaro)
	Agent:	Bury, Inc. (Travis Flake)
	Request:	Approval of the Kennelwood Subdivision composed of 2 lots on 0.870 acres.
	Staff Rec.:	Disapproval
	Staff:	Development Services Department

17.	Final Plat - Previously Unplatted:	C8-2015-0131.0A - St. Stephen's Square Phase Two; District 1
	Location:	4905 Pecan Springs Road, Little Walnut Creek Watershed, MLK NPA
	Owner/Applicant:	Carianne Shulte; Christopher R. Chollet; Luke & Peni Ellis
	Agent:	Garrett-Ihnen Civil Engineers (Norma Divine)
	Request:	Approval of St. Stephen's Square Phase Two composed of 1 lot on 3.43 acres.
	Staff Rec.:	Disapproval
	Staff:	Development Services Department

18.	Final Plat - Resubdivision:	C8-2015-0116.0A - Ragsdale Resubdivision; District 10
	Location:	1407 West 40th Street, Shoal Creek Watershed, Rosedale NPA
	Owner/Applicant:	Mac Ragsdale
	Agent:	Land Answers Inc (Jim Wittliff)
	Request:	Approval of the Ragsdale Resubdivision composed of 2 lots on 0.2516 acres
	Staff Rec.:	Disapproval
	Staff:	Development Services Department

19.	Final Plat with Replat:	C8-2015-0120.0A - Highlands of University Hills Section 2; Replat; District 1
	Location:	Friendswood Drive, Little Walnut Creek Watershed, Windsor Park NPA
	Owner/Applicant:	Trimel Opportunities (Mark Rose)
	Agent:	Catalyst Engineering Group (Timothy J. Moltz, P.E.)
	Request:	Approval of the Highlands of University Hills Section 2; Replat composed of 50 lots on 10.85 acres.
	Staff Rec.:	Disapproval
	Staff:	Development Services Department

20.	Final Plat - Resubdivision:	C8-2015-0123.0A - Hargrave Place (Withdraw/Resubmittal of C8-2014-0104.0A); District 1
	Location:	Hargrave Street, Boggy Creek Watershed, Rosewood NPA
	Owner/Applicant:	12th & Hargrave Interests, LLC
	Agent:	Texas Engineering Solutions (James Hagen)
	Request:	Approval of Hargrave Place (Withdraw/Resubmittal of C8-2014-0104.0A) composed of 1 lot on 5.36 acres
	Staff Rec.:	Disapproval
	Staff:	Development Services Department

Public hearing closed.

Items #16-20;

The motion to disapprove Items #16-20 was approved on the consent agenda by Commissioner Richard Hatfield, Commissioner Stephen Oliver seconded the motion on a vote of 8-0; Commissioner James Shieh was absent.

21.	Site Plan Conditional Use Permit:	SPC-2014-0220A – Megabus; District 1
	Location:	1500 San Jacinto Boulevard, Waller Creek Watershed, Downtown NPA
	Owner/Applicant:	Megabus Southwest (Rich Funke)
	Agent:	Land Use Solutions (Michele Haussmann)

Request:	Approval of a conditional use permit for a Transportation Terminal use
Staff Rec.:	Not Recommended
Staff:	Lynda Courtney, 512-974-2810, lynda.courtney@austintexas.gov ; Development Services Department

Public hearing closed.

The motion to approve the conditional use permit for a Transportation Terminal Use with the following conditions:

- 1) Facility will be staffed during operational hours;
- 2) Megabus will use an alternate location during special events that include road closures;
- 3) Megabus will install “No Parking” and “Will Tow” signs throughout the site and where requested by adjacent property owners and will educate customers on appropriate and legal places to park nearby;
- 4) Megabus will adhere to the City’s idling regulation and will load/un load buses on the east side of the existing building, in front of the canopy;
- 5) No more than 1 bus will be scheduled to arrive at the site at a time;
- 6) All automobiles will exit the site onto 15th Street;
- 7) Indoor seating will be provided on site;
- 8) Indoor restrooms will be provided on site;
- 9) existing structure will be renovated and maintained;
- 10) Megabus will not use a public address system or any amplified sound;
- 11) The hours of operation will be 6 am to midnight;
- 12) Megabus agrees to close the east driveway on 15th Street (the one closest to the corner) but will maintain the other driveways as they currently exist;
- 13) Megabus agrees to install striping and bollards to provide directional control of vehicles;
- 14) Megabus will prohibit buses from 4:00 pm to 6:00 pm, Monday through Friday only;
- 15) Megabus will not oppose road closures for existing special events;
- 16) Megabus will return to the Planning Commission in one year to report on the status of their business and the impact of these conditions.

Motion was made by Commissioner Richard Hatfield, Commissioner Stephen Oliver seconded the motion on a vote of 7-0; Commissioner Brian Roark left early, Commissioner James Shieh was absent.

22.	Site Plan - Waivers:	SPC-2015-0112A - Block 188; District 1
	Location:	202 Nueces Street, Lady Bird Lake Watershed, Downtown NPA
	Owner/Applicant:	City of Austin, Economic Development Department (Fred Evins)
	Agent:	Jones & Carter (Jim Schissler P.E.)

Request:	1. Request a waiver to allow a building to exceed the maximum permitted setback of 10 feet within the CBD and DMU districts [LDC Sec. 25-2-594]. 2. Request a waiver to allow a building to encroach into a required building envelope which is delineated by a 70 degree angle starting at a line 45 feet above the property boundary line nearest Shoal Creek, with the base of the angle being a horizontal plane extending from the line parallel to and away from the surface of Shoal Creek [LDC Sec. 25-2-738(E)].
Staff Rec.:	Recommended
Staff:	Nikki Hoelter, 512-974-2863, nikki.hoelter@austintexas.gov ; Development Services Department

Public hearing closed.

The motion to approve staff's recommendation for Variance #2 ONLY was approved on the consent agenda by Commissioner Richard Hatfield, Commissioner Stephen Oliver seconded the motion on a vote of 8-0; Commissioner James Shieh was absent.

Variance #1 was withdrawn by the staff; no action was required by the Commission.

23.	Site Plan Conditional Use Permit:	SPC-2014-0395C - Austin Concrete; District 8
	Location:	8649 Old Bee Caves Road, Williamson Creek Watershed-Barton Springs Zone, Oak Hill Combined NPA (West Oak Hill)
	Owner/Applicant:	Position & Hold Investments, LLC (Mark Whaling)
	Agent:	Thompson Land Engineering (Odalys Johnson)
	Request:	Approval of a conditional use permit for construction sales and service in W/LO zoning.
	Staff Rec.:	Recommended
	Staff:	Donna Galati, 512-974-2733, donnal.galati@austintexas.gov ; Development Services Department

Public hearing closed.

The motion to approve staff's recommendation for approval of a conditional use permit for Austin Concrete was approved on the consent agenda by Commissioner Richard Hatfield, Commissioner Stephen Oliver seconded the motion on a vote of 8-0; Commissioner James Shieh was absent.

24.	Site Plan Extension:	SP-2011-0185C(XT2) - Promiseland Church; District 8
------------	-----------------------------	--

Location:	8901 West State Highway 71, Williamson Creek Watershed-Barton Springs Zone, Oak Hill Combined NPA (West Oak Hill)
Owner/Applicant:	Promiseland West Church
Agent:	Metcalf Wolff, Stuart & Williams, LLP (Michele Rogerson Lynch)
Request:	Approval of a five-year extension request for a previously-approved site plan.
Staff Rec.:	Recommended
Staff:	Christine Barton-Holmes, 512-974-2788, christine.barton-holmes@austintexas.gov ; Development Services Department

Public hearing closed.

The motion to approve staff’s recommendation for approval of a five-year extension for Promiseland Church was approved on the consent agenda by Commissioner Richard Hatfield, Commissioner Stephen Oliver seconded the motion on a vote of 8-0; Commissioner James Shieh was absent.

25. Briefing, Discussion and Possible Action:	
Request:	Briefing, discussion and possible action on a recommendation to City Council on the Cemetery Master Plan.
Staff:	Kim McKnight, 512-974-9478, Kim.McKnight@AustinTexas.gov ; Parks and Recreation Department

Briefing given by Kim Knight

The motion to approve the Cemetery Master Plan with the following conditions:

- Support all of the recommendations from boards and commissions
- Consider removal of the north access gate [at Austin Memorial Park Cemetery] or list the very specific uses that would be allowed
- Include a 1941 historical map provided by a constituent in the revised plan and not just the appendix
- Reduce the size of the proposed visitor parking from 30 to 10 or fewer (also recommended by Environmental Board)
- Minimize the impact to all trees, specifically heritage trees
- Ensure that any events held in cemeteries are reverent and appropriate
- Consider hiring an outside multi-disciplinary consulting team to advise on cemetery irrigation with expertise in the following areas:
 - o irrigation

- o tree care and maintenance
- o monuments, gravestones and conservation
- o archaeology

was made by Commissioner James Nortey, Commissioner Richard Hatfield seconded the motion on a vote of 7-0; Commissioner Brian Roark left early, Commissioner James Shieh was absent.

D. NEW BUSINESS

E. SUBCOMMITTEE REPORTS

F. ADJOURN

Chair Danette Chimenti adjourned the meeting without objection at 3:15 A.M.

Open Space, Environment, and Sustainability Committee
of the Austin City Council



MEMORANDUM

TO: Open Space, Environment and Sustainability Committee of City Council

FROM: Kim McKnight, Project Coordinator, Parks and Recreation Dept. *kmk*

DATE: June 15, 2015

SUBJECT: Historic Cemeteries Master Plan

The Parks and Recreation Department will present the Historic Cemeteries Master Plan to the Open Space, Environment and Sustainability Committee of City Council on June 24, 2015.

The master plan and associated appendices can be accessed by visiting the following website:

<https://www.austintexas.gov/cmp>.

This is the first master planning effort for the City's five historic municipal cemeteries, which include Austin Memorial Park Cemetery, Evergreen Cemetery, Oakwood Cemetery, Oakwood Cemetery Annex, and Plummers Cemetery.

Please do not hesitate to contact me at 512.974.9478 should you have questions.



**THE OPEN SPACE, ENVIRONMENT AND SUSTAINABILITY COMMITTEE
WILL MEET ON WEDNESDAY, JUNE 24, 2015 AT 2:00 PM, AUSTIN CITY
HALL 301 W. SECOND STREET
AUSTIN, TEXAS**

**Leslie Pool, Chair
Delia Garza, Vice Chair
Kathie Tovo
Don Zimmerman**

AGENDA

A quorum of the City Council may be present at this meeting. Action will only be taken by the members of the committee.

The City Council Open Space, Environment and Sustainability Committee may go into a closed session under the Open Meetings Act, Section 551.071, of the Texas Government Code, to receive advice from legal counsel on any item on this agenda.

CALL TO ORDER

Approval of Minutes

1. Approve the minutes of the Open Space, Environment and Sustainability Committee meeting of the meeting on May 27, 2015.

Citizen Communication: General

2. Speakers signed up prior to the meeting being called to order will each be allowed two minutes to address their concerns regarding items not posted on the agenda.

10 Minutes of Education

3. Memorial Day weekend flooding impact.

Items for Committee Consideration

4. Consider and develop recommendations on the appointment of one additional member to the CodeNEXT Citizens Advisory Group.
5. Discussion regarding changes to the City's boards and commissions enabling ordinance.
6. Consider and develop a recommendation on the Cemetery Master Plan.

Discussion and Possible Action

7. Briefing and discussion of: 1) construction staging, future use, and dedication for park and recreational purposes of 64 Rainey Street; and 2) future dedication for park and recreational purposes of the Emma S. Barrientos Mexican American Cultural Center.
8. Discussion regarding the proposed construction of State Highway 45 Southwest.
9. Consider and develop a recommendation regarding the grant of a temporary use area (8,832 sq. ft.) not to exceed 182 calendar days and a permanent use area (2,115 sq. ft.) on parkland located at 120 Red River.


Future Items


10. Discussion of future agenda items.

Executive Session

11. Discuss legal issues related to considering and developing a resolution providing clarification of the physical boundaries of the Town Lake Community Event Center Venue project (Private Consultation with legal counsel - Section 551.071 of the Government Code).

ADJOURN

 *The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request.*

 *For assistance, please call 512-974-2210 or TTY users route through 711.*

A person may request a Spanish language interpreter be made available by contacting the Office of the City Clerk not later than twenty-four hours before the scheduled time of the item on which the person wishes to speak. Please call (512) 974-2210 in advance or inform the City Clerk's staff

present at the council meeting.

Cualquier persona puede solicitar servicios de intérprete en español comunicándose con la oficina del Secretario/a Municipal a no más tardar de veinte y cuatro horas antes de la hora determinada para el asunto sobre el cual la persona desea comentar. Por favor llame al (512) 974-2210 con anticipo o informe al personal del Secretario/a Municipal presente en la sesión del Consejo.



City of Austin Historic Cemeteries Master Plan



Kim McKnight, MSHP

Presentation to the Open Space, Environment and Sustainability Committee
of the Austin City Council

June 24, 2015



City of Austin Cemeteries

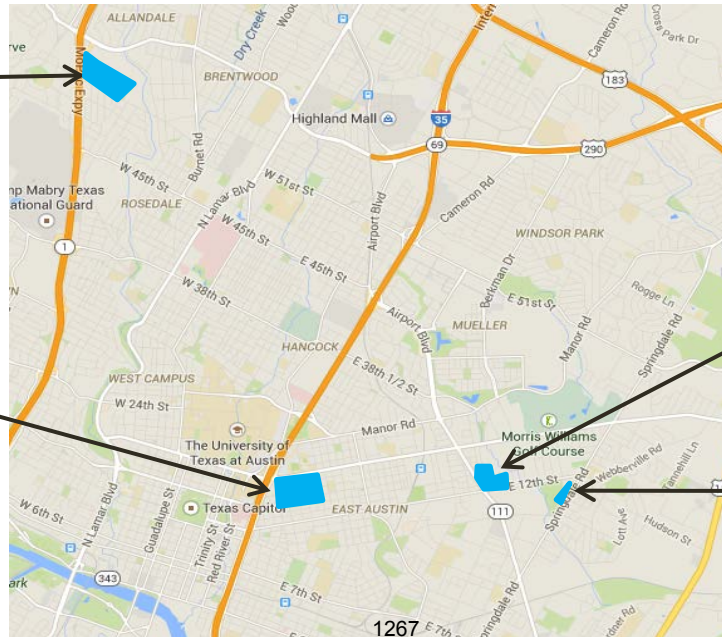
- Oakwood Cemetery (1839), 1601 Navasota Street
- Oakwood Cemetery Annex (1914), 1601 Comal Street
- Plummers Cemetery (c. 1898), 1150 Springdale Road
- Evergreen Cemetery (1926), 3304 East 12th Street
- Austin Memorial Park Cemetery (1927), 2800 Hancock Drive

Austin Memorial Park Cemetery

Oakwood Cemetery
Oakwood Cemetery Annex

Evergreen Cemetery

Plummers Cemetery



Process to Date

- Spring, 2012: Parks Board Working Group to identify issues and concerns
- Summer, 2013: 6 meetings to develop Scope of Work
- Fall, 2013: Request for Proposals issued
- March, 2014: Contract with AmaTerra Environmental executed
- 5 Community Meetings
 - April 30, 2014: Carver Branch Library
 - June 26, 2014: NW Recreation Center
 - August 23, 2014: Ruiz Branch Library
 - November 3, 2014: Zilker Botanical Garden
 - January 24, 2015: Carver Branch Library
- January 23-March 9, 2015: Draft Master Plan Posted to Website for Community Review
- Early April, 2015: Revised draft posted for Boards, Commissions & Council



Community Engagement

- 6 Scope of Work development meetings
- 5 public meetings
- Board and Commission process
- Media releases
- Monthly newsletters throughout entire process placed in libraries and recreation centers
- Email notices
- City website and project website
- Signage in Cemeteries
- Extensive outreach through more than 70 social media outlets
- Interviews with 25 Stakeholders
- Speak-up Austin Surveys: Programming and Burial Options
- Outreach targeted to Community Registry, Austin Neighborhoods Council, Save Austin's Cemeteries, Preservation Austin, African-American Cultural Heritage District



Historic Cemeteries

Master Plan

Part I: Introduction

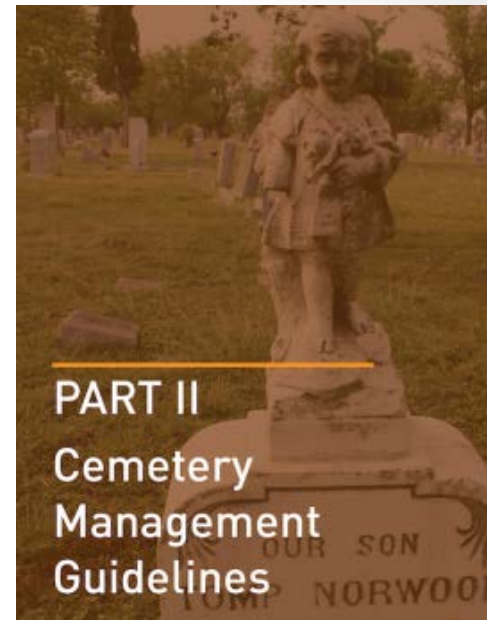
1. Introduction
2. Natural, Historical, and Cultural Contexts

Part II: Cemetery Management Guidelines

3. General Management Guidelines
4. Oakwood Cemetery
5. Oakwood Cemetery Annex
6. Plummers Cemetery
7. Evergreen Cemetery
8. Austin Memorial Park Cemetery

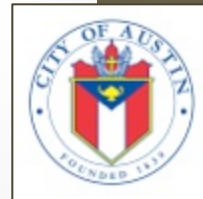
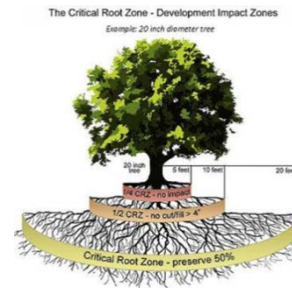
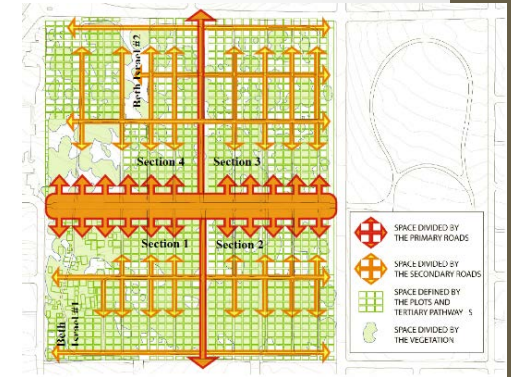
Part III: Policy and Funding Recommendations

9. Regulations and Laws
10. Cemetery Oversight
11. Emergency Preparedness
12. Historic Designations
13. Grave Ornamentation
14. Funding and Revenue
15. Partnerships and Programs



General Management Guidelines

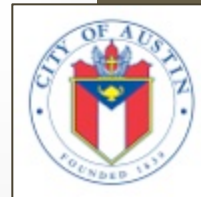
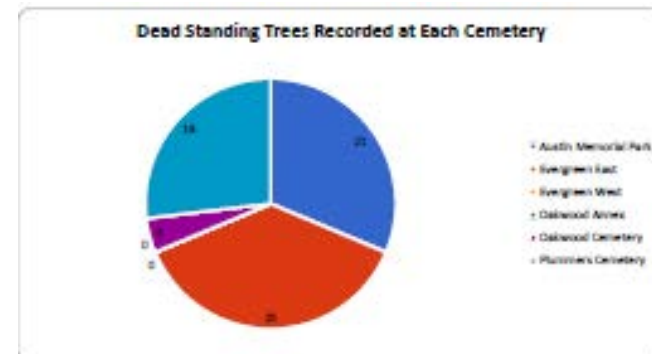
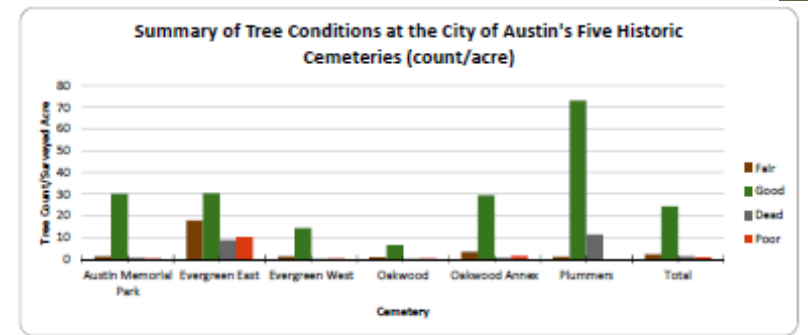
- *Rehabilitation—Preservation and protection*
- *Spatial Organization and Circulation*
- *Entrance and Access*
- *Vegetation, including trees*
- *Grave Markers, Plot Curbs, Plot Fencing*
- *Boundary fencing and screening*
- *Site Furnishings—Benches, Signs & Kiosks*
- *Drainage*
- *Buildings and Facilities*
- *Wayfinding and interpretation*
- *Visitor amenities*
- *Vulnerability*
- *Expansion*



Tree Survey

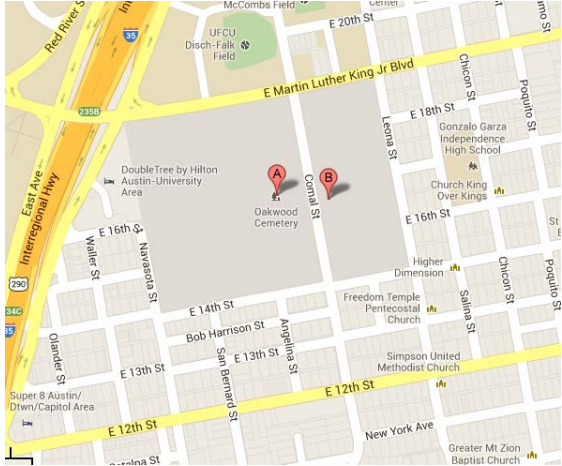
Table 1. Tabular summary of acreages evaluated within each of the five historic cemeteries.

Cemetery	Open Acreage	Dense Acreage	Dense Survey Acreage	Total Tree Survey Area	Total Cemetery Acreage
Austin Memorial	74.4	5.6	3	77.4	80
Evergreen	21.4	8.4	4	25.4	29.8
Oakwood	39.3	0	0	39.3	39.3
Oakwood Annex	18.6	0	0	18.6	18.6
Plummers	3.4	3.8	2	5.4	7.2
Total	157.1	17.8	9	166.1	174.9



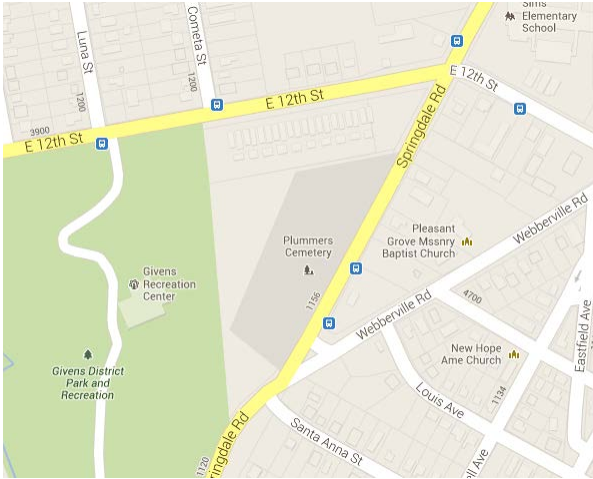
Cemetery Treatment Guidelines

Oakwood Cemetery (1839) and Oakwood Cemetery Annex (1914)



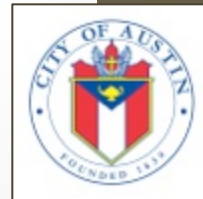
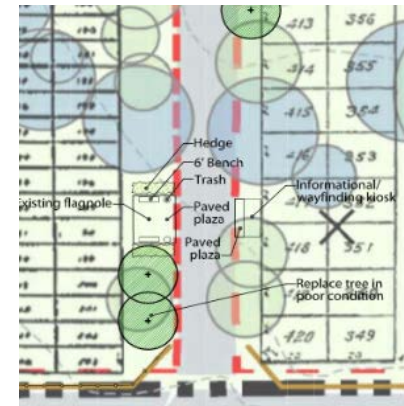
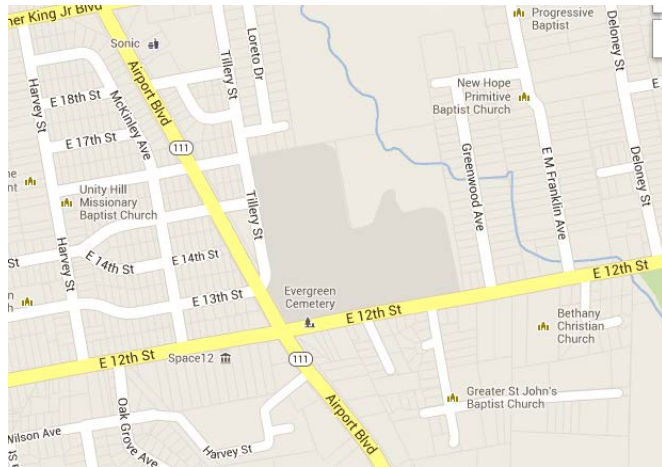
Cemetery Treatment Guidelines

Plummers Cemetery (c. 1898)



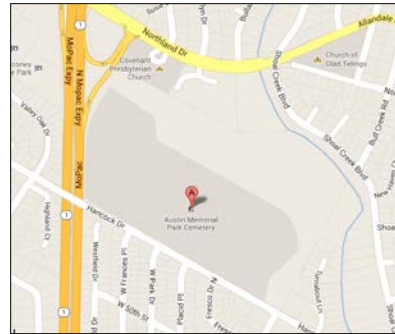
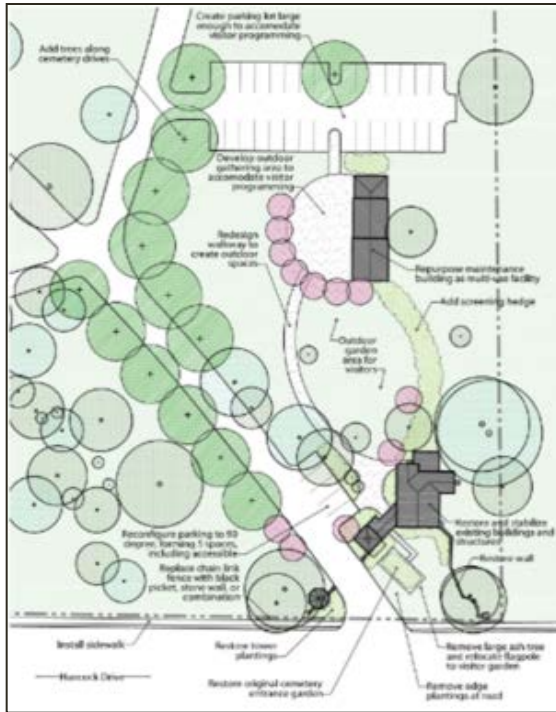
Cemetery Treatment Guidelines

Evergreen Cemetery (1926)



Cemetery Treatment Guidelines

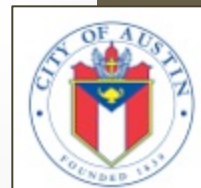
Austin Memorial Park Cemetery (1927)



Historic Cemeteries Master Plan

Part III: Policy and Funding Recommendations

9. Regulations and Laws
10. Cemetery Oversight
11. Emergency Preparedness
12. Historic Designations
13. Grave Ornamentation
14. Funding and Revenue
15. Partnerships and Programs



Historic Landmark Commission Additional Recommendations

- Endorse the proposed Master Plan in accordance with the staff recommendation, which is to request that consideration be given towards the designation of Evergreen Cemetery, Plummers Cemetery, and Austin Memorial Park Cemetery as potential historic landmarks, and additionally, to consider including a map referenced in Citizen Communications.

PARD accepts the HLC recommendation relating to historic designation and will document the recommendation and the map requested by a citizen in Appendix S: Board, Commission and City Council Actions.



Urban Forestry Board Recommendations

- Place the irrigation proposal for all cemeteries in Priority 1.
- Include in the General Maintenance Guidelines & each individual cemetery plan: Application of compost, mulch & supplemental watering of trees during periods of insufficient rainfall.
- No tree planting should be lower than Priority 2 in the plan.
- Change Page 402 of the Cemetery Master Plan, which speaks to care of “private trees” to care of “commemorative trees.”

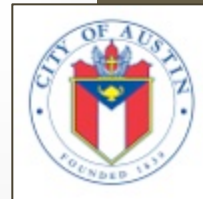
PARD accepts the UFB recommendations and will incorporate the recommendations into the final revision of the Historic Cemeteries Master Plan.



Environmental Board Recommendations

- Include a recommendation for a detailed study to determine feasibility and implementation strategies to improve irrigation practices and resources in cemeteries with a primary emphasis on tree irrigation during drought.
- Reduce the parking lot size of the new visitor's parking lot in AMP to approximately 10 additional spaces.
- Prioritize the impacts to existing trees in constructing the new parking lot.

PARD accepts the EB recommendations and will incorporate the recommendations into the final revision of the Historic Cemeteries Master Plan.



Planning Commission Recommendations

- Recommended the master plan to City Council for Adoption with the following conditions/emphasis:
- Supports all of the recommendations from boards and commissions
- Consider removal of the north access gate [at Austin Memorial Park Cemetery] or listing the very specific uses that would be allowed
- Include the 1941 historical map in the plan and not just the appendix
- Reduce the size of the visitor parking space from 30 to 10 or fewer (also recommended by Environmental Board)
- Minimize the impact to all trees, specifically heritage trees
- Ensure that any events held in cemeteries are reverent and appropriate
- Consider hiring an outside multi-disciplinary consulting team to advise on cemetery irrigation with expertise in the following areas:
 - tree care and maintenance
 - monuments, gravestones and conservation
 - archaeology



Process Going Forward

Please note that the schedule is subject to change:

- April: Briefings to Urban Forestry Board (UFB) & Historic Landmark Commission (HLC)
- May 11 : RECOMMENDED by Land Facilities & Program Committee
- May 18: RECOMMENDED by Historic Landmark Commission*
- May 20: RECOMMENDED by Urban Forestry Board*
- May 26: RECOMMENDED by Parks and Recreation Board
- June 17: RECOMMENDED by Environmental Board*
- June 23: RECOMMENDED by Planning Commission*
- June 24: Open Space, Environment & Sustainability Committee of the Austin City Council
- Fall, 2015: Austin City Council

* Motion included supplemental recommendations that will be considered in final revision and implementation.



**COMMITTEE ON OPEN SPACE, ENVIRONMENT AND SUSTAINABILITY
MEETING MINUTES**

June 24, 2015

THE AUSTIN CITY COUNCIL COMMITTEE ON OPEN SPACE, ENVIRONMENT AND SUSTAINABILITY CONVENED IN A REGULAR MEETING ON WEDNESDAY, JUNE 24, 2015 AT 2PM IN THE BOARDS & COMMISSIONS ROOM, FIRST FLOOR, ROOM 1101, CITY HALL 301 W. 2ND STREET.

Council Member Leslie Pool called the meeting to order at 2:04 PM. In attendance were Mayor Pro Tem Kathie Tovo, Council Member Delia Garza, Council Member Don Zimmerman, Environmental Board Chair Mary Gay Maxwell, and Parks & Recreation Board Chair Jane Rivera.

Agenda Item #5: Discussion regarding changes to the City's boards and commissions enabling ordinance.

Environmental Commissioner Mary Gay Maxwell presented recommended changes to City Ordinance #20141211-204 recently approved by the Environmental Board. The changes speak on the membership and composition of the new Environmental Commission. The recommended changes to the City Ordinance were approved on MPT Tovo's motion and CM Zimmerman's second. Passed unanimously. Vote 4-0-0-0.

Agenda Item #1: Approval of minutes.

The minutes of the May 27, 2015 meeting were approved on CM Zimmerman's motion and CM Garza's second. Passed unanimously. Vote 4-0-0-0.

Agenda Item #2: General Citizen Communications

There were 3 speakers:

- Zoila Vega spoke on the damage and legal issues of the Cyclocross event held at Zilker Park.**
- David King spoke on the necessary protection of heritage trees and the strategy of replacing trees damaged during the Memorial Day flooding. King also spoke on the replacement of single family homes by McMansion developments and the resulted loss of green space.**
- Larry Akers spoke on the physical boundaries of the Town Lake Community Event Center Venue Project in terms of applicable venue revenues.**

Agenda Item #7: Briefing and discussion of: 1) construction staging, future use, and dedication for park and recreational purposes of 64 Rainey Street; and 2) future dedication for park and recreational purposes of the Emma S. Barrientos Mexican American Cultural Center. (Ricardo Soliz, Division Manager, Parks and Recreation Department)

Ricardo Soliz provided a detailed history of 64 Rainey Street in regards to the City Council's action on the property. Since its acquirement in 2003, the property has been managed by the City's Public Works Department with participation from the Parks and Recreation Department and the Office of Real Estate Services. In October 2012, a Council Resolution directed the City

Manager to remove the parcel for sale, develop a range of development options to address the needs of the MACC, and incorporate the land into the ESBMACC master plan. The City's Office of Real Estate Services has ordered an appraisal for 64 Rainey Street. The City's Law department is scheduled to proceed in reviewing the request proposed by the developer while creating terms and conditions for the use of 64 Rainey Street for temporary staging in return for developing a pocket park.

Agenda Item #4: Consider and develop recommendations on the appointment of one additional member to the CodeNEXT Citizens Advisory Group.

No action was taken.

Agenda Item #6: Consider and develop a recommendation on the Cemetery Master Plan. (Kim McKnight, Project Coordinator, Parks and Recreation Department)

Kim McKnight provided an overview on the City's Historic Cemeteries Master Plan which included specifics on the cemetery management and treatment guidelines, and policy and funding recommendations. The master plan has been recommended by the Land Facilities & Program Committee, the Historic Landmark Commission, the Urban Forestry Board, the Parks and Recreation Board, and the Environmental Board. The recommendation was approved on Council Member Zimmerman's motion and on Council Member Pool's second. Vote 3-0-0-1. MPT Tovo was off the dais.

Agenda Item #9: Consider and develop a recommendation regarding the grant of a temporary use area (8,832 sq. ft.) not to exceed 182 calendar days and a permanent use area (2,115 sq. ft.) on parkland located at 120 Red River. (Austin Transportation Department)

The presentation from the Austin Transportation Department was not presented but instead CM Pool simply asked for clarification on the desired action for the item prior to losing a quorum. Staff explained that the item is set for a public hearing at the August 20 City Council meeting so the item could go forward to that hearing with a recommendation from the Committee. CM Pool noted that a full briefing could be offered at the August Committee meeting if deemed necessary by staff. The recommendation was approved on Council Member Zimmerman's motion and on Council Member Garza's second. Vote 3-0-0-1. MPT Tovo was off the dais.

Agenda Item #8: Discussion regarding the proposed construction of State Highway 45 Southwest. (Chuck Lesniak, Environmental Officer, Watershed Protection Department; Willy Conrad, Environmental Policy Program Manager, Austin Water Utility; Mitzi Cotton, Attorney Senior, Law Department)

Chuck Lesniak provided a briefing on the proposed construction of State Highway 45 Southwest including the environmental impact statement, and record of decision. The draft environmental impact statement (EIS) was issued in the summer of 2014 which was followed with critical scientific reports which were issued after the public comment period closed; the City commented on both reports in December 2014. The final EIS was issued in January of 2015 and the decision, which is the final environmental approval for the roadway, was issued by TXDOT in March of this

year with a finding of no significant environmental impact. City staff feels that the conclusions in the EIS are not well supported by scientific data and will affect critical environmental features along with water quality areas and the exit onto Cesar Chavez. Furthermore, staff explained that the challenges faced with State Highway 45 Southwest lie specifically with Flint Ridge Cave, which is required to be protected in order to comply with the BCCP federal permit. Finally, the EIS and Record of Decision state that the highway would impact a small portion of the surface drainage basin, and currently these reports don't speak to the subsurface drainage basin. No action was taken.

Agenda Item #10: Discussion of future agenda items.

Agenda Item #11: Discuss legal issues related to considering and developing a resolution providing clarification of the physical boundaries of the Town Lake Community Event Center Venue Project

This item was postponed.

Council Member Leslie Pool adjourned the meeting at 5:35 PM.

The minutes were approved on this the 26th day of August, 2015 on CM Zimmerman's motion and on CM Garza's second. Vote 4-0-0-0.

THE CITY OF AUSTIN IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH
DISABILITIES ACT. REASONABLE MODIFICATIONS AND EQUAL ACCESS TO
COMMUNICATIONS WILL BE PROVIDED UPON REQUEST. FOR ASSISTANCE, PLEASE
CALL (512) 974-2805 OR RELAY TEXAS #711.

Austin City Council

AGENDA



Recommendation for Council Action

Austin City Council	Item ID	48258	Agenda Number	39.
---------------------	---------	-------	---------------	-----

Meeting Date:	9/17/2015	Department:	Parks and Recreation
---------------	-----------	-------------	----------------------

Subject

Approve the Historic Cemeteries Master Plan, which includes recommendations for Oakwood Cemetery (District 1), Oakwood Cemetery Annex (District 1), Plummers Cemetery (District 1), Evergreen Cemetery (District 1), and Austin Memorial Park Cemetery. (District 7)

Amount and Source of Funding

Fiscal Note

Purchasing Language:	
----------------------	--

Prior Council Action:	
-----------------------	--

For More Information:	Kim McKnight (512) 974-9478; Ricardo Soliz (512) 974-6752; April Shaw (512) 974-6716
-----------------------	--

Council Committee, Boards and Commission Action:	<p>June 24, 2015 - Recommended by Open Space, Environment & Sustainability Committee of the Austin City Council.</p> <p>June 23, 2015 - Recommended by Planning Commission on a vote of 8-0 with Commissioner Shieh absent; June 17, 2015: Recommended by Environmental Board on a vote of 7-0; May 26, 2015 - Recommended by Parks and Recreation Board on a vote of 5-0 with Board Members Osgood and Glover absent; May 20, 2015 - Recommended by Urban Forestry Board 6-0 with Board Member Classen abstained; May 18, 2015 - Recommended by Historic Landmark Commission 4-0-1 with Commissioner Wolsenden-Guidry recused and Commissioners Rosato and Myers absent.</p>
--	---

MBE / WBE:	
------------	--

Related Items:	
----------------	--

Additional Backup Information

The City of Austin Parks and Recreation Department (PARD) manages five historic cemeteries comprising more than 60,000 burials. The Historic Cemeteries Master Plan provides a long-term framework for the management and rehabilitation of the five municipally owned cemeteries within the City: Oakwood Cemetery, Oakwood Cemetery Annex, Plummers Cemetery, Evergreen Cemetery, and Austin Memorial Park Cemetery. This plan documents how these cemeteries developed over time; examines the current condition of historical, cultural, natural, and built resources within each cemetery; identifies and prioritizes challenges and needs; recommends treatment options; and presents a guide for implementing those recommendations.

In Summer, 2013, PARD held the following community meetings to develop the Scope of Work for the Historic Cemeteries Master Plan:

- Introducing the Cemetery Master Plan Process
 - Jun. 8, 2013: Carver Branch Library
 - Jun. 12, 2013: Northwest Recreation Center
- Existing Cemetery Conditions
 - Jun. 22, 2013: Northwest Recreation Center
 - Jun. 27, 2013: Carver Branch Library
- Review and receive feedback on the Scope of Work for Cemetery Master Plan
 - Aug. 20, 2013: Northwest Recreation Center
 - Aug. 22, 2013: Carver Branch Library

Master Plan Community Meetings:

- Apr. 30, 2014: Carver Branch Library
- Jun. 26, 2014: Northwest Recreation Center
- Aug. 23, 2014: Ruiz Branch Library
- Nov. 3, 2014: Zilker Botanical Garden
- Jan. 24, 2015: Carver Branch Library

Update on Resolution No. 20131017-042 – Cemetery Ornamentation:

In 2013, City Council passed Resolution No. 20131017-042, directing the City Manager to conduct a public engagement process to evaluate cemetery rules, in particular, existing rules that govern grave ornamentation. The resolution directed the city to implement a policy allowing ornamentation that is appropriately sensitive to personal and cultural expressions of grief within the boundaries of a burial plot, subject to applicable laws allowing removal for health and/or safety reasons, and pending the outcome of a stakeholder process and final policy direction from the City Council. PARD notified City Council in a July 31, 2014, memo that the department recommended integration of the rules review process into the larger cemetery master planning process. The Historic Cemeteries Master Plan provides an important foundation that will serve as a basis for a revision of the Cemetery Rules and Regulations. Following adoption of the Historic Cemeteries Master Plan, PARD will begin a comprehensive review of the Cemetery Rules and Regulations, which will include further public engagement.



Thursday, September 17, 2015

The Austin City Council will convene at 10:00 AM on
Thursday, September 17, 2015 at Austin City Hall
301 W. Second Street, Austin, TX



Mayor Steve Adler
Mayor Pro Tem Kathie Tovo, District 9
Council Member Ora Houston, District 1
Council Member Delia Garza, District 2
Council Member Sabino “Pio” Renteria, District 3
Council Member Gregorio Casar, District 4
Council Member Ann Kitchen, District 5
Council Member Don Zimmerman, District 6
Council Member Leslie Pool, District 7
Council Member Ellen Troxclair, District 8
Council Member Sheri Gallo, District 10

For meeting information, contact the City Clerk, (512) 974-2210

The City Council may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on this agenda.

All of the following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member.

9:55 AM – Invocation

Rev. Tony Roebuck, Unity in the Heart of Austin

10:00 AM – City Council Convenes

Consent

Approval of Minutes

1. Approve the minutes of the Austin City Council Budget Work Session of September 1, 2015.

Animal Services Office

2. Authorize negotiation and execution of an amendment to the interlocal agreement with Travis County to exercise the second of four renewal options, and to update the cost model and work statement, under which the City will provide certain animal services to Travis County, in exchange for payment of \$1,445,691, for a 12-month period beginning October 1, 2015.

Austin Energy

3. Approve issuance of a rebate to Austin 18 Hotel, LLC, for the installation of energy efficiency measures at 110 East Second Street, in an amount not to exceed \$198,487.
4. Approve issuance of a rebate to Home Depot U.S.A., Inc., for the installation of energy efficiency measures at 1300 Park Center Drive, in an amount not to exceed \$197,259.
5. Approve issuance of a rebate to Samsung Austin Semiconductor, LLC, for the installation of energy efficiency measures at 12100 Samsung Blvd., in an amount not to exceed \$104,028.
6. Authorize negotiation and execution of a 12-month agreement with THE UNIVERSITY OF TEXAS on behalf of the Clean Energy Incubator, a program of the Austin Technology Incubator, for mutual assistance in the clean energy field, in an amount not to exceed \$195,000.

Austin Water Utility

7. Approve an ordinance amending City Code Chapter 6-5 related to the regulation of marine sanitation and protection of water quality.
8. Approve an ordinance authorizing negotiation and execution of an amended water cost reimbursement agreement with CLUB DEAL 120 WHISPER VALLEY, L.P., and CLUB DEAL 116 INDIAN HILLS TX, L.P., that will modify the payment schedule and acceptance criteria for the design and construction of water mains, in an amount not to exceed \$21,200,000, and waiving City Code Section 25-9-66 (Cost Participation Payment).
9. Authorize negotiation and execution of an interlocal agreement with Travis County for the Elroy Road Improvement Project in the amount of \$62,450.86 plus a \$6,245.09 contingency, for a total contract amount not to exceed \$68,695.95.

Contract Management

10. Authorize execution of Change Order No. #4 to the construction contract with MOUNTAIN CASCADE OF TEXAS, LLC, for the Boyce Lane Water Main Project in the amount of \$390,506.30, for a total contract amount not to exceed \$5,329,053.32.
(Notes: This contract was awarded in compliance with City Code Chapter 2-9A Minority Owned and Women Owned Business Enterprise Procurement Program by meeting the goals with 21.51% MBE and 4.47% WBE participation to date.)
11. Authorize the execution of change order No. #1 to the construction contract with AUSTIN FILTER SYSTEMS, INC., for the Walnut Creek Influent Bank Stabilization Site 5 Project, in the amount of \$236,400, for a total contract amount not to exceed \$1,182,002.
(Notes: This contract was awarded in compliance with City Code Chapter 2-9A Minority Owned and Women Owned Business Enterprise Procurement Program by meeting the goals with 17.04% MBE and 10.43% WBE participation to date.)
12. Authorize execution of a construction contract with PEPPER-LAWSON WATERWORKS, LLC, for the Ullrich Hydraulic and Energy Efficiency Improvements Project in the amount of \$6,498,000 plus a \$649,800 contingency, for a total contract amount not to exceed \$7,147,800.
(Notes: This contract will be awarded in compliance with City Code Chapter 2-9A Minority Owned and Women Owned Business Enterprise Procurement Program by meeting the goals with 27.06% MBE and 1.52% WBE participation.)
13. Authorize execution of a construction contract with RS ELLIS INC., DBA SOUTHWEST CORPORATION for the Parking Expansion: Far South Clinic and Montopolis Neighborhood Center Project in the amount of

\$535,679.72 plus a \$53,568 contingency, for a total contract amount not to exceed \$589,247.72.

(Notes: This contract will be awarded in compliance with City Code Chapter 2-9A Minority Owned and Women Owned Business Enterprise Procurement Program through the achievements of Good Faith Efforts with 27.00% MBE and 3.00% WBE subcontractor participation.)

14. Authorize execution of a construction contract with FACILITIES REHABILITATION, INC., for the Elroy Road Water Rehabilitation Phase 3 Project in the amount of \$1,881,330 plus a \$94,066.50 contingency, for a total contract amount not to exceed \$1,975,396.50.
(Notes: This contract will be awarded in compliance with City Code Chapter 2-9A Minority Owned and Women Owned Business Enterprise Procurement Program by meeting the goals with 98.41% MBE and 1.59% WBE participation.)
15. Authorize award and execution of a construction contract with VIKING CONSTRUCTION, INC., for the Annual Miscellaneous Streets Slurry Seal 2015 Project in the amount of \$1,250,000 and two 12-month extension options in an amount not to exceed \$1,250,000 per extension, for a total contract amount not to exceed \$3,750,000.
(Notes: This contract will be awarded in compliance with City Code Chapter 2-9A Minority Owned and Women Owned Business Enterprise Procurement Program by meeting the goals with 19.85% MBE and 0.09% WBE participation.)
16. Authorize execution of Change Order No. 2 to a construction contract with S.J. LOUIS CONSTRUCTION OF TEXAS, LTD., for the East 5th Street Chilled Water Piping Extension from San Jacinto to Red River Phase II Project in the amount of \$1,500,000 for a total contract amount not to exceed \$6,277,031.80.
(Notes: This contract was awarded in compliance with City Code Chapter 2-9A Minority Owned and Women Owned Business Enterprise Procurement Program by meeting the goals with 3.37% MBE and 1.57% WBE participation to date.)
17. Authorize execution of a construction contract with MUNIZ CONCRETE & CONTRACTING, INC., for the Colorado Street Reconstruction and Utility Adjustments from 7th Street to 10th Street Rebid Project in the amount of \$5,773,426.70 plus a \$288,671.33 contingency, for a total contract amount not to exceed \$6,062,098.03.
(Notes: This contract will be awarded in compliance with City Code Chapter 2-9A Minority Owned and Women Owned Business Enterprise Procurement Program by meeting the goals with 55.31% MBE and 4.38% WBE participation.)

Convention Center

18. Approve a resolution adopting the Austin Convention and Visitors Bureau 2015-2016 marketing plan and proposed budget of \$17,013,633, setting the contract payment in an amount not to exceed \$14,473,733, and authorizing the City Manager to file the approved documents with the City Clerk's Office as required by the Texas Tax Code.

Economic Development Department

19. Authorize negotiation and execution of a one-year agreement with Austin Technology Council to provide services to enhance the City's economic development program with an emphasis on science, technology, engineering, and math activities, in an amount not to exceed \$70,000, with two twelve-month extension options for a total contract amount not to exceed \$210,000.
20. Approve a resolution authorizing the City Manager to award cultural arts services contracts for Fiscal Year 2015-2016 in an amount not to exceed \$6,365,587, authorizing the City Manager to negotiate and execute such contracts, and further authorizing payment in the amount of \$60,000 for Zachary Scott Theatre Center maintenance under a separate current operations agreement.

Government Relations

21. Approve a resolution authorizing negotiation and execution of federal representative services contracts for a total combined amount not to exceed \$270,000.
22. Approve a resolution authorizing negotiation and execution of state legislative representative services contracts for a total combined amount not to exceed \$860,000.

Health and Human Services

23. Authorize the negotiation and execution of a 12-month local match agreement with WORKSOURCE GREATER AUSTIN AREA WORKFORCE DEVELOPMENT BOARD d/b/a WORKFORCE SOLUTIONS - CAPITAL AREA WORKFORCE BOARD for child care services in an amount not to exceed \$331,832, with three 12-month extension options in an amount not to exceed \$331,832 per extension option, for a total agreement amount not to exceed \$1,327,328.
24. Approve the negotiation and execution of amendments to contracts in a total amount not to exceed \$109,652 with the following three providers of HIV services under the Ryan White Part A HIV Emergency Relief Program: WATERLOO COUNSELING CENTER, INC. in an amount not to exceed \$15,645 for a revised current 12-month term amount not to exceed \$79,046 and total contract amount not to exceed \$380,212; PROJECT TRANSITIONS INC. in an amount not to exceed \$35,273 for a revised

current 12-month term amount not to exceed \$112,273 and total contract amount not to exceed \$492,165; and THE WRIGHT HOUSE WELLNESS CENTER in an amount not to exceed \$58,734 for a revised current 12-month term amount not to exceed \$225,696 and a total contract amount not to exceed \$1,042,671.

25. Authorize the negotiation and execution of a contract with SICKLE CELL ANEMIA ASSOCIATION OF AUSTIN, MARC THOMAS CHAPTER, to provide services to clients with sickle cell disease, their families, and at-risk populations, for a 12-month term beginning October 1, 2015 through September 30, 2016, in an amount not to exceed \$139,364, with three 12-month renewal options, each in an amount not to exceed \$139,364, for a total contract amount not to exceed \$557,456.
26. Authorize the negotiation and execution of Amendment No. 6 to the Austin Shelter for Women and Children Agreement with THE SALVATION ARMY, INC. to add two additional twelve-month renewal options beginning October 1, 2015, in an amount not to exceed \$1,686,715 per renewal option, for a total contract amount not to exceed \$11,646,776.
27. Approve the negotiation and execution of Amendment No. 1 to a contract with FOUNDATION COMMUNITIES INC., for insurance enrollment educational outreach and navigation services of the Affordable Care Act Health Insurance Marketplace, to increase funding in an amount not to exceed \$100,000 and extend the contract period to June 30, 2016, and add three 12-month renewal options in amounts not to exceed \$100,000 per renewal option, for a total contract amount not to exceed \$500,000.
28. Approve an ordinance authorizing acceptance of \$122,552 in additional grant funds from the TEXAS DEPARTMENT OF STATE HEALTH SERVICES, AUSTIN, TEXAS, and amending the Fiscal Year 2014-2015 Health and Human Services Department Operating Budget Special Revenue Fund (Ordinance 20140908-001) to appropriate \$122,552 for the Regional and Local Services System-Local Public Health System programs.
29. Authorize negotiation and execution of an amendment to the interlocal agreement with Travis County to exercise the second of four renewal options, and to update the cost model and work statements under which the City will provide public health services in exchange for payment of \$3,175,922, for a 12-month period beginning October 1, 2015.
30. Approve an ordinance authorizing acceptance of \$200,000 in grant funds from the TEXAS DEPARTMENT OF STATE HEALTH SERVICES, AUSTIN, TEXAS, and amending the Fiscal Year 2014-15 Health and Human Services Operating Budget Special Revenue Fund (Ordinance 20140908-001) to appropriate \$200,000 for the addition of one full-time equivalent position to conduct infectious disease preparedness and response activities.

31. Approve an ordinance authorizing acceptance of \$58,760 in additional grant funds from the TEXAS DEPARTMENT OF STATE HEALTH SERVICES, AUSTIN, TEXAS, and amending the Fiscal Year 2014-2015 Health and Human Services Department Operating Budget Special Revenue Fund (Ordinance 20140908-001) to appropriate \$58,760 for the HIV Surveillance Grant.

Human Resources

32. Approve a resolution regarding appointments of Craig Moore and Andrew Harris; and the reappointment of Enya Canales-Zarate to the Firefighters', Police Officers' and Emergency Medical Services Personnel's Civil Service Commission.

Municipal Court

33. Approve execution of an amendment to an interlocal agreement with TRAVIS COUNTY to add an additional one year term for the continuation of the intervention pilot program for juvenile Class C cases, in an amount not to exceed \$98,454.

Neighborhood Housing and Community Development

34. Approve a resolution supporting an application to be submitted to the Texas Department of Housing and Community Affairs by Pedcor Investments, LLC, or an affiliated entity, for a proposed affordable multi-family development to be called the West Gate Ridge Apartments, located at 8700 West Gate Boulevard.

Office of Real Estate Services

35. Authorize negotiation and execution of a 60-month lease renewal agreement with SIXTH WEST OF 723, L.C. to provide approximately 4,900 square feet of office space, located at 719 and 721 East 6th Street, Austin, Texas, for the Downtown Austin Community Court, in an amount not to exceed \$729,193.88 for the renewal term (District 9).

Parks and Recreation

36. Approve an ordinance amending the Fiscal Year 2014-2015 Parks and Recreation Department Operating Budget Special Revenue Fund (Ordinance No. 20140908-001) to accept grant funds in the amount of \$499,500 from the Texas Parks and Wildlife Department's Boating Access Grant Program and amending the Fiscal Year 2014-2015 Parks and Recreation Department Capital Budget (Ordinance No. 20140908-002) to transfer in and appropriate \$499,500 from the Parks and Recreation Department Operating Budget Special Revenue Fund for Walsh Boat Landing.

37. Approve negotiation and execution of an amendment to the interlocal agreement with the Austin Independent School District for the ACE: A Community for Education Reading and Tutoring Intervention Program to be offered at Allison, Brooke, Govalle, Metz, Ortega and Zavala elementary schools.
38. Approve the negotiation and execution of agreements terminating the master lease agreement, the sublease agreement, and the restrictive covenant between the City and the State Theater Company with respect to property located at 719 Congress Avenue (District 9).
39. Approve the Historic Cemeteries Master Plan, which includes recommendations for Oakwood Cemetery (District 1), Oakwood Cemetery Annex (District 1), Plummers Cemetery (District 1), Evergreen Cemetery (District 1), and Austin Memorial Park Cemetery. (District 7)
40. Approve a resolution authorizing the Parks and Recreation Department's application for up to \$1,000,000 in grant funding from the Texas Parks and Wildlife Department's Local Park Urban Outdoor Grant Program for the Govalle Neighborhood Pool and Park Redevelopment (District 3).

Planning and Zoning

41. Approve an ordinance extending the expiration date of Ordinance No. 20141120-056 relating to requirements for non-peak hour concrete installation within portions of the Central Business District and Public zoning districts.

Police

42. Authorize the negotiation and execution of an interlocal cooperation contract with Texas State University - San Marcos to reimburse costs of law enforcement services for the Texas Tobacco Enforcement Program for a total reimbursement not to exceed \$28,650.
43. Approve a resolution authorizing the application for and acceptance of \$230,310.95 in grant funding from the State of Texas, Governor's Office, Criminal Justice Division to implement the Austin Police Department project entitled Austin Police Department Victim Crisis Intervention Project. Related to Item #44.
44. Approve an ordinance authorizing the acceptance of \$165,311 in additional grant funds from the State of Texas, Office of the Governor, Criminal Justice Division, and amending the Fiscal Year 2014- 2015 Austin Police Department Operating Budget Special Revenue Fund (Ordinance No. 20140908-001) to appropriate \$165,311 for the Austin Police Department's APD Victim Crisis Intervention Project. Related to Item #43.

45. Approve an ordinance authorizing the acceptance of \$8,882 in additional grant funds from the State of Texas, Office of the Governor, Criminal Justice Division, Violence Against Women Act Program and amending the Fiscal Year 2014 - 2015 Austin Police Department Operating Budget Special Revenue Fund (Ordinance No. 20140908-001) to appropriate \$8,882 for the Austin Police Department's Austin Police Services for Victims of Domestic Violence project. Related to Item #46.
46. Approve a resolution authorizing the application for and acceptance of \$133,881.08 in grant funding from the State of Texas, Governor's Office, Criminal Justice Division to implement the Austin Police Department project entitled Austin Police Services for Victims of Domestic Violence. Related to Item #45.
47. Approve an ordinance authorizing the acceptance of \$47,916 in grant funds from the State of Texas, Office of the Governor, Criminal Justice Division, State Criminal Justice Planning Fund and amending the Fiscal Year 2014-2015 Austin Police Department Operating Budget Special Revenue Fund (Ordinance No. 20140908-001) to appropriate \$47,916 for the Austin Police Department's APD Juvenile Justice and Delinquency Prevention Project. Related to Item #48.
48. Approve a resolution authorizing the application for and acceptance of \$47,916 in grant funding from the State of Texas, Governor's Office, Criminal Justice Division to implement the Austin Police Department project entitled Austin Police Department Juvenile Justice and Delinquency Prevention Project. Related to Item #47.
49. Approve a resolution authorizing the application for and acceptance of \$98,718 in grant funding from the State of Texas, Governor's Office, Criminal Justice Division to implement the Austin Police Department project entitled the Austin Police Department Coverdell Project.
50. Authorize the negotiation and execution of an interlocal agreement with the UNIVERSITY OF TEXAS AT AUSTIN and the City of Austin, to provide special events services on an as-needed basis.

Public Works

51. Authorize negotiation and execution of an interlocal agreement with the Texas Department of Transportation for the Violet Crown Trail - South Project. (District 8)

Purchasing Office

52. Authorize negotiation and execution of a 36-month contract with 3M LIBRARY SYSTEMS to provide equipment and software maintenance

services for the Austin Public Library in an amount not to exceed \$430,995, with two 12-month extension options in an amount not to exceed \$205,379 for the first option and \$221,101 for the second option, for a total contract amount not to exceed \$857,475.

(Notes: This contract will be awarded as a sole source and is exempt from City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement program.)

53. Authorize negotiation and execution of a 12-month contract with SIRSIDYNIX for continued maintenance and support of library automation software for collection management for the Austin Public Library in an amount not to exceed \$123,608.

(Notes: This contract will be awarded as a sole source and is exempt from City Code Chapter 2-9C Minority Owned and Women Owned business Enterprise Procurement Program.)

54. Authorize negotiation and execution of a 60-month contract with TRITECH SOFTWARE SYSTEMS for licenses, maintenance, and support of the emergency services dispatch software and interface system in an amount not to exceed \$8,604,207, with two 12-month extension options in an amount not to exceed \$1,951,492 for the first extension option and \$2,033,721 for the second extension option, for a total contract amount not to exceed \$12,589,420.

(Notes: This contract will be awarded as a sole source and is exempt from City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program.)

55. Authorize recurring procurements exempted under Texas Local Government Code, Chapter 252, for expenditures of appraisal district fees with multiple agencies in separate amounts not to exceed totals listed below, and a total expenditure amount not to exceed \$3,040,000.

(Notes: These expenditures are exempt from City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program.)

56. Authorize negotiation and execution of various cooperative contracts during Fiscal Year 2015-2016 through the STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES cooperative purchasing program for the purchase of computer, telephone, and network hardware and related maintenance in an amount not to exceed \$36,857,255.

(Notes: This cooperative contract will be awarded in compliance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. No subcontracting opportunities were identified; therefore no goals were established for this contract.)

57. Authorize negotiation and execution of various cooperative contracts during Fiscal Year 2015-2016 through the STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES cooperative purchasing program for

the purchase of technology services in an amount not to exceed \$38,642,523.
(Notes: This cooperative contract will be awarded in compliance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. No subcontracting opportunities were identified; therefore no goals were established for this contract.)

58. Authorize negotiation and execution of various cooperative contracts during Fiscal Year 2015-2016 through the STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES cooperative purchasing program for the purchase of computer software, software maintenance, and software support in an amount not to exceed \$22,374,665.

(Notes: This cooperative contract will be awarded in compliance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. No subcontracting opportunities were identified; therefore no goals were established for this contract..)

59. Authorize negotiation and execution of a 36-month contract, through the STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES, with SHI-GOVERNMENT SOLUTIONS INC for Microsoft Office 365 for all City departments in an amount not to exceed \$17,594,810.

(Notes: This cooperative contract will be awarded in compliance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. No subcontracting opportunities were identified; therefore, no goals were established for this contract.)

60. Authorize negotiation and execution of a 36-month contract with XEROX GOVERNMENT SYSTEMS, LLC to provide continued maintenance and support of the Banner software system for payroll and human resources management in an amount not to exceed \$756,380.

(Notes: This contract will be awarded as a sole source and is exempt from City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program.)

61. Authorize execution of a contract with TRACKED LIFTS, INC. to provide an articulated lift in an amount not to exceed \$99,800.

(Notes: This contract will be awarded in compliance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.)

62. Authorize execution of a contract through the Texas Local Government Purchasing Cooperative (BuyBoard) with FARBER SPECIALTY VEHICLES for a van in an amount not to exceed \$242,739.

(Notes: This cooperative contract will be awarded in compliance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. No subcontracting opportunities were identified; therefore, no goals were established for this contract.)

Transportation

63. Approve an ordinance amending City Code Section 12-4-64 to establish a maximum speed limit of 40 miles per hour on a segment of Airport Commerce Drive. (District 2)
64. Approve issuance of a street closure permit under City Code Chapter 14-8 for AustOber Fest, a fee-paid event in the 300 block of East 17th Street, which will be held on Saturday, October 17, 2015 from 12:00 p.m. to 12:00 a.m. Sunday, October 18, 2015.

Item(s) from Council

65. Approve appointments and certain related waivers to citizen boards and commissions, to Council committees and other intergovernmental bodies and removal and replacement of members.
66. Approve the waiver or reimbursement of certain fees, the waiver of certain requirements, and authorize payment of certain costs under City Code Chapter 14-8 for the City co-sponsored Viva la Vida Festival which is to be held on October 31, 2015 at 4th Street and Congress Avenue.
(Notes: SPONSOR: Council Member Sabino "Pio" Renteria CO 1: Council Member Delia Garza CO 2: Council Member Gregorio Casar CO 3: Council Member Leslie Pool)
67. Approve a resolution relieving the Task Force on Community Engagement of strict compliance with the Open Meetings Act, while requiring it to conduct its meetings openly, and providing a deadline for its report.
(Notes: SPONSOR: Council Member Leslie Pool CO 1: Council Member Sheri Gallo CO 2: Council Member Ora Houston CO 3: Council Member Sabino "Pio" Renteria)
68. Approve a resolution providing a 3.0% base pay increase to the compensation of the City Auditor on the same terms as the base pay increase provided to non-sworn employees in the City's Fiscal Year 2015-2016 budget.
(Notes: SPONSOR - Mayor Steve Adler)
69. Approve a resolution providing a 3.0% base pay increase to the compensation of the City Manager on the same terms as the base pay increase provided to non-sworn employees in the City's Fiscal Year 2015-2016 budget.
(Notes: SPONSOR - Mayor Steve Adler)
70. Approve an ordinance providing a 3.0% base pay increase to the compensation of the Acting Municipal Court Clerk on the same terms as the base pay increase provided to non-sworn employees in the City's Fiscal Year

2015-2016 budget.

(Notes: SPONSOR - Mayor Steve Adler)

71. Approve a resolution providing a 3.0% base pay increase to the compensation of the City Clerk on the same terms as the base pay increase provided to non-sworn employees in the City's Fiscal Year 2015-2016 budget.

(Notes: SPONSOR - Mayor Steve Adler)

Item(s) to Set Public Hearing(s)

72. Set a public hearing and consider an ordinance amending City Code Title 25 to amend the East Riverside Corridor Regulating Plan relating to existing drive-throughs. (Suggested date and time: October 15, 2015, 4:00 p.m. at Austin City Hall, 301 W. Second Street, Austin, TX).
73. Set a public hearing to consider an ordinance amending City Code Chapter 25-2, Subchapter F, commonly known as "McMansion," relating to property within the East Riverside Corridor or Transit Oriented District zoning districts. (Suggested date and time: October 15, 2015, 4:00 p.m. at Austin City Hall, 301 W. Second Street, Austin, TX).
74. Set a public hearing to consider an ordinance amending City Code Chapter 25-2, Subchapter F, commonly known as "McMansion," relating to the calculation of gross floor area for garages and carports. (Suggested date and time: October 15, 2015, 4:00 p.m. at Austin City Hall, 301 W. Second Street, Austin, TX).
75. Set a public hearing to consider a request by Jim Bennett, agent for Two Hands Brew LLC (dba Two Hands Brew), located at 1007 South Congress Avenue, to waive the distance requirement of City Code Section 4-9-4(A), which requires a minimum of 300 feet between a business that sells alcoholic beverages and a school. (Suggested date and time: October 15, 2015, 4:00 p.m. at Austin City Hall, 301 W. Second Street, Austin, TX).
76. Set a public hearing to consider an ordinance granting a site specific amendment to City Code Section 25-8-514 and granting a variance to City Code Section 25-8-261 to allow redevelopment of St. Catherine of Siena Church. This action requires a site-specific amendment of the Save Our Springs Initiative and concerns property in the Barton Springs Zone (District 8). (Suggested date and time: October 15, 2015, 4:00 p.m. at Austin City Hall, 301 W. Second Street).

Non-Consent

Item(s) Referred from Council Committee(s)

Austin Energy Utility Oversight Committee

77. Discussion and possible action on a resolution regarding the procurement of solar generation. (SPONSORS: Council Member Delia Garza, Mayor Pro Tem Kathie Tovo, Council Member Gregorio Casar, Council Member Leslie Pool & Council Member Ann Kitchen).

Planning and Neighborhoods Committee

78. Approve a recommendation regarding short-term rentals.
79. Approve a resolution directing the City Manager to initiate a code amendment related to the requirements of Multifamily Residence Highest Density (MF-6) district zoning.

Public Utilities Committee

80. Approve an ordinance authorizing the City Manager to release seventeen lots served by the Travis Vista Water and Sewer Supply Corporation from paying the City's Waste Water impact fees.

Eminent Domain

81. Approve a resolution authorizing the filing of eminent domain proceedings for the Onion Creek Floodplain Buyout Program Project for the fee simple acquisition of Lot 19, Block "B," of Onion Creek Plantations Section One, a subdivision in Travis County, Texas, according to the map or plat of record in Volume 64, Page 50, of the Plat Records of Travis County, Texas, being the same property mistakenly conveyed as Lot 19, Block "E" in Volume 11545, Page 740, of the Real Property Records of Travis County, Texas, in the amount of \$24,000. The owner of the needed property interests is Stephen D. Zerschausky, Jr. The property is a vacant lot, located entirely in District 2, at 6108 Orleans Drive, Austin, Texas 78744-6610. The general route covered by this project includes the area along Lower Onion Creek, in the Onion Creek Forest, Onion Creek Plantation and Yarrabee Bend neighborhoods, near the intersection of South Pleasant Valley Road and East William Cannon Drive, in Austin, Travis County, Texas. (District 2).

10:00 AM - Zoning and Neighborhood Plan Amendments (Public Hearings and Possible Action)

82. C14-2014-0186 - Hopper-Finley Tract - District 7 - Conduct a public hearing and approve an ordinance amending City Code Chapter 25-2 by rezoning property locally known as 2500 South Heatherwilde Boulevard (Harris Branch Watershed) from development reserve (DR) district zoning to single family residence-small lot (SF-4A) district zoning for Tract 1, multifamily residence-moderate-high density (MF-4) district zoning for Tract 2 and community commercial (GR) district zoning for Tract 3. Staff Recommendation: To grant single family residence-small lot (SF-4A) district

zoning for Tract 1, multifamily residence-moderate-high density (MF-4) district zoning for Tract 2 and community commercial (GR) district zoning for Tract 3. Zoning and Platting Commission Recommendation: To grant single family residence-small lot-conditional overlay (SF-4A-CO) combining district zoning for Tract 1, multi-family residence-moderate-high density (MF-4) district zoning for Tract 2 and community commercial (GR) district zoning for Tract 3. Owner/Applicant: Finley Company (Tim Finley). Agent: Jones and Carter, Inc. (Gemsong Ryan, P.E.). City Staff: Sherri Sirwaitis, 512-974-3057.

83. C14-2015-0080 - 11200 N. Ranch Road 620 - District 6 - Conduct a public hearing and approve an ordinance amending Chapter 25-2 of the Austin City Code by rezoning property locally known as 11200 North FM 620 Road (Lake Travis and Bull Creek Watersheds) from development reserve (DR) district zoning and community commercial-conditional overlay (GR-CO) combining district zoning to general commercial services (CS) district zoning. Staff recommendation: To grant community commercial-conditional overlay (GR-CO) combining district zoning. Zoning and Platting Commission Recommendation: To grant community commercial-conditional overlay (GR-CO) combining district zoning. Owner: Robinson Investments (Blake Robinson). Applicant/Agent: Lenworth Consulting, LLC (Nash Gonzales). City Staff: Sherri Sirwaitis, 512-974-3057.
84. C14H-2010-0006 - Castle Hill Historic District - District 9 - Conduct a public hearing and approve an ordinance amending Ordinance 2010930-038 establishing the Castle Hill Historic District to modify the Castle Hill Historic District Design Standards for property locally known as 614 Blanco Street. Staff Recommendation: To modify the Design Standards as proposed. Historic Landmark Commission Recommendation: To modify the Design Standards as proposed. Planning Commission Recommendation: No recommendation - no quorum vote. Applicant: City of Austin Planning and Zoning Department. City Staff: Steve Sadowsky, Historic Preservation Office, Planning and Zoning Department: 512-974-6454.

12:00 PM - Citizen Communications: General

George Wortell - Taxes

Paul Robbins - City and Budget issues.

Andrew Brown - Data security. Possible new commission/ committee/ agency.

Executive Session

85. Discuss legal issues related to open government matters (Private consultation with legal counsel - Section 551.071 of the Government Code).

4:00 PM - Public Hearings and Possible Actions

86. Conduct a public hearing and consider an appeal by Libby Bernhard, representing the adjacent property owners and residents, regarding the Planning Commission's approval of a conditional use permit (CUP) to grant the use of "transportation terminal" to the property at 1500 San Jacinto (District 1).
87. Conduct a public hearing and consider an ordinance regarding floodplain variances for the construction of a new single family residence at 6109 Oakclaire Drive, which is located partially in the 25-year and 100-year floodplains of the Gaines Creek, a tributary of Barton Creek (District 8).
88. Conduct a public hearing and consider an ordinance amending City Code Chapter 25-1 and Ordinance No. 20070621-027 relating to parkland dedication requirements and associated fees imposed as a condition to development approval.
89. Conduct a public hearing and consider an ordinance regarding a floodplain variance for the construction of a new duplex at 1006 Payne Avenue, which is partially located in the 25-year and 100-year floodplains of the Grover Tributary of Shoal Creek (District 7).
90. Conduct a public hearing on the proposed property (ad valorem) tax rate for Fiscal Year 2015-2016.

5:30 PM - Live Music

The Singing Waiters

5:30 PM - Proclamations

Betty Himmelblau Memorial - To be presented by Mayor Adler and Council Member Gallo and to be accepted by Ms. Himmelblau's children and their spouses

Dyslexia Awareness Month - To be presented by Mayor Adler and to be accepted by Heather Hardeman

Welcoming Week - Peace Day Austin 2015 - To be presented by Mayor Pro Tem Tovo and to be accepted by TBA


Take a Loved One for a Checkup Day - To be presented by Council Member Houston and to be accepted by Adrian Sturup


Certificate of Recognition - Austin Aces - To be presented by Council Member Gallo and to be accepted by Lorne Abony

Eastside Memorial High School Academic Achievement Day - To be presented by Council Member Renteria and to be accepted by Bryan Miller

Purple Heart Trail - To be presented by Mayor Adler and to be accepted by Scott C. Garrett

Adjourn

 *The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request.*

 *For assistance, please call 512-974-2210 or TTY users route through 711.*

A person may request a Spanish language interpreter be made available by contacting the Office of the City Clerk not later than twenty-four hours before the scheduled time of the item on which the person wishes to speak. Please call (512) 974-2210 in advance or inform the City Clerk's staff present at the council meeting.

Cualquier persona puede solicitar servicios de intérprete en español comunicándose con la oficina del Secretario/a Municipal a no más tardar de veinte y cuatro horas antes de la hora determinada para el asunto sobre el cual la persona desea comentar. Por favor llame al (512) 974-2210 con anticipo o informe al personal del Secretario/a Municipal presente en la sesión del Consejo.



City of Austin Historic Cemeteries Master Plan



Kim McKnight, MSHP, Project Coordinator, Preservation Planner
Briefing at City Council Work Session
September 15, 2015



City of Austin Cemeteries

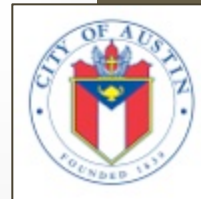
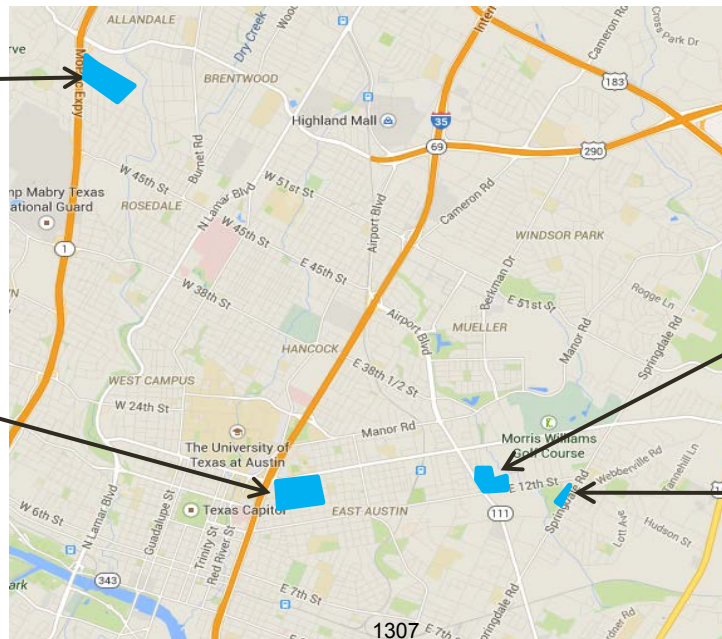
- Oakwood Cemetery (1839), 1601 Navasota Street
- Oakwood Cemetery Annex (1914), 1601 Comal Street
- Plummers Cemetery (c. 1898), 1150 Springdale Road
- Evergreen Cemetery (1926), 3304 East 12th Street
- Austin Memorial Park Cemetery (1927), 2800 Hancock Drive

Austin Memorial Park Cemetery

Oakwood Cemetery
Oakwood Cemetery Annex

Evergreen Cemetery

Plummers Cemetery



Planning Process

- Spring, 2012: PARB Working Group meetings to identify issues & concerns
- Summer, 2013: 6 meetings to develop Scope of Work
- Fall, 2013: Request for Proposals issued
- March, 2014: Contract with AmaTerra Environmental executed
- 2014-2015: 5 Community Meetings
 - April 30, 2014: Carver Branch Library
 - June 26, 2014: NW Recreation Center
 - August 23, 2014: Ruiz Branch Library
 - November 3, 2014: Zilker Botanical Garden
 - January 24, 2015: Carver Branch Library
- Jan. 23-Mar. 9, 2015: Draft Master Plan Posted for Community Review
- Early April, 2015: Revised draft posted for Boards, Commissions & Council



Community Engagement

- 6 Scope of Work development meetings
- 5 public meetings
- Board and Commission process
- Media releases
- Monthly newsletters throughout entire process placed in libraries and recreation centers
- Email notices
- City website and project website
- Signage in Cemeteries
- Extensive outreach through more than 70 social media outlets
- Interviews with 25 Stakeholders
- Speak-up Austin Surveys: Programming and Burial Options
- Outreach targeted to Community Registry, Austin Neighborhoods Council, Save Austin's Cemeteries, Preservation Austin, African-American Cultural Heritage District



Historic Cemeteries

Master Plan

Part I: Introduction

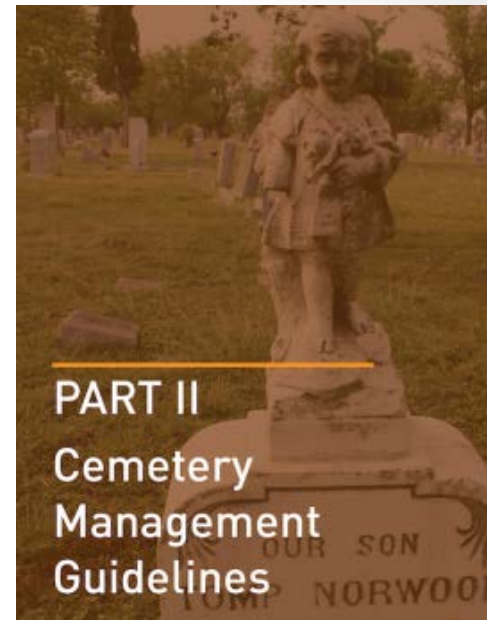
1. Introduction
2. Natural, Historical, and Cultural Contexts

Part II: Cemetery Management Guidelines

3. General Management Guidelines
4. Oakwood Cemetery
5. Oakwood Cemetery Annex
6. Plummers Cemetery
7. Evergreen Cemetery
8. Austin Memorial Park Cemetery

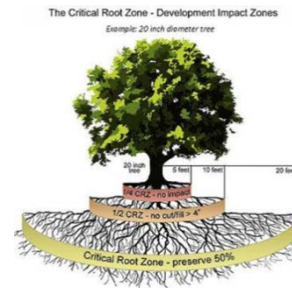
Part III: Policy and Funding Recommendations

9. Regulations and Laws
10. Cemetery Oversight
11. Emergency Preparedness
12. Historic Designations
13. Grave Ornamentation
14. Funding and Revenue
15. Partnerships and Programs



General Management Guidelines

- *Rehabilitation—Preservation and protection*
- *Spatial Organization and Circulation*
- *Entrance and Access*
- *Vegetation, including trees*
- *Grave Markers, Plot Curbs, Plot Fencing*
- *Boundary fencing and screening*
- *Site Furnishings—Benches, Signs & Kiosks*
- *Drainage*
- *Buildings and Facilities*
- *Wayfinding and interpretation*
- *Visitor amenities*
- *Vulnerability*
- *Expansion*



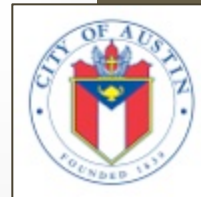
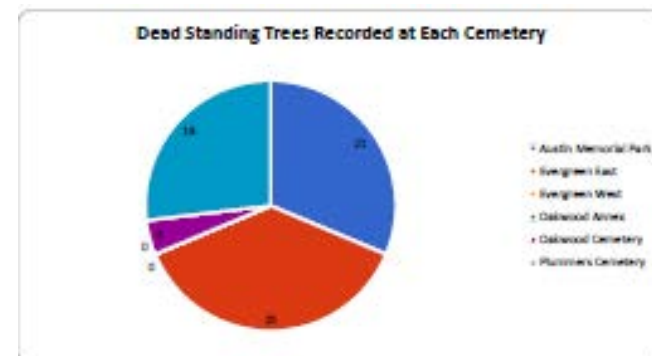
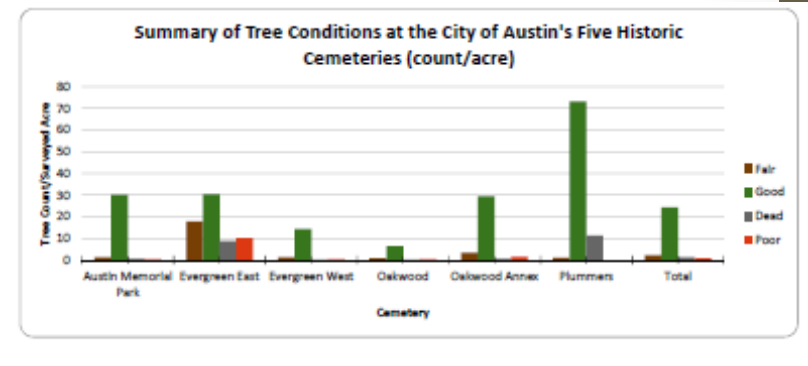
1311



Tree Survey

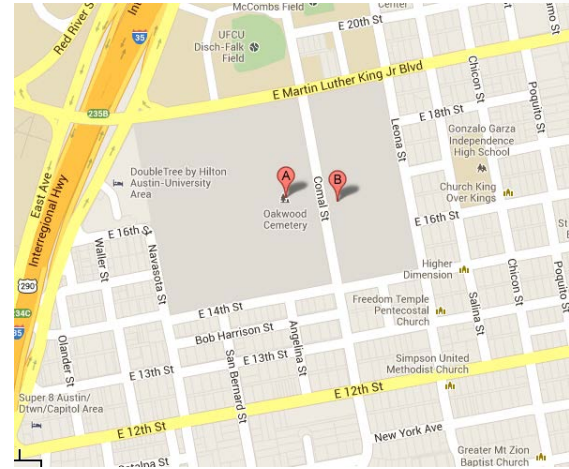
Table 1. Tabular summary of acreages evaluated within each of the five historic cemeteries.

Cemetery	Open Acreage	Dense Acreage	Dense Survey Acreage	Total Tree Survey Area	Total Cemetery Acreage
Austin Memorial	74.4	5.6	3	77.4	80
Evergreen	21.4	8.4	4	25.4	29.8
Oakwood	39.3	0	0	39.3	39.3
Oakwood Annex	18.6	0	0	18.6	18.6
Plummers	3.4	3.8	2	5.4	7.2
Total	157.1	17.8	9	166.1	174.9



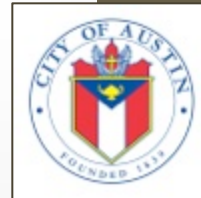
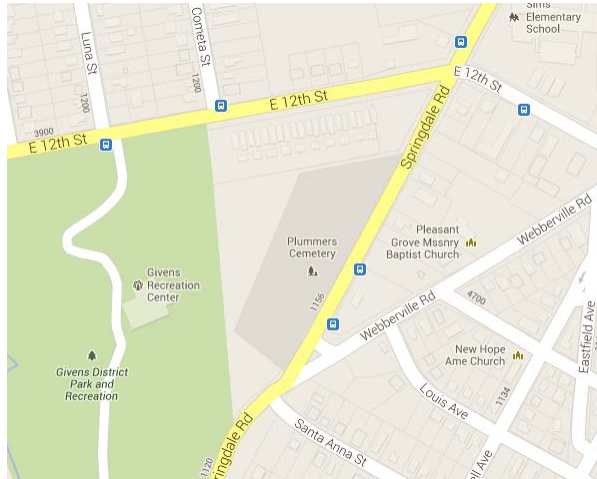
Cemetery Treatment Guidelines

Oakwood Cemetery (1839) and Oakwood Cemetery Annex (1914)



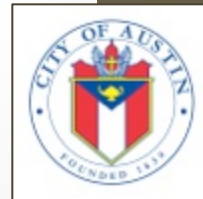
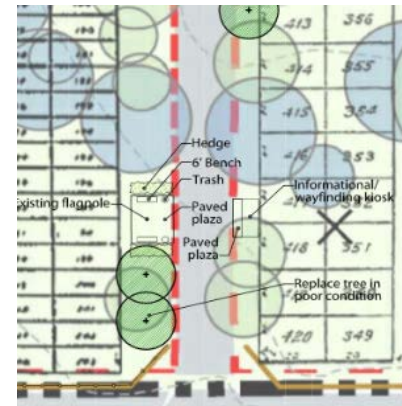
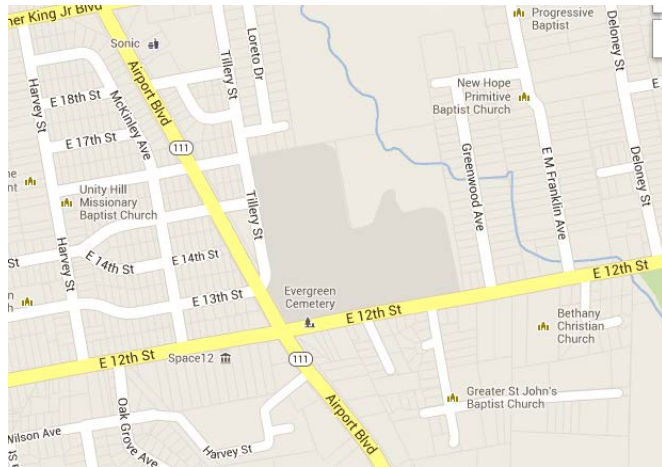
Cemetery Treatment Guidelines

Plummers Cemetery (c. 1898)



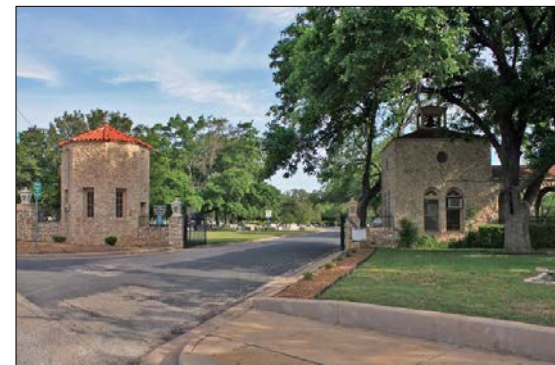
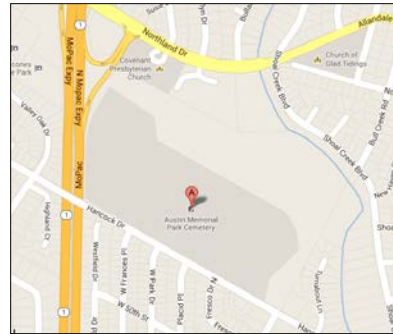
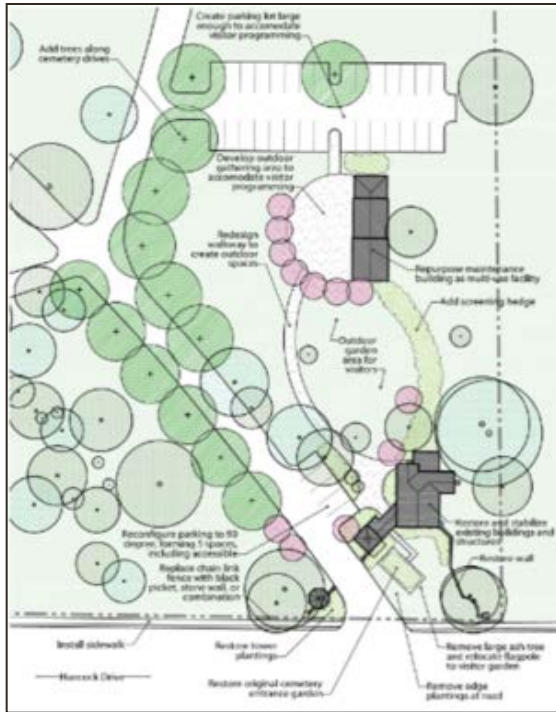
Cemetery Treatment Guidelines

Evergreen Cemetery (1926)



Cemetery Treatment Guidelines

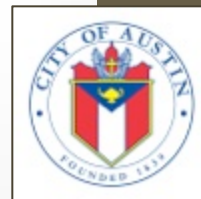
Austin Memorial Park Cemetery (1927)



Historic Cemeteries Master Plan

Part III: Policy and Funding Recommendations

9. Regulations and Laws
10. Cemetery Oversight
11. Emergency Preparedness
12. Historic Designations
13. Grave Ornamentation
14. Funding and Revenue
15. Partnerships and Programs



Board, Commission and Council Process

- April, 2015: Briefings to Urban Forestry Board (UFB) & Historic Landmark Commission (HLC)
- May 11, 2015 : RECOMMENDED by Land Facilities & Program Committee
- May 18, 2015: RECOMMENDED by Historic Landmark Commission*
- May 20, 2015: RECOMMENDED by Urban Forestry Board*
- May 26, 2015: RECOMMENDED by Parks and Recreation Board
- June 17, 2015: RECOMMENDED by Environmental Board*
- June 23, 2015: RECOMMENDED by Planning Commission*
- June 24, 2015: RECOMMENDED by Open Space, Environment & Sustainability Committee of the Austin City Council
- Sept. 17, 2015: Austin City Council

* Motion included supplemental recommendations that will be considered in final revision and implementation.



Next Steps

- Transition master plan team to implementation team to track cemetery master plan recommendations.
- Implement governance recommendations to provide additional guidance regarding municipal cemetery operations.
- Move forward with seeking historic designations for the cemeteries.
- Continue to explore opportunities for partnerships, with a focus on educational and historical programming.
- Determine funding strategies, ie capital bond or grant opportunities, to implement plan recommendations.
 - Remainder of 2012 Bond will be allocated to plan priorities.
 - Development of future cemetery bond package based on plan priorities.



**AUSTIN CITY COUNCIL
MINUTES****REGULAR MEETING
THURSDAY, SEPTEMBER 17, 2015**

The following represents the actions taken by the Austin City Council in the order they occurred during the meeting. While the minutes are not in sequential order, all agenda items were discussed. The City Council of Austin, Texas, convened in a regular meeting on Thursday, September 17, 2015 in the Council Chambers of City Hall, 301 West Second Street, Austin, Texas.

Mayor Adler called the Council Meeting to order at 10: 33 a.m.

CONSENT AGENDA

The following items were acted on by one motion.

1. Approve the minutes of the Austin City Council Budget Work Session of September 1, 2015. **The minutes from the City Council Budget Work Session of September 1, 2015 were approved on Council Member Gallo's motion, Council Member Zimmerman's second on an 11-0 vote.**

Item 2 was pulled for discussion.

3. Approve issuance of a rebate to Austin 18 Hotel, LLC, for the installation of energy efficiency measures at 110 East Second Street, in an amount not to exceed \$198,487. **The motion to approve a rebate to Austin 18 Hotel, LLC, was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 9-2 vote. Those voting aye were: Mayor Adler, Mayor Pro Tem Tovo, Council Members Casar, Gallo, Garza, Houston, Kitchen, Pool, and Renteria. Those voting nay were: Council Members Troxclair and Zimmerman.**
4. Approve issuance of a rebate to Home Depot U.S.A., Inc., for the installation of energy efficiency measures at 1300 Park Center Drive, in an amount not to exceed \$197,259. **The motion to approve a rebate to Home Depot U.S.A., Inc., was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 9-2 vote. Those voting aye were: Mayor Adler, Mayor Pro Tem Tovo, Council Members Casar, Gallo, Garza, Houston, Kitchen, Pool, and Renteria. Those voting nay were: Council Members Troxclair and Zimmerman**
5. Approve issuance of a rebate to Samsung Austin Semiconductor, LLC, for the installation of energy efficiency measures at 12100 Samsung Blvd., in an amount not to exceed \$104,028. **The motion to approve a rebate to Samsung Austin Semiconductor, LLC, was approved on Council Member Gallo's motion, Council Member Zimmerman second on a 9-2 vote. Those**

voting aye were: Mayor Adler, Mayor Pro Tem Tovo, Council Members Casar, Gallo, Garza, Houston, Kitchen, Pool, and Renteria. Those voting nay were: Council Members Troxclair and Zimmerman.

6. Authorize negotiation and execution of a 12-month agreement with THE UNIVERSITY OF TEXAS on behalf of the Clean Energy Incubator, a program of the Austin Technology Incubator, for mutual assistance in the clean energy field, in an amount not to exceed \$195,000.
The motion authorizing the negotiation and execution of an agreement with The University of Texas on behalf of the Clean Energy Incubator was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-1 vote. Council Member Zimmerman voted nay.
7. Approve an ordinance amending City Code Chapter 6-5 related to the regulation of marine sanitation and protection of water quality.
Ordinance No. 20150917-007 was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.

Item 8 was pulled for discussion.

9. Authorize negotiation and execution of an interlocal agreement with Travis County for the Elroy Road Improvement Project in the amount of \$62,450.86 plus a \$6,245.09 contingency, for a total contract amount not to exceed \$68,695.95.
The motion authorizing the negotiation and execution of an interlocal agreement with Travis County was approved on Council Member Gallo's motion, Council Member Zimmerman's second on an 11-0 vote.
10. Authorize execution of Change Order No. #4 to the construction contract with MOUNTAIN CASCADE OF TEXAS, LLC, for the Boyce Lane Water Main Project in the amount of \$390,506.30, for a total contract amount not to exceed \$5,329,053.32. (Notes: This contract was awarded in compliance with City Code Chapter 2-9A Minority Owned and Women Owned Business Enterprise Procurement Program by meeting the goals with 21.51% MBE and 4.47% WBE participation to date.)
The motion authorizing the execution of change order number four to the construction contract with Mountain Cascade of Texas, LLC was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.
11. Authorize the execution of change order No. #1 to the construction contract with AUSTIN FILTER SYSTEMS, INC., for the Walnut Creek Influent Bank Stabilization Site 5 Project, in the amount of \$236,400, for a total contract amount not to exceed \$1,182,002. (Notes: This contract was awarded in compliance with City Code Chapter 2-9A Minority Owned and Women Owned Business Enterprise Procurement Program by meeting the goals with 17.04% MBE and 10.43% WBE participation to date.)
The motion authorizing the execution of change order number one to the construction contract with Austin Filter Systems, Inc. was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.
12. Authorize execution of a construction contract with PEPPER-LAWSON WATERWORKS, LLC, for the Ullrich Hydraulic and Energy Efficiency Improvements Project in the amount of \$6,498,000 plus a \$649,800 contingency, for a total contract amount not to exceed \$7,147,800.

(Notes: This contract will be awarded in compliance with City Code Chapter 2-9A Minority Owned and Women Owned Business Enterprise Procurement Program by meeting the goals with 27.06% MBE and 1.52% WBE participation.)

The motion authorizing the execution of a construction contract with Pepper-Lawson Waterworks, LLC was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.

13. Authorize execution of a construction contract with RS ELLIS INC., DBA SOUTHWEST CORPORATION for the Parking Expansion: Far South Clinic and Montopolis Neighborhood Center Project in the amount of \$535,679.72 plus a \$53,568 contingency, for a total contract amount not to exceed \$589,247.72. (Notes: This contract will be awarded in compliance with City Code Chapter 2-9A Minority Owned and Women Owned Business Enterprise Procurement Program through the achievements of Good Faith Efforts with 27.00% MBE and 3.00% WBE subcontractor participation.)

The motion authorizing the execution of a construction contract with RS Ellis Inc., doing business as Southwest Corporation was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.

14. Authorize execution of a construction contract with FACILITIES REHABILITATION, INC., for the Elroy Road Water Rehabilitation Phase 3 Project in the amount of \$1,881,330 plus a \$94,066.50 contingency, for a total contract amount not to exceed \$1,975,396.50. (Notes: This contract will be awarded in compliance with City Code Chapter 2-9A Minority Owned and Women Owned Business Enterprise Procurement Program by meeting the goals with 98.41% MBE and 1.59% WBE participation.)

The motion authorizing the execution of a construction contract with Facilities Rehabilitation, Inc. was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.

15. Authorize award and execution of a construction contract with VIKING CONSTRUCTION, INC., for the Annual Miscellaneous Streets Slurry Seal 2015 Project in the amount of \$1,250,000 and two 12-month extension options in an amount not to exceed \$1,250,000 per extension, for a total contract amount not to exceed \$3,750,000. (Notes: This contract will be awarded in compliance with City Code Chapter 2-9A Minority Owned and Women Owned Business Enterprise Procurement Program by meeting the goals with 19.85% MBE and 0.09% WBE participation.)

The motion authorizing the award and execution of a construction contract with Viking Construction, Inc. was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.

Item 16 was pulled for discussion.

17. Authorize execution of a construction contract with MUNIZ CONCRETE & CONTRACTING, INC., for the Colorado Street Reconstruction and Utility Adjustments from 7th Street to 10th Street Rebid Project in the amount of \$5,773,426.70 plus a \$288,671.33 contingency, for a total contract amount not to exceed \$6,062,098.03. (Notes: This contract will be awarded in compliance with City Code Chapter 2-9A Minority Owned and Women Owned Business Enterprise Procurement Program by meeting the goals with 55.31% MBE and 4.38% WBE participation.)

The motion authorizing the execution of a construction contract with Muniz Concrete and Contracting Inc. was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.

Item 18 was pulled for discussion.

19. Authorize negotiation and execution of a one-year agreement with Austin Technology Council to provide services to enhance the City's economic development program with an emphasis on science, technology, engineering, and math activities, in an amount not to exceed \$70,000, with two twelve-month extension options for a total contract amount not to exceed \$210,000.

The motion authorizing the negotiation and execution of an agreement with Austin Technology Council was approved on Council Member Gallo's motion, Council Member Zimmerman second on a 10-1 vote. Council Member Zimmerman voted nay.

Items 20 through 22 were pulled for discussion.

23. Authorize the negotiation and execution of a 12-month local match agreement with WORKSOURCE GREATER AUSTIN AREA WORKFORCE DEVELOPMENT BOARD d/b/a WORKFORCE SOLUTIONS - CAPITAL AREA WORKFORCE BOARD for child care services in an amount not to exceed \$331,832, with three 12-month extension options in an amount not to exceed \$331,832 per extension option, for a total agreement amount not to exceed \$1,327,328.

The motion authorizing the negotiation and execution of a local match agreement with Worksource Greater Austin Area Workforce Development Board doing business as Workforce Solutions - Capital Area Workforce Board was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.

24. Approve the negotiation and execution of amendments to contracts in a total amount not to exceed \$109,652 with the following three providers of HIV services under the Ryan White Part A HIV Emergency Relief Program: WATERLOO COUNSELING CENTER, INC. in an amount not to exceed \$15,645 for a revised current 12-month term amount not to exceed \$79,046 and total contract amount not to exceed \$380,212; PROJECT TRANSITIONS INC. in an amount not to exceed \$35,273 for a revised current 12-month term amount not to exceed \$112,273 and total contract amount not to exceed \$492,165; and THE WRIGHT HOUSE WELLNESS CENTER in an amount not to exceed \$58,734 for a revised current 12-month term amount not to exceed \$225,696 and a total contract amount not to exceed \$1,042,671.

The motion authorizing the negotiation and execution of amendments to contracts with the following three providers Waterloo Counseling Center, Inc.; Project Transitions Inc.; and The Wright House Wellness Center was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.

Items 25 and 26 were pulled for discussion.

27. Approve the negotiation and execution of Amendment No. 1 to a contract with FOUNDATION COMMUNITIES INC., for insurance enrollment educational outreach and navigation services of the Affordable Care Act Health Insurance Marketplace, to increase funding in an amount not to exceed \$100,000 and extend the contract period to June 30, 2016, and add three 12-month renewal options in amounts not to exceed \$100,000 per renewal option, for a total contract amount not to exceed \$500,000.

The motion authorizing the negotiation and execution of amendment number one to a contract with Foundation Communities, Inc. was approved on Council Member Gallo's motion, Council Member Zimmerman second on a 10-1 vote. Council Member Zimmerman voted nay.

28. Approve an ordinance authorizing acceptance of \$122,552 in additional grant funds from the TEXAS DEPARTMENT OF STATE HEALTH SERVICES, AUSTIN, TEXAS, and amending the Fiscal Year 2014-2015 Health and Human Services Department Operating Budget Special Revenue Fund (Ordinance 20140908-001) to appropriate \$122,552 for the Regional and Local Services System-Local Public Health System programs.
Ordinance No. 20150917-028 was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.
29. Authorize negotiation and execution of an amendment to the interlocal agreement with Travis County to exercise the second of four renewal options, and to update the cost model and work statements under which the City will provide public health services in exchange for payment of \$3,175,922, for a 12-month period beginning October 1, 2015.
This item was withdrawn on Council Member Gallo's motion, Council Member Zimmerman's second on an 11-0 vote.
30. Approve an ordinance authorizing acceptance of \$200,000 in grant funds from the TEXAS DEPARTMENT OF STATE HEALTH SERVICES, AUSTIN, TEXAS, and amending the Fiscal Year 2014-15 Health and Human Services Operating Budget Special Revenue Fund (Ordinance 20140908-001) to appropriate \$200,000 for the addition of one full-time equivalent position to conduct infectious disease preparedness and response activities.
Ordinance No. 20150917-030 was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.
31. Approve an ordinance authorizing acceptance of \$58,760 in additional grant funds from the TEXAS DEPARTMENT OF STATE HEALTH SERVICES, AUSTIN, TEXAS, and amending the Fiscal Year 2014-2015 Health and Human Services Department Operating Budget Special Revenue Fund (Ordinance 20140908-001) to appropriate \$58,760 for the HIV Surveillance Grant.
Ordinance No. 20150917-031 was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.
32. Approve a resolution regarding appointments of Craig Moore and Andrew Harris; and the reappointment of Enya Canales-Zarate to the Firefighters', Police Officers' and Emergency Medical Services Personnel's Civil Service Commission.
Resolution No. 20150917-032 was approved on Council Member Gallo's motion, Council Member Zimmerman's second on an 11-0 vote.

Item 33 was pulled for discussion.

34. Approve a resolution supporting an application to be submitted to the Texas Department of Housing and Community Affairs by Pedcor Investments, LLC, or an affiliated entity, for a proposed affordable multi-family development to be called the West Gate Ridge Apartments, located at 8700 West Gate Boulevard.
Resolution No. 20150917-034 was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.

Item 35 was pulled for discussion.

36. Approve an ordinance amending the Fiscal Year 2014-2015 Parks and Recreation Department Operating Budget Special Revenue Fund (Ordinance No. 20140908-001) to accept grant funds in the amount of \$499,500 from the Texas Parks and Wildlife Department's Boating Access Grant Program and amending the Fiscal Year 2014-2015 Parks and Recreation Department Capital Budget (Ordinance No. 20140908-002) to transfer in and appropriate \$499,500 from the Parks and Recreation Department Operating Budget Special Revenue Fund for Walsh Boat Landing.
Ordinance No. 20150917-036 was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.
37. Approve negotiation and execution of an amendment to the interlocal agreement with the Austin Independent School District for the ACE: A Community for Education Reading and Tutoring Intervention Program to be offered at Allison, Brooke, Govalle, Metz, Ortega and Zavala elementary schools.
The motion authorizing the negotiation and execution of an amendment to the interlocal agreement with the Austin Independent School District was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.
38. Approve the negotiation and execution of agreements terminating the master lease agreement, the sublease agreement, and the restrictive covenant between the City and the State Theater Company with respect to property located at 719 Congress Avenue (District 9).
The motion authorizing the negotiation and execution of agreements terminating the master lease agreement, the sublease agreement, and the restrictive covenant between the City and the State Theater Company was approved on Council Member Gallo's motion, Council Member Zimmerman's second on an 11-0 vote.
- Item 39 was pulled for discussion.**
40. Approve a resolution authorizing the Parks and Recreation Department's application for up to \$1,000,000 in grant funding from the Texas Parks and Wildlife Department's Local Park Urban Outdoor Grant Program for the Govalle Neighborhood Pool and Park Redevelopment (District 3).
Resolution No. 20150917-040 was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.
41. Approve an ordinance extending the expiration date of Ordinance No. 20141120-056 relating to requirements for non-peak hour concrete installation within portions of the Central Business District and Public zoning districts.
Ordinance No. 20150917-041 was approved on Council Member Gallo's motion, Council Member Zimmerman's second on an 11-0 vote.
42. Authorize the negotiation and execution of an interlocal cooperation contract with Texas State University - San Marcos to reimburse costs of law enforcement services for the Texas Tobacco Enforcement Program for a total reimbursement not to exceed \$28,650.
The motion authorizing the negotiation and execution of an interlocal cooperation contract with Texas State University – San Marcos was approved on Council Member Gallo's motion, Council Member Zimmerman's second on an 11-0 vote.
43. Approve a resolution authorizing the application for and acceptance of \$230,310.95 in grant funding from the State of Texas, Governor's Office, Criminal Justice Division to implement the

Austin Police Department project entitled Austin Police Department Victim Crisis Intervention Project. Related to Item #44.

Resolution No. 20150917-043 was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.

44. Approve an ordinance authorizing the acceptance of \$165,311 in additional grant funds from the State of Texas, Office of the Governor, Criminal Justice Division, and amending the Fiscal Year 2014- 2015 Austin Police Department Operating Budget Special Revenue Fund (Ordinance No. 20140908-001) to appropriate \$165,311 for the Austin Police Department's APD Victim Crisis Intervention Project. Related to Item #43.

Ordinance No. 20150917-044 was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.

45. Approve an ordinance authorizing the acceptance of \$8,882 in additional grant funds from the State of Texas, Office of the Governor, Criminal Justice Division, Violence Against Women Act Program and amending the Fiscal Year 2014 - 2015 Austin Police Department Operating Budget Special Revenue Fund (Ordinance No. 20140908-001) to appropriate \$8,882 for the Austin Police Department's Austin Police Services for Victims of Domestic Violence project. Related to Item #46.

Ordinance No. 20150917-045 was approved on Council Member Gallo's motion, Council Member Zimmerman's second on an 11-0 vote.

46. Approve a resolution authorizing the application for and acceptance of \$133,881.08 in grant funding from the State of Texas, Governor's Office, Criminal Justice Division to implement the Austin Police Department project entitled Austin Police Services for Victims of Domestic Violence. Related to Item #45.

Resolution No. 20150917-046 was approved on Council Member Gallo's motion, Council Member Zimmerman's second on an 11-0 vote.

47. Approve an ordinance authorizing the acceptance of \$47,916 in grant funds from the State of Texas, Office of the Governor, Criminal Justice Division, State Criminal Justice Planning Fund and amending the Fiscal Year 2014-2015 Austin Police Department Operating Budget Special Revenue Fund (Ordinance No. 20140908-001) to appropriate \$47,916 for the Austin Police Department's APD Juvenile Justice and Delinquency Prevention Project. Related to Item #48.

Ordinance No. 20150917-047 was approved on Council Member Gallo's motion, Council Member Zimmerman's second on an 11-0 vote.

48. Approve a resolution authorizing the application for and acceptance of \$47,916 in grant funding from the State of Texas, Governor's Office, Criminal Justice Division to implement the Austin Police Department project entitled Austin Police Department Juvenile Justice and Delinquency Prevention Project. Related to Item #47.

Resolution No. 20150917-048 was approved on Council Member Gallo's motion, Council Member Zimmerman's second on an 11-0 vote.

49. Approve a resolution authorizing the application for and acceptance of \$98,718 in grant funding from the State of Texas, Governor's Office, Criminal Justice Division to implement the Austin Police Department project entitled the Austin Police Department Coverdell Project.

Resolution No. 20150917-049 was approved on Council Member Gallo's motion, Council Member Zimmerman's second on an 11-0 vote.

Item 50 was pulled for discussion.

51. Authorize negotiation and execution of an interlocal agreement with the Texas Department of Transportation for the Violet Crown Trail - South Project. (District 8)
The motion authorizing the negotiation and execution of an interlocal agreement with the Texas Department of Transportation was approved on Council Member Gallo's motion, Council Member Zimmerman's second on an 11-0 vote.
52. Authorize negotiation and execution of a 36-month contract with 3M LIBRARY SYSTEMS to provide equipment and software maintenance services for the Austin Public Library in an amount not to exceed \$430,995, with two 12-month extension options in an amount not to exceed \$205,379 for the first option and \$221,101 for the second option, for a total contract amount not to exceed \$857,475. (Notes: This contract will be awarded as a sole source and is exempt from City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement program.)
The motion authorizing the negotiation and execution of a contract with 3M Library Systems was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.
53. Authorize negotiation and execution of a 12-month contract with SIRSIDYNIX for continued maintenance and support of library automation software for collection management for the Austin Public Library in an amount not to exceed \$123,608. (Notes: This contract will be awarded as a sole source and is exempt from City Code Chapter 2-9C Minority Owned and Women Owned business Enterprise Procurement Program.)
The motion authorizing the negotiation and execution of a contract with Sirsidynix was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.

Item 54 was pulled for discussion.

55. Authorize recurring procurements exempted under Texas Local Government Code, Chapter 252, for expenditures of appraisal district fees with multiple agencies in separate amounts not to exceed totals listed below, and a total expenditure amount not to exceed \$3,040,000. (Notes: These expenditures are exempt from City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program.)
The motion authorizing the recurring procurements exempted under Texas Local Government Code, Chapter 252, was approved on Council Member Gallo's motion, Council Member Zimmerman's second on an 11-0 vote.

Items 56 through 59 were pulled for discussion.

60. Authorize negotiation and execution of a 36-month contract with XEROX GOVERNMENT SYSTEMS, LLC to provide continued maintenance and support of the Banner software system for payroll and human resources management in an amount not to exceed \$756,380. (Notes: This contract will be awarded as a sole source and is exempt from City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program.)
The motion authorizing the negotiation and execution of a contract with Xerox Government Systems, LLC was approved on Council Member Gallo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.
61. Authorize execution of a contract with TRACKED LIFTS, INC. to provide an articulated lift in an amount not to exceed \$99,800. (Notes: This contract will be awarded in compliance with City

Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.)

The motion authorizing the execution of a contract with Tracked Lifts, Inc. was approved on Council Member Gallo’s motion, Council Member Zimmerman’s second on a 10-0 vote. Council Member Zimmerman abstained.

- 62. Authorize execution of a contract through the Texas Local Government Purchasing Cooperative (BuyBoard) with FARBER SPECIALTY VEHICLES for a van in an amount not to exceed \$242,739. (Notes: This cooperative contract will be awarded in compliance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. No subcontracting opportunities were identified; therefore, no goals were established for this contract.)

The motion authorizing the execution of a contract with Farber Specialty Vehicles was approved on Council Member Gallo’s motion, Council Member Zimmerman’s second on a 10-0 vote. Council Member Zimmerman abstained.

- 63. Approve an ordinance amending City Code Section 12-4-64 to establish a maximum speed limit of 40 miles per hour on a segment of Airport Commerce Drive. (District 2)

Ordinance No. 20150917-063 was approved on Council Member Gallo’s motion, Council Member Zimmerman’s second on an 11-0 vote.

- 64. Approve issuance of a street closure permit under City Code Chapter 14-8 for AustOber Fest, a fee-paid event in the 300 block of East 17th Street, which will be held on Saturday, October 17, 2015 from 12:00 p.m. to 12:00 a.m. Sunday, October 18, 2015.

The motion approving the issuance of a street closure permit for AustOber Fest was approved on Council Member Gallo’s motion, Council Member Zimmerman’s second on an 11-0 vote.

- 65. Approve appointments and certain related waivers to citizen boards and commissions, to Council committees and other intergovernmental bodies and removal and replacement of members.

The following appointments and waivers were approved on Council Member Gallo’s motion, Council Member Zimmerman’s second on an 11-0 vote.

Nominations

<u>Board/Nominee</u>	<u>Nominated by</u>
African American Resource Advisory Commission LaTisha Anderson	Council Member Casar
Commission on Veterans Affairs Ed Colinsky	Council Member Zimmerman
Joint Cultural Committee Francoise Luca	Parks & Recreation Board Rep.
Joint Sustainability Committee Tom Donovan	Parks & Recreation Board Rep.
Joint Sustainability Committee	

Kelly Davis	Urban Transportation Commission Rep.
Joint Sustainability Committee	
Nhat Ho	Water & Wastewater Commission Rep.
Flood Mitigation Task Force	
Ana Aguirre	Council Member Garza
Flood Mitigation Task Force	
Robert Kibbie	Council Member Garza
Flood Mitigation Task Force	
John Gleason	Mayor Pro Tem Tovo
Parkland Events Task Force	
Debbie Stanley	Council Member Casar
Task Force on Community Engagement	
Herbert “Ken” Rigsbee	Council Member Troxclair

Waivers

There are no waivers at this time.

- 66. Approve the waiver or reimbursement of certain fees, the waiver of certain requirements, and authorize payment of certain costs under City Code Chapter 14-8 for the City co-sponsored Viva la Vida Festival which is to be held on October 31, 2015 at 4th Street and Congress Avenue. (Notes: SPONSOR: Council Member Sabino "Pio" Renteria CO 1: Council Member Delia Garza CO 2: Council Member Gregorio Casar CO 3: Council Member Leslie Pool)
The motion approving the waiver or reimbursement of certain fees, the waiver of certain requirements, and authorize payment of certain costs for Viva la Vida Festival was approved on Council Member Gallo’s motion, Council Member Zimmerman’s second on an 11-0 vote.

Items 67 through 70 were pulled for discussion.

- 71. Approve a resolution providing a 3.0% base pay increase to the compensation of the City Clerk on the same terms as the base pay increase provided to non-sworn employees in the City's Fiscal Year 2015-2016 budget. (Notes: SPONSOR: Mayor Steve Adler CO1: Council Member Gregorio Casar CO 2: Council Member Ann Kitchen CO 3: Council Member Leslie Pool)
Resolution 20150917-071 was approved on Council Member Gallo’s motion, Council Member Zimmerman’s second on an 11-0 vote.
- 72. Set a public hearing and consider an ordinance amending City Code Title 25 to amend the East Riverside Corridor Regulating Plan relating to existing drive-throughs. (Suggested date and time: October 15, 2015, 4:00 p.m. at Austin City Hall, 301 W. Second Street, Austin, TX).
The motion to set a public hearing to October 15, 2015, 4:00 p.m. at Austin City Hall, 301 W. Second Street, Austin, TX was approved on Council Member Gallo’s motion, Council Member Zimmerman’s second on an 11-0 vote.

73. Set a public hearing to consider an ordinance amending City Code Chapter 25-2, Subchapter F, commonly known as "McMansion," relating to property within the East Riverside Corridor or Transit Oriented District zoning districts. (Suggested date and time: October 15, 2015, 4:00 p.m. at Austin City Hall, 301 W. Second Street, Austin, TX).
The motion to set a public hearing to October 15, 2015, 4:00 p.m. at Austin City Hall, 301 W. Second Street, Austin, TX was approved on Council Member Gallo's motion, Council Member Zimmerman's second on an 11-0 vote.
74. Set a public hearing to consider an ordinance amending City Code Chapter 25-2, Subchapter F, commonly known as "McMansion," relating to the calculation of gross floor area for garages and carports. (Suggested date and time: October 15, 2015, 4:00 p.m. at Austin City Hall, 301 W. Second Street, Austin, TX).
The motion to set a public hearing to October 15, 2015, 4:00 p.m. at Austin City Hall, 301 W. Second Street, Austin, TX was approved on Council Member Gallo's motion, Council Member Zimmerman's second on an 11-0 vote.
75. Set a public hearing to consider a request by Jim Bennett, agent for Two Hands Brew LLC (dba Two Hands Brew), located at 1007 South Congress Avenue, to waive the distance requirement of City Code Section 4-9-4(A), which requires a minimum of 300 feet between a business that sells alcoholic beverages and a school. (Suggested date and time: October 15, 2015, 4:00 p.m. at Austin City Hall, 301 W. Second Street, Austin, TX.)
The motion to set a public hearing to October 15, 2015, 4:00 p.m. at Austin City Hall, 301 W. Second Street, Austin, TX was approved on Council Member Gallo's motion, Council Member Zimmerman's second on an 11-0 vote.
76. Set a public hearing to consider an ordinance granting a site specific amendment to City Code Section 25-8-514 and granting a variance to City Code Section 25-8-261 to allow redevelopment of St. Catherine of Siena Church. This action requires a site-specific amendment of the Save Our Springs Initiative and concerns property in the Barton Springs Zone (District 8). (Suggested date and time: October 15, 2015, 4:00 p.m. at Austin City Hall, 301 W. Second Street).
The motion to set a public hearing to October 15, 2015, 4:00 p.m. at Austin City Hall, 301 W. Second Street, Austin, TX was approved on Council Member Gallo's motion, Council Member Zimmerman's second on an 11-0 vote.

DISCUSSION ITEMS

Items 25 and 25 were acted on in a combined motion.

25. Authorize the negotiation and execution of a contract with SICKLE CELL ANEMIA ASSOCIATION OF AUSTIN, MARC THOMAS CHAPTER, to provide services to clients with sickle cell disease, their families, and at-risk populations, for a 12-month term beginning October 1, 2015 through September 30, 2016, in an amount not to exceed \$139,364, with three 12-month renewal options, each in an amount not to exceed \$139,364, for a total contract amount not to exceed \$557,456.
The motion authorizing the negotiation and execution of a contract with Sickle Cell Anemia Association of Austin, Marc Thomas Chapter was approved on Council Member Gallo's motion, Council Member Houston's second on a 10-0 vote. Council Member Zimmerman abstained.
26. Authorize the negotiation and execution of Amendment No. 6 to the Austin Shelter for Women and Children Agreement with THE SALVATION ARMY, INC. to add two additional twelve-

month renewal options beginning October 1, 2015, in an amount not to exceed \$1,686,715 per renewal option, for a total contract amount not to exceed \$11,646,776.

The motion authorizing the negotiation and execution of amendment number six to the Austin Shelter for Women and Children Agreement with The Salvation Army, Inc. was approved on Council Member Gallo's motion, Council Member Houston's second on a 10-0 vote. Council Member Zimmerman abstained.

Items 56 through 59 were acted on in a combined motion.

56. Authorize negotiation and execution of various cooperative contracts during Fiscal Year 2015-2016 through the STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES cooperative purchasing program for the purchase of computer, telephone, and network hardware and related maintenance in an amount not to exceed \$36,857,255. (Notes: This cooperative contract will be awarded in compliance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. No subcontracting opportunities were identified; therefore no goals were established for this contract.)

There was a motion to refer the item to a Council Committee by Council Member Zimmerman. The motion failed due to a lack of a second.

The motion authorizing the negotiation and execution of various cooperative contracts through the State of Texas Department of Information Resources cooperative purchasing program was approved on Council Member Houston's motion, Council Member Tovo's second on a 10-0 vote. Council Member Zimmerman abstained.

57. Authorize negotiation and execution of various cooperative contracts during Fiscal Year 2015-2016 through the STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES cooperative purchasing program for the purchase of technology services in an amount not to exceed \$38,642,523. (Notes: This cooperative contract will be awarded in compliance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. No subcontracting opportunities were identified; therefore no goals were established for this contract.)

There was a motion to refer the item to a Council Committee by Council Member Zimmerman. The motion failed due to a lack of a second.

The motion authorizing the negotiation and execution of various cooperative contracts through the State of Texas Department of Information Resources cooperative purchasing program was approved on Council Member Houston's motion, Council Member Tovo's second on a 10-0 vote. Council Member Zimmerman abstained.

58. Authorize negotiation and execution of various cooperative contracts during Fiscal Year 2015-2016 through the STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES cooperative purchasing program for the purchase of computer software, software maintenance, and software support in an amount not to exceed \$22,374,665. (Notes: This cooperative contract will be awarded in compliance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. No subcontracting opportunities were identified; therefore no goals were established for this contract.)

There was a motion to refer the item to a Council Committee by Council Member Zimmerman. The motion failed due to a lack of a second.

The motion authorizing the negotiation and execution of various cooperative contracts through the State of Texas Department of Information Resources cooperative purchasing

program was approved on Council Member Houston's motion, Council Member Tovo's second on a 10-0 vote. Council Member Zimmerman abstained.

59. Authorize negotiation and execution of a 36-month contract, through the STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES, with SHI-GOVERNMENT SOLUTIONS INC for Microsoft Office 365 for all City departments in an amount not to exceed \$17,594,810. (Notes: This cooperative contract will be awarded in compliance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. No subcontracting opportunities were identified; therefore, no goals were established for this contract.)

There was a motion to refer the item to a Council Committee by Council Member Zimmerman. The motion failed due to a lack of a second.

The motion authorizing the negotiation and execution of a contract through the State of Texas Department of Information Resources with Shi-Government Solutions Inc. was approved on Council Member Houston's motion, Council Member Tovo's second on a 10-0 vote. Council Member Zimmerman abstained.

50. Authorize the negotiation and execution of an interlocal agreement with the UNIVERSITY OF TEXAS AT AUSTIN and the City of Austin, to provide special events services on an as-needed basis.

The motion authorizing the negotiation and execution of an interlocal agreement with the University of Texas at Austin was approved on Council Member Zimmerman's motion, Council Member Tovo's second on an 11-0 vote.

54. Authorize negotiation and execution of a 60-month contract with TRITECH SOFTWARE SYSTEMS for licenses, maintenance, and support of the emergency services dispatch software and interface system in an amount not to exceed \$8,604,207, with two 12-month extension options in an amount not to exceed \$1,951,492 for the first extension option and \$2,033,721 for the second extension option, for a total contract amount not to exceed \$12,589,420. (Notes: This contract will be awarded as a sole source and is exempt from City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program.)

The motion authorizing the negotiation and execution of a contract with Trittech Software Systems was approved on Council Member Houston's motion, Council Member Pool's second on a 10-0 vote. Council Member Zimmerman abstained.

18. Approve a resolution adopting the Austin Convention and Visitors Bureau 2015-2016 marketing plan and proposed budget of \$17,013,633, setting the contract payment in an amount not to exceed \$14,473,733, and authorizing the City Manager to file the approved documents with the City Clerk's Office as required by the Texas Tax Code.

Resolution No. 20150917-018 was approved on Council Member Zimmerman's motion, Council Member Troxclair's second on an 11-0 vote.

A request was made to the Austin Convention and Visitors Bureau to provide a Council Committee with a briefing on the results of or recommendations contained within the music census report and the demographics of the musicians being used in marketing the Austin music scene.

33. Approve execution of an amendment to an interlocal agreement with TRAVIS COUNTY to add an additional one year term for the continuation of the intervention pilot program for juvenile Class C cases, in an amount not to exceed \$98,454.

There was a motion to refer the item to a Council Committee by Council Member Zimmerman. The motion failed due to a lack of a second.

The motion authorizing the execution of an amendment to an interlocal agreement with Travis County was approved on Council Member Pool's motion, Council Member Tovo's second on a 10-1 vote. Council Member Zimmerman voted nay.

Direction was given to staff to come back to Council with an update on the performance of the pilot program.

16. Authorize execution of Change Order No. 2 to a construction contract with S.J. LOUIS CONSTRUCTION OF TEXAS, LTD., for the East 5th Street Chilled Water Piping Extension from San Jacinto to Red River Phase II Project in the amount of \$1,500,000 for a total contract amount not to exceed \$6,277,031.80. (Notes: This contract was awarded in compliance with City Code Chapter 2-9A Minority Owned and Women Owned Business Enterprise Procurement Program by meeting the goals with 3.37% MBE and 1.57% WBE participation to date.)
The motion authorizing the execution of change order number two to a construction contract with S.J. Louis Construction of Texas, LTD., was approved on Council Member Casar's motion, Council Member Zimmerman's second on an 11-0 vote.
39. Approve the Historic Cemeteries Master Plan, which includes recommendations for Oakwood Cemetery (District 1), Oakwood Cemetery Annex (District 1), Plummers Cemetery (District 1), Evergreen Cemetery (District 1), and Austin Memorial Park Cemetery. (District 7)
The motion to approve the Historic Cemeteries Master plan was approved on Council Member Pool's motion, Council Member Houston's second on a 10-0 vote. Council Member Zimmerman abstained.

CITIZEN COMMUNICATION: GENERAL

George Wortell – Taxes – **Not Present**

Paul Robbins - City and Budget issues.

Andrew Brown - Data security. Possible new commission/ committee/ agency.

Mayor Adler recessed the meeting at 12:17 p.m.

Mayor called the meeting back to order at 1:35 p.m.

DISCUSSION ITEMS CONTINUED

2. Authorize negotiation and execution of an amendment to the interlocal agreement with Travis County to exercise the second of four renewal options, and to update the cost model and work statement, under which the City will provide certain animal services to Travis County, in exchange for payment of \$1,445,691, for a 12-month period beginning October 1, 2015.
The motion authorizing the negotiation and execution of an amendment to the interlocal agreement with Travis County was approved on Council Member Tovo's motion, Council Member Pool's second on a 10-0 vote. Council Member Gallo was off the dais; but requested the record show her in support of the item.
20. Approve a resolution authorizing the City Manager to award cultural arts services contracts for Fiscal Year 2015-2016 in an amount not to exceed \$6,365,587, authorizing the City Manager to

negotiate and execute such contracts, and further authorizing payment in the amount of \$60,000 for Zachary Scott Theatre Center maintenance under a separate current operations agreement.

Resolution 20150917-020 was approved on Council Member Pool's motion, Council Member Kitchen's second on a 9-1 vote. Council Member Zimmerman voted nay. Council Member Troxclair abstained. Council Member Tovo recused herself regarding the creative action plan. Council Members Houston and Renteria abstained from the Zachary Scott Theater Center items.

Items 21 and 22 were acted on in a combined motion.

21. Approve a resolution authorizing negotiation and execution of federal representative services contracts for a total combined amount not to exceed \$270,000.

Resolution No. 20150917-021 was approved on Mayor Pro Tem Tovo's motion, Council Member Pool's second on a 9-2 vote. Those voting aye were: Mayor Adler, Mayor Pro Tem Tovo and Council Members Casar, Gallo, Garza, Houston, Kitchen, Pool and Renteria. Those voting nay were: Council Members Troxclair and Zimmerman.

22. Approve a resolution authorizing negotiation and execution of state legislative representative services contracts for a total combined amount not to exceed \$860,000.

The motion to postpone this item failed on Council Member Zimmerman's motion, Council Member Troxclair second, on a 2-9 vote. Those voting aye were: Council Member Troxclair and Zimmerman. Those voting nay were: Mayor Adler, Mayor Pro Tem Tovo, Council Member Casar, Garza, Gallo, Houston, Kitchen, Pool and Renteria.

Resolution No. 20150917-022 was approved on Mayor Pro Tem Tovo's motion, Council Member Pool's second on a 9-2 vote. Those voting aye were: Mayor Adler, Mayor Pro Tem Tovo and Council Members Casar, Gallo, Garza, Houston, Kitchen, Pool and Renteria. Those voting nay were: Council Members Troxclair and Zimmerman.

35. Authorize negotiation and execution of a 60-month lease renewal agreement with SIXTH WEST OF 723, L.C. to provide approximately 4,900 square feet of office space, located at 719 and 721 East 6th Street, Austin, Texas, for the Downtown Austin Community Court, in an amount not to exceed \$729,193.88 for the renewal term (District 9).

The motion authorizing negotiation and execution of a lease renewal agreement with Sixth West of 723, L.C., was approved on Council Member Casar's motion, Council Member Garza's second on a 10-1 vote. Council Member Zimmerman voted nay.

Items 82 and 84 were acted on in a combined motion.

82. C14-2014-0186 - Hopper-Finley Tract - District 7 - Conduct a public hearing and approve an ordinance amending City Code Chapter 25-2 by rezoning property locally known as 2500 South Heatherwilde Boulevard (Harris Branch Watershed) from development reserve (DR) district zoning to single family residence-small lot (SF-4A) district zoning for Tract 1, multifamily residence-moderate-high density (MF-4) district zoning for Tract 2 and community commercial (GR) district zoning for Tract 3. Staff Recommendation: To grant single family residence-small lot (SF-4A) district zoning for Tract 1, multifamily residence-moderate-high density (MF-4) district zoning for Tract 2 and community commercial (GR) district zoning for Tract 3. Zoning and Platting Commission Recommendation: To grant single family residence-small lot-conditional overlay (SF-4A-CO) combining district zoning for Tract 1, multi-family residence-moderate-high density (MF-4) district zoning for Tract 2 and community commercial (GR)

district zoning for Tract 3. Owner/Applicant: Finley Company (Tim Finley). Agent: Jones and Carter, Inc. (Gemsong Ryan, P.E.). City Staff: Sherri Sirwaitis, 512-974-3057.

This item was postponed indefinitely by the applicant on Mayor Pro Tem Tovo's motion, Council Member Zimmerman's second on an 11-0 vote.

84. C14H-2010-0006 - Castle Hill Historic District - District 9 - Conduct a public hearing and approve an ordinance amending Ordinance 2010930-038 establishing the Castle Hill Historic District to modify the Castle Hill Historic District Design Standards for property locally known as 614 Blanco Street. Staff Recommendation: To modify the Design Standards as proposed. Historic Landmark Commission Recommendation: To modify the Design Standards as proposed. Planning Commission Recommendation: No recommendation - no quorum vote. Applicant: City of Austin Planning and Zoning Department. City Staff: Steve Sadowsky, Historic Preservation Office, Planning and Zoning Department: 512-974-6454.

The motion to approve the ordinance on first reading was approved on Mayor Pro Tem Tovo's motion, Council Member Zimmerman's second on an 11-0 vote.

67. Approve a resolution relieving the Task Force on Community Engagement of strict compliance with the Open Meetings Act, while requiring it to conduct its meetings openly, and providing a deadline for its report. (Notes: SPONSOR: Council Member Leslie Pool CO 1: Council Member Sheri Gallo CO 2: Council Member Ora Houston CO 3: Council Member Sabino "Pio" Renteria)
Resolution No. 20150917-067 was approved on Council Member Pool's motion, Council Member Gallo's second on an 11-0 vote.

Mayor Adler recessed the meeting at 5:37 p.m. for Live Music and Proclamations

LIVE MUSIC

The Singing Waiters

PROCLAMATIONS

Betty Himmelblau Memorial - To be presented by Mayor Adler and Council Member Gallo and to be accepted by Ms. Himmelblau's children and their spouses

Dyslexia Awareness Month - To be presented by Mayor Adler and to be accepted by Heather Hardeman

Welcoming Week - Peace Day Austin 2015 - To be presented by Mayor Pro Tem Tovo and to be accepted by TBA

Take a Loved One for a Checkup Day - To be presented by Council Member Houston and to be accepted by Adrian Sturup

Certificate of Recognition - Austin Aces - To be presented by Council Member Gallo and to be accepted by Lorne Abony

Mayor Adler called the meeting back to order at 7:15 p.m.

PUBLIC HEARINGS AND POSSIBLE ACTION

90. Conduct a public hearing on the proposed property (ad valorem) tax rate for Fiscal Year 2015-2016.
The public hearing was conducted and the motion to close the public hearing was approved on Council Member Zimmerman's motion, Council Member Troxclair's second on an 11-0 vote.

DISCUSSION ITEMS CONTINUED

8. Approve an ordinance authorizing negotiation and execution of an amended water cost reimbursement agreement with CLUB DEAL 120 WHISPER VALLEY, L.P., and CLUB DEAL 116 INDIAN HILLS TX, L.P., that will modify the payment schedule and acceptance criteria for the design and construction of water mains, in an amount not to exceed \$21,200,000, and waiving City Code Section 25-9-66 (Cost Participation Payment).
Ordinance No. 20150917-008 was approved on Council Member Zimmerman's motion, Council Member Renteria's second on a 10-0 vote. Council Member Garza abstained.

ITEMS REFERRED FROM COUNCIL COMMITTEES CONTINUED

79. Approve a resolution directing the City Manager to initiate a code amendment related to the requirements of Multifamily Residence Highest Density (MF-6) district zoning.
This item was postponed to October 15, 2015 on Council Member Garza's motion, Council Member Kitchen's second on an 11-0 vote.
80. Approve an ordinance authorizing the City Manager to release seventeen lots served by the Travis Vista Water and Sewer Supply Corporation from paying the City's Waste Water impact fees.
Ordinance No. 20150917-080 was approved on Council Member Zimmerman motion, Council Member Houston's second on a 10-0 vote. Mayor Pro Tem Tovo was off the dais.

EMINENT DOMAIN

81. Approve a resolution authorizing the filing of eminent domain proceedings for the Onion Creek Floodplain Buyout Program Project for the fee simple acquisition of Lot 19, Block "B," of Onion Creek Plantations Section One, a subdivision in Travis County, Texas, according to the map or plat of record in Volume 64, Page 50, of the Plat Records of Travis County, Texas, being the same property mistakenly conveyed as Lot 19, Block "E" in Volume 11545, Page 740, of the Real Property Records of Travis County, Texas, in the amount of \$24,000. The owner of the needed property interests is Stephen D. Zerschausky, Jr. The property is a vacant lot, located entirely in District 2, at 6108 Orleans Drive, Austin, Texas 78744-6610. The general route covered by this project includes the area along Lower Onion Creek, in the Onion Creek Forest, Onion Creek Plantation and Yarrabee Bend neighborhoods, near the intersection of South Pleasant Valley Road and East William Cannon Drive, in Austin, Travis County, Texas. (District 2).
Resolution No. 20150917-081 was approved on Council Member Garza's motion, Council Member Casar second on a 10-0 vote. Council Member Zimmerman abstained.

PUBLIC HEARINGS AND POSSIBLE ACTION

83. C14-2015-0080 - 11200 N. Ranch Road 620 - District 6 - Conduct a public hearing and approve an ordinance amending Chapter 25-2 of the Austin City Code by rezoning property locally known as 11200 North FM 620 Road (Lake Travis and Bull Creek Watersheds) from development

reserve (DR) district zoning and community commercial-conditional overlay (GR-CO) combining district zoning to general commercial services (CS) district zoning. Staff recommendation: To grant community commercial-conditional overlay (GR-CO) combining district zoning. Zoning and Platting Commission Recommendation: To grant community commercial-conditional overlay (GR-CO) combining district zoning. Owner: Robinson Investments (Blake Robinson). Applicant/Agent: Lenworth Consulting, LLC (Nash Gonzales). City Staff: Sherri Sirwaitis, 512-974-3057.

The motion to approve the first reading of the ordinance for general commercial services (CS) district zoning with a single use approved for convenience storage was approved on Council Member Zimmerman's motion, Council Member Casar's second on an 11-0 vote.

87. Conduct a public hearing and consider an ordinance regarding floodplain variances for the construction of a new single family residence at 6109 Oakclaire Drive, which is located partially in the 25-year and 100-year floodplains of the Gaines Creek, a tributary of Barton Creek (District 8).

The public hearing was conducted and the motion to close the public hearing and deny the floodplain variance was approved on Council Member Troxclair's motion, Council Member Houston's second on a 10-0 vote. Council Member Zimmerman abstained.

89. Conduct a public hearing and consider an ordinance regarding a floodplain variance for the construction of a new duplex at 1006 Payne Avenue, which is partially located in the 25-year and 100-year floodplains of the Grover Tributary of Shoal Creek (District 7).

This item was withdrawn without objection.

The motion to waive the rules and allow Council to meet after 10 p.m. was approved on Council Member Zimmerman's motion, Council Member Garza's second on a 9-0 vote. Mayor Pro Tem Tovo and Council Member Troxclair were off the dais.

ITEMS REFERRED FROM COUNCIL COMMITTEES

77. Discussion and possible action on a resolution regarding the procurement of solar generation. (SPONSORS: Council Member Delia Garza, Mayor Pro Tem Kathie Tovo, Council Member Gregorio Casar, Council Member Leslie Pool & Council Member Ann Kitchen).

Resolution 20150917-077 was approved on Council Member Garza's motion, Mayor Pro Tem Tovo's second on a 10-1 vote. Council Member Zimmerman voted nay.

78. Approve a recommendation regarding short-term rentals.

The following recommendations for amendments to the City Code were approved as follows:

The motion to add short-term rentals to Section 1301 in City Code Section 25-12-213 (Local Amendments to the International Property Maintenance Code) inspection requirements in Chapter 13 of the Local Amendments was approved on Council Member Renteria's motion, Council Member Gallo's second on a 9-1 vote. Council Member Zimmerman voted nay. Council Member Garza was off the dais.

The motion to require an inspection and a septic system evaluation during the initial application process for all Type 2 short-term rentals and renewal inspections as recommended by the Austin City Code was approved on Council Member Renteria's motion, Council Member Gallo's second on a 10-1 vote. Council Member Zimmerman voted nay.

The motion to require either certificate of occupancy issued within a reasonable amount of time or require an inspection for Type 2 short-term rentals was approved by Council Member Troxclair, seconded by Council Member Zimmerman on a 10-0 vote with Council Member Zimmerman abstaining.

The motion to require short-term rentals to have property insurance that provides liability coverage when the property is rented; require the applicant to provide proof of liability coverage during the application process; and make failure to maintain liability coverage grounds to suspend or revoke the licenses failed on a 4-6 vote. Those voting aye were: Mayor Pro Tem Tovo and Council Members Gallo, Pool and Renteria. Council Member Casar was off the dais.

The motion to prohibit clustering of Type 2 short-term rentals and grandfather existing Type 2 short-term rentals that comply with City Code was approved on Council Member Casar's motion, Council Member Renteria's second on an 11-0 vote.

The motion to enforce the occupancy limit for short-term rentals through the administrative hearing process was approved on Council Member Gallo's motion, Council Member Renteria's second on a 10-1 vote. Council Member Zimmerman voted nay.

The motion to prohibit the use of short-term rentals for large gatherings of ten or more, such as weddings, bachelor parties, and corporate events. Advertising of large gatherings or corporate events shall be evidence of a violation and shall result in penalties and probable forfeiture of the short-term rental lease was approved with the following amendments on Mayor Pro Tem Tovo's motion, Council Member Garza's second on a 10-0 vote. Council member Zimmerman abstained. The amendments were:

Council Member Kitchen made a friendly amendment to strike the word "probable". The amendment was accepted by the Mayor Pro Tem Tovo and Council Member Garza who seconded the motion.

The motion to strike "of ten or more" from the first sentence and to prohibit gatherings of people other than those who are staying at the rental was approved on Council Member Troxclair's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Zimmerman abstained.

The motion to suspend all new Type 2 short-term rental licenses. The Council further directs the City Manager to schedule a public hearing six months after the date of adoption of new code enforcement amendments to gauge their effectiveness and consider revisions;" was approved with the following amendments on Mayor Pro Tem Tovo's motion, Council Member Pool's second on a 9-1 vote. Council Member Troxclair voted nay. Council Member Zimmerman abstained.

There was a motion to amend the suspension to six months by Council Member Troxclair's motion and seconded by Council Member Zimmerman.

The motion to amend the "six months" to "one year" was approved on Council Member Casar's office, Mayor Adler's seconded on a 9-2 vote. Those voting aye were: Mayor Adler, Mayor Pro Tem Tovo, Council Member's Casar, Gallo, Garza, Kitchen, Pool, Renteria and Troxclair. Those voting nay were: Zimmerman and Houston.

A motion to include a provision requiring an affirmative vote of the Council in one-year to remove the suspension was approved made by Mayor Pro Tem Tovo, Council Member Garza's second on a 7-4 vote. Those voting aye were: Mayor Adler, Mayor Pro Tem Tovo, Council Member's Garza, Houston, Kitchen, Pool and Renteria. Those voting nay were: Council Member's Casar, Gallo, Troxclair and Zimmerman.

The remaining discussion items relating to short-term rentals will be addressed during a future Council Meeting.

PUBLIC HEARINGS AND POSSIBLE ACTION

86. Conduct a public hearing and consider an appeal by Libby Bernhard, representing the adjacent property owners and residents, regarding the Planning Commission's approval of a conditional use permit (CUP) to grant the use of "transportation terminal" to the property at 1500 San Jacinto (District 1).

The public hearing was conducted and the motion to close the public hearing, deny the appeal and approved the following modifications to the Conditional Use Permit was approved Council Member Houston's motion, Council Member Garza's second on an 11-0 vote.

The modifications to the Conditional Use Permit were:

1. **Modify Condition #3:**

- a. Replace the language with the following:

Megabus will install signs as follows, and will educate customers on appropriate and legal places to park nearby:

- 2 signs reading "No Parking, Tow Away" along the north property line
- 2 signs reading "No Parking, Tow Away" along the west property line
- 2 signs reading "Be Respectful of our Neighbors, Be Quiet After 10 pm, No Smoking At All Times" along the west property line on the south side of the building
- 1 sign reading "Be Respectful of our Neighbors, Be Quiet After 10 pm, No Smoking At All Times" along the west property line on the north side of the building

2. **Modify Condition #11:**

- a. The hours of operation will be 6 am to midnight, with no buses scheduled before 7 am.

3. **Modify Condition #16:**

- a. Megabus will report to the Planning Commission after one year, and the City will send public notification of the scheduled Planning Commission meeting date.

88. Conduct a public hearing and consider an ordinance amending City Code Chapter 25-1 and Ordinance No. 20070621-027 relating to parkland dedication requirements and associated fees imposed as a condition to development approval.

The motion to keep the public hearing open and to postpone the item to October 15, 2015 on Council Member Zimmerman's motion, Council Member Renteria's second was approved on a 7-4 vote. Those voting aye were: Mayor Adler and Council Members Gallo, Garza, Houston, Kitchen, Troxclair and Zimmerman. Those voting nay were: Mayor Pro Tem Tovo and Council Members Casar, Kitchen and Pool.

DISCUSSION ITEMS CONTINUED

Items 68 thru 70 were acted on in a combined motion.

68. Approve a resolution providing a 3.0% base pay increase to the compensation of the City Auditor on the same terms as the base pay increase provided to non-sworn employees in the City's Fiscal Year 2015-2016 budget. (Notes: SPONSOR: Mayor Steve Adler CO1: Council Member Gregorio Casar CO 2: Council Member Ann Kitchen CO 3: Council Member Leslie Pool)
Resolution 20150917-068 was approved on Council Member Houston's motion, Council Member Casar's second on an 8-0 vote. Those voting aye were: Mayor Adler, Mayor Pro Tem Tovo and Council Members Casar, Garza, Houston, Kitchen, Pool and Renteria. Council Members Gallo, Troxclair and Zimmerman abstained.
69. Approve a resolution providing a 3.0% base pay increase to the compensation of the City Manager on the same terms as the base pay increase provided to non-sworn employees in the City's Fiscal Year 2015-2016 budget. (Notes: SPONSOR: Mayor Steve Adler CO1: Council Member Gregorio Casar CO 2: Council Member Ann Kitchen CO 3: Council Member Leslie Pool)
Resolution 20150917-069 was approved on Council Member Houston's motion, Council Member Casar's second on an 8-0 vote. Those voting aye were: Mayor Adler, Mayor Pro Tem Tovo and Council Members Casar, Garza, Houston, Kitchen, Pool and Renteria. Council Members Gallo, Troxclair and Zimmerman abstained.
70. Approve an ordinance providing a 3.0% base pay increase to the compensation of the Acting Municipal Court Clerk on the same terms as the base pay increase provided to non-sworn employees in the City's Fiscal Year 2015-2016 budget. (Notes: SPONSOR: Mayor Steve Adler CO1: Council Member Gregorio Casar CO 2: Council Member Ann Kitchen CO 3: Council Member Leslie Pool) **Resolution 20150917-070 was approved on Council Member Houston's motion, Council Member Casar's second on an 8-0 vote. Those voting aye were: Mayor Adler, Mayor Pro Tem Tovo and Council Members Casar, Garza, Houston, Kitchen, Pool and Renteria. Council Members Gallo, Troxclair and Zimmerman abstained.**

EXECUTIVE SESSION

85. Discuss legal issues related to open government matters (Private consultation with legal counsel - Section 551.071 of the Government Code)
This item was withdrawn without objection

Mayor Adler adjourned the meeting at 11:41 p.m. without objection.

The minutes were approved on this the 1st day of October 2015 on Mayor Pro Tem Tovo's motion, Council Member Zimmerman's second on a 10-0 vote. Council Member Casar was off the dais.