

**RFGA 001-LGBTQIA+-QOL-NPS  
Official Questions and Answers**

**This includes questions from the community and answers from Austin Public Health. Please review these before asking additional questions.**

**All questions should be directed to the RFGA Authorized Contact Person:**

**[Natasha.Ponczek@austintexas.gov](mailto:Natasha.Ponczek@austintexas.gov) or in the Partnergrants database by no later than January 30<sup>th</sup> at 5 p.m.**

Questions	Answers
I am trying to find directions or information on how to submit whatever is required for the initial threshold review process. I am wondering if a link or something was lost when it was sent to me.	A second round of emails was sent to the distribution list with the website links for the different solicitations (see below). Please consult Partnergrants ( <a href="https://partnergrants.austintexas.gov/index.do">https://partnergrants.austintexas.gov/index.do</a> ) or the Austin Public Health website for the components of the solicitation: Request for Grant Application: LGBTQIA+ Mental Health Services <a href="http://www.austintexas.gov/article/request-grant-applications-lgbtqia-mental-health-services">http://www.austintexas.gov/article/request-grant-applications-lgbtqia-mental-health-services</a> Request for Grant Application: Asian Pacific Islander Mental Health Services <a href="http://www.austintexas.gov/article/request-grant-applications-asian-pacific-islander-mental-health-services">http://www.austintexas.gov/article/request-grant-applications-asian-pacific-islander-mental-health-services</a>
Do agencies in attendance today represent the total number of potential applicants?	No. The pre-bid meeting was optional, so organizations who did not attend today may apply.
Where can we get a list of today's participants as an opportunity for networking?	The sign-in sheets along with the presentation, questions and answers, and all handouts from the pre-bid meeting will be posted on the solicitation website and in Partnergrants.
Can you share more details on the definitions/scope of services included in the 3 priority areas (expand services, expand provider capacity, increase access)?	In Section E of the RFGA, Program Description, there are examples for each of the three program services. The Scope of Work is intentionally left vague to rely on members of the community working directly with this population to propose services that meet the needs of the LGBTQIA+ population.
In the Threshold Checklist, what does "supports board composition in bylaws" mean?	This would include any backup documentation that demonstrates that the board composition meets what is required in the bylaws. For example, if the bylaws state that the Board of Directors has at least 5 members, we would need documentation that shows at least 5 members on the board, whether this is Meeting Minutes or something else.
What does proof of program review in board minutes look like? And can you post more than one meeting's Minutes?	This would include Board meeting minutes that include a review and discussion of the program. Yes, you can submit as many Board meeting minutes as backup documents as are needed to respond.

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<p>Regarding City of Austin eligibility, should we use 2019 Federal Poverty Level or 2020 Federal Poverty Levels?</p>	<p>The 2020 Federal Poverty Levels have not been published yet by HHS.gov, so when you are considering the clients that would meet these criteria for the purposes of the RFGA application, you can use 2019. However, the contract is expected to begin on April 1, 2020. At that time, the 2020 Federal Poverty Level will be published and for purposes of client eligibility, you would use these amounts.</p>
<p>Do we need to respond to 5 CLAS Standards or all 15 in the RFGA?</p>	<p>In the Application, Question 21, the question directs Applicants to describe how policies and practices will align with CLAS standards and which standards that will be met. Also, it says agencies are encouraged to implement all 15 CLAS standards.</p>
<p>Are you able to see the full application prior to being cleared for the Threshold Review?</p>	<p>Yes, the full application (Section E) and additional documents are available on the Solicitation <a href="http://www.austintexas.gov/article/request-grant-applications-lgbtqia-mental-health-services">http://www.austintexas.gov/article/request-grant-applications-lgbtqia-mental-health-services</a> and on the Partnergrants Funding Opportunity page.</p>
<p>Does our IRS 501c3 letter serve as proof of non profit status? Second, what screenshot is required for the SAM.gov proof?</p>	<p>Regarding proof of non-profit status – Yes you may submit a 501c3 letter. The state website is a suggestion, not a requirement. Regarding Sam.gov - if your organization has received federal funding it would be registered in their system and that is what the screenshot would show. You would search for your organization and then, PDF the screen where it shows your organization registered in Sam.gov. If your organization is not registered in Sam.gov because it doesn't receive federal funding, and it is not debarred, you can answer Yes even without Sam.gov screenshot.</p>
<p>Can you please clarify what the difference is between question 28 (Explain how you have considered efficient allocation of financial and staff resources when determining the budget and staffing plan for the proposed program) and question 32 (Explain how the Applicant has considered the efficient allocation of financial and staff resources when determining the budget and staffing plan for the proposed program)?</p>	<p>This is a duplicate question. Please just duplicate your answer for both question 28 and question 32 so you don't have an unanswered question.</p>